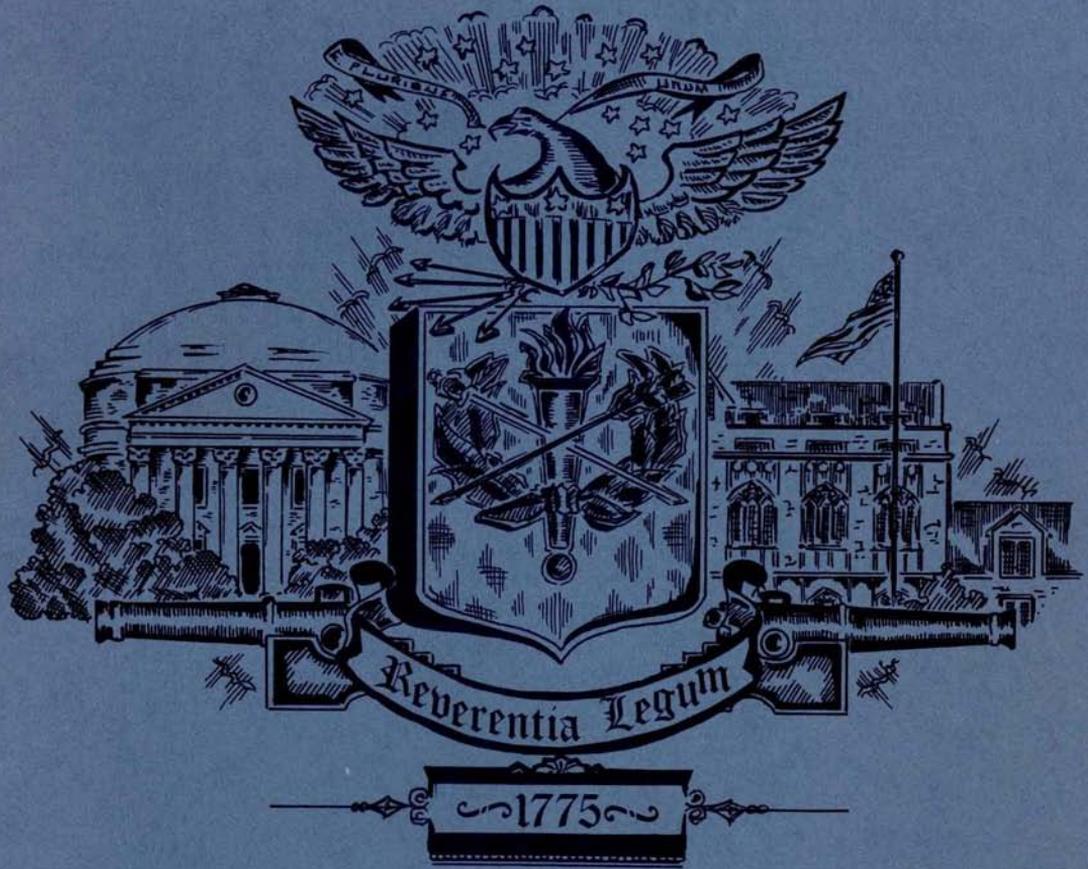


Annual Bulletin

1982-1983



The
Judge Advocate General's School,
U.S. Army
Charlottesville, Virginia

The Annual Bulletin of The Judge Advocate General's School, United States Army, contains the Commandant's annual report, the resident course catalog and schedule of courses, the nonresident course catalog, and information about the School and its academic programs.

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GENERAL INFORMATION

The Judge Advocate General's Corps has provided legal service to the Army community since 1775. However, it was not until World War II that an effort was made to provide formal training and instruction to lawyers in the military. In February 1942, as the uniformed lawyer's responsibilities increased in volume and complexity, specialized training courses were commenced at the National University Law School (now George Washington University National Law Center) in Washington, D.C.. "The Home of the Army Lawyer" then moved to the University of Michigan Law School in Ann Arbor in August 1942, and some 2,684 attorneys received training there. The School was deactivated in 1946 during the general demobilization after World War II.

Following deactivation, a study on the administration of military justice indicated a requirement for continued formal training of lawyers in the military. The passage of the Uniform Code of Military Justice and the beginning of the Korean conflict emphasized this need. As a result, the School was reactivated at Fort Myer, Virginia. The Army decided to establish a permanent branch service school for Army lawyers, located in an academic environment near Washington, D.C.. A

site at the University of Virginia was selected, and on 2 August 1951, The Judge Advocate General's School was established in Charlottesville. During the ensuing years the School operated from a facility which housed only administrative offices and a few Bachelor Officer Quarters. Classes were held in other University buildings, predominantly Clark Hall at the University of Virginia Law School.

In 1969 the School initiated planning for a new facility. Early in 1973 construction on a new building began. It was completed in May 1975 and officially dedicated on 25 June 1975. It is located near the University of Virginia Law School and the Darden School of Business Administration. The building, owned by the University, is leased by the Army. Facilities include classrooms and seminar rooms with seating capacities from 10 to 200, two practice courtrooms, an auditorium, a library, a bookstore, and 80 motel-type rooms for individuals attending continuing legal education courses.

The Judge Advocate General's School teaches the fundamentals of military law to attorneys newly commissioned as judge advocates and provides graduate legal training for career military officers. Numerous continuing legal education courses and seminars, lasting from two days to three weeks, are given annually. The School also administers an extensive correspondence course continuing legal education program. More than 2,200 attorneys attend resident courses during the year. Correspondence course enrollment exceeds 2,200.



Functions of the School are divided among four primary departments: Academic; School Support; Developments, Doctrine and Literature; and Reserve Affairs.

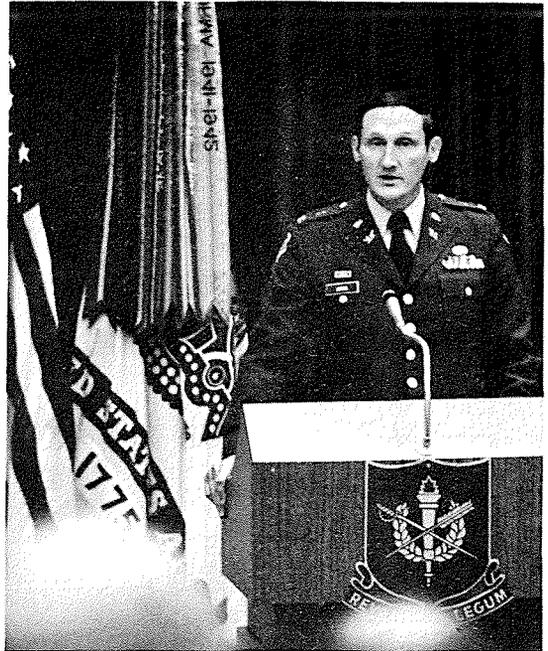
The Academic Department develops and conducts all of the School's resident courses and is responsible for all nonresident instruction including administration of correspondence courses and preparation of training material for judge advocates attending Army reserve schools or serving in reserve component units. The department also manages development of legal subject training materials for use Army-wide.

The Director, Department of School Support, serves as the principal administrative officer, controlling administrative, personnel, logistical, and budget matters. This department is also responsible for conference planning, local claims and legal assistance service, and the School's law library.

The Developments, Doctrine and Literature Department determines in concept the tasks and problems likely to arise in the discharge of judge advocate functions in the Army of the future. This responsibility includes identification of problem areas in judge advocate mission performance, development of responses to existing or anticipated problems, as well as review of and participation in studies by other Army agencies to ensure legal accuracy and sufficiency. Additionally, this department publishes professional literature such as the Military Law Review and The Army Lawyer, and manages the Army Law Library Service.

The Reserve Affairs Department is responsible for developing and providing programs to improve the readiness capability of Army Reserve and National Guard Judge Advocate General's Corps personnel. The department provides career management for all Judge Advocate General's Corps reserve component officers and assists in the development and administration of technical training programs. The department also supervises the operation of the Mobilization Designee Program for the School, the Office of The Judge Advocate General, the U.S. Army Legal Services Agency, and the U.S. Army Claims Service. It approves assignments of JAGC, USAR, officers to all other MOB DES positions; monitors policies and projects which involve the operation of Judge Advocate General's Service Organization Detachments; and reviews applications for branch transfer and direct appointment into the JAGC, USAR, and for Federal Recognition.

COMMANDANT'S REPORT



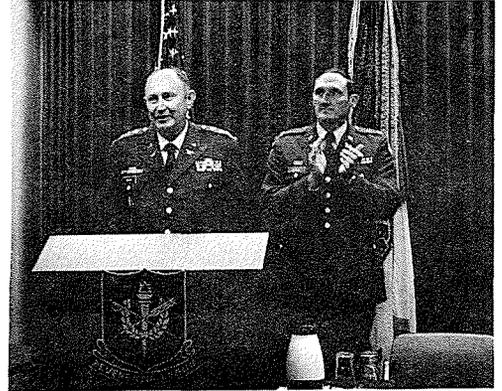
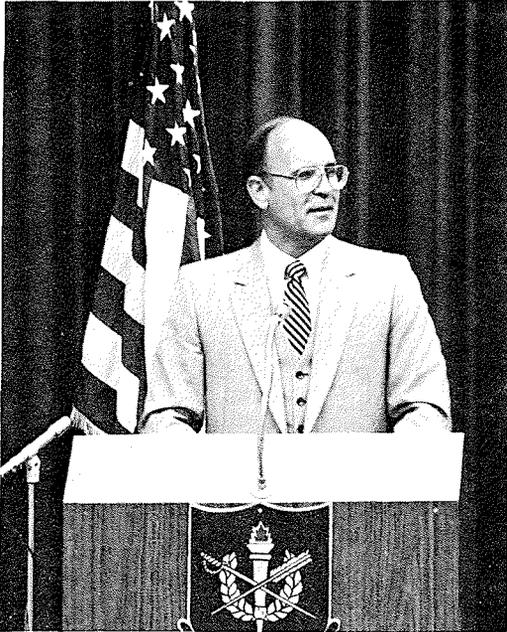
The practice of law by judge advocates continues to become more complex as the legal issues confronting military attorneys expand. As we are a post-graduate law school, our staff and faculty must strive to provide a current educational product to our many students who as practicing lawyers will be called on to resolve substantial legal problems upon departure from our academic environment.

The past academic year has been a full one for The Judge Advocate General's School. During the 1981-1982 school year, The Judge Advocate General's School offered 40 graduate-level courses. Seventy students, including military attorneys from Malaysia, Ghana, and Indonesia, completed the 40-week 30th Graduate Course. Some 289 attorneys attended three 10-week Basic Courses. More than 2,000 students from all branches of the military services, numerous government agencies, and Korea and Canada attended Continuing Legal Education (CLE) courses ranging in length from three days to three weeks. Over 2,200 students were enrolled in correspondence course programs. Faculty members visited 42 cities to present on-site instruction for some 1,700 U.S. Army Reserve and National Guard judge advocates and taught four sessions for active duty lawyers in Europe.

In addition to the resident courses, the correspondence course program, and on-site instruction, the School provides videotapes of many resident CLE offerings. About 1,800 tapes were dubbed last year and sent to attorneys worldwide.

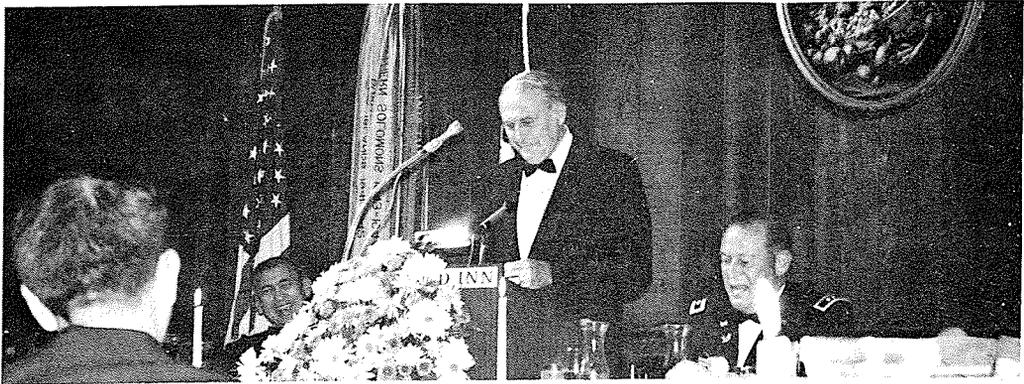
The Administrative and Civil Law Division increased its extensive CLE offerings during the past academic year. The Administrative Law for Military Installations Course was increased from one to two weeks and offered twice. This course covers all areas of administrative law on a military installation except civilian personnel law and federal labor relations which are still taught in a separate course. Because of increased demand, the Legal Assistance Course was offered twice. The Division provided two instructors for the annual U.S. Army Europe Administrative Law Conference. Instruction was also provided as a part of the Pre-Command Course at Fort Leavenworth, Kansas, and the Senior Officers Legal Orientation Course at the U.S. Army War College. Professor Richard E. Wydick, a former TJAGSA faculty member, was well received as this year's Charles L. Decker Lecturer. He provided valuable advice to attorneys on the skills needed to produce effective written communications. The Division's Legal Assistance Branch, in addition to providing instruction, continued to produce useful texts for legal assistance offices. Texts currently available include: The All States Will Guide, The All States Marriage and Divorce Guide, and The All States Guide to Garnishment Laws and Procedures. Additional material was also gathered and distributed to legal assistance officers. A change to DA Pamphlet 27-21, Military Administrative Law Handbook, was published, and a complete revision of DA Pamphlet 27-12, Legal Assistance Handbook, was forwarded to Department of the Army for publication.





The Criminal Law Division improved and revised the curriculum for both the Graduate and Basic Courses. In the Graduate Course, a new schedule and substantially updated content, together with smaller seminar groups, enhanced interest in the Criminal Law offerings. Two hundred eighty-nine Basic Course students each received 106 hours of Criminal Law instruction which included 36 hours of "hands-on" trial techniques and practice court exercises. The Prosecution and Defense Advocacy Courses were melded into a tri-annual Criminal Trial Advocacy Course which incorporated the best of the two courses. Over one hundred military judges graduated from Military Judge Courses. The nonresident Criminal Law courses were redesigned so that the Criminal Law text used for resident courses also became the text used in the nonresident courses. A seventh volume entitled Trial Practice was added to the Criminal Law text series. This volume, intended for use by both trial and defense counsel, is a trial reference handbook incorporating the Military Rules of Evidence. Among the Division's guest speakers were Chief Judge Robinson O. Everett, United States Court of Military Appeals, who addressed the Fourth Criminal Law New Developments Course, and Professor Peter Westen, University of Michigan Law School, who presented the Eleventh Kenneth J. Hodson Lecture in Criminal Law.

The International Law Division continued to offer extensive instruction emphasizing the combat role of the judge advocate. During



the past year, the Division developed major blocks of instruction on military mobilization and is currently expanding this area into practical, "hands-on" problems for use in the classroom. By adding mobilization to existing practical exercises on operational planning and war gaming, students are being prepared to assume roles in mobilization planning and combat deployment as well as that of combat legal advisor. Integration of this instruction into reserve training programs will result in enhanced reserve readiness and a closer relationship between active and reserve units.

The Contract Law Division offered the following resident CLE courses: four Contract Attorneys Courses, two Fiscal Law Courses, a Contract Attorneys Workshop, and the 1982 Government Contract Law Symposium (formerly called the Contract Attorneys Advanced Course). Additionally, instructors from this Division visited the Training and Doctrine Command at Fort Monroe, Virginia, Finance and Accounting Center at Fort Benjamin Harrison, Indiana, and Seoul, Korea, to present special Fiscal Law Courses to judge advocates, comptrollers, and other fiscal managers.

The Developments, Doctrine and Literature Department continued publication of The Army Lawyer and Military Law Review, managed the 267 libraries of the Army Law Library Service, planned SJA operations and force design for the tactical force structure of the future, and expanded automatic data processing capabilities within the School.

The Reserve Affairs Department managed Triennial Training for 155 Reserve judge advocates from Legal Service Teams and Military Law Centers throughout the United States. Three hundred and ten Reserve Component JAGC officers attended Phase IV of the Judge Advocate Officer Advanced Course and the final resident offering of the Judge Advocate Reserve Components General Staff Course. A

"mandatory fill" program was established whereby vacant Mobilization Designation positions can be filled directly by the Reserve Affairs Department from unassigned personnel. The Law School Liaison Program has been expanded to the point where Reserve judge advocates now serve as points of contact and sources of information for all law schools throughout the United States.

The School Support Department continued to provide total administrative and logistical support for the staff, faculty, and students.

Through these programs the School is providing quality professional legal education today and planning for tomorrow.



William K. Suter

WILLIAM K. SUTER
Colonel, JAGC
Commandant



NOBLE W. TOWSEY
Secretary to the Commandant

ACCREDITATION

The Judge Advocate General's School curriculum provides continuing legal education for military lawyers. The Graduate Course was approved by the American Bar Association as a graduate law program on 25 February 1958. After an inspection in April 1981, the Accreditation Committee of the Section of Legal Education and Admissions to the Bar of the American Bar Association sanctioned continued approval of the Judge Advocate Officer Resident Graduate Course as a specialized program beyond the first degree in law.

FACULTY

The Judge Advocate General's School Academic Department faculty consists of 30 military attorneys and one combat arms officer. Other attorneys on the School staff provide instruction periodically in areas of individual expertise. The faculty is supplemented by an extensive guest lecturer program. Faculty selections are based on academic qualifications, experience, and interest in teaching. Over 99 percent have completed graduate programs in law beyond the first professional degree. Most faculty members have considerable practical experience in the areas of the law they teach. Many of the instructors in the Criminal Law Division, for example, have served as military judges and all have extensive courtroom trial experience. Faculty members typically spend three to four years teaching, then return to other forms of legal practice. This rotation system aids in keeping instruction current and tied to the realities of military legal practice.

LIBRARY

The Judge Advocate General's School Library provides a place for research and study to faculty and students. The facility specializes in federal and military legal matters and maintains an extensive set of legal periodicals. The library provides ready access to the primary research materials needed in military legal practice. For more extensive research, students and faculty use the nearby Arthur J. Morris Law Library and the Alderman Library on the main grounds of the University.



RESIDENT PROGRAM

THE BASIC COURSE

The Basic Course is offered three or four times each year. It is a twelve-week introduction to the practice of law in the military society. Newly commissioned attorneys spend two weeks at Fort Lee, Virginia, learning basic military skills and becoming familiar with the day-to-day functions of the soldier and commander. The balance of the course is taught at the School in Charlottesville. The curriculum is designed to teach legal rules and skills and to illustrate the nature of legal problems likely to occur in military legal practice in judge advocate offices throughout the world. Approximately one half of the course focuses on criminal law with emphasis on preparing the student to be a trial attorney in the military court-martial system. One third of the course introduces the student to civil and administrative law practice. The remainder of the program covers the military lawyer's role in government contract law and international law. These subjects are wide-ranging and realistically prepare the student for military practice. Each attorney participates in at least two practice courts, in several sessions built around specific courtroom evidentiary problems, and in exercises structured to involve the student in typical law office situations. A graduate of the course can begin active practice with a minimum of "on-the-job" orientation.

THE GRADUATE COURSE

The Graduate Course is comparable to an LLM program. The class consists of between 75 and 85 students selected from the Army, Navy, and Marine Corps. All students are attorneys with about four to eight years of experience as practitioners. Attendance at the Graduate Course is competitive, with selection of Army lawyers made by a board of officers convened by The Judge Advocate General of the Army. The Graduate Course consumes a full resident academic year. It prepares experienced attorneys for first-line supervisory positions and other positions of special responsibility within the Judge Advocate General's Corps.

Instruction in the Graduate Course varies in form, with lecture and Socratic dialogue predominating. Emphasis is placed on use of the seminar approach when possible, and the case method where time and subject permit. Contract Law instruction is primarily technique and fact oriented. Its goal is to give students specific practical skills in reviewing government contract law actions and solving performance problems arising under government contracts at military installations located in the United States. International Law emphasizes practical application of the theory of both public and private international law principles concentrating on the law of war and status of forces agreements. The Criminal Law Division presents a balanced offering of procedural and evidentiary subjects. Spring semester material emphasizes new developments in military justice management and problem solving. The mandatory curriculum is supplemented by electives in military jurisprudence, professional responsibility, scientific evidence, constitutional evidence, advanced trial advocacy, and substantive criminal law. The Administrative and Civil Law Division presents core instruction in the legal aspects of command of military installations, military and civilian personnel law, government information practices, labor relations, management, and selected additional subjects. Administrative law elective offerings go into some of the core topics in greater detail and individually cover legal assistance, nonappropriated funds, claims, and military personnel law.

Graduate Course students also receive extensive instruction in the area of both oral and written communications. They write at least two extensive research papers and present an information briefing to their fellow students on one of these papers. They also write a number of short papers.

Graduate Course instruction is presented in the form of core courses required of all students and electives scheduled in the spring semester. In lieu of some of the electives, Graduate Course students may prepare a thesis on a topic relevant to the practice of military law.

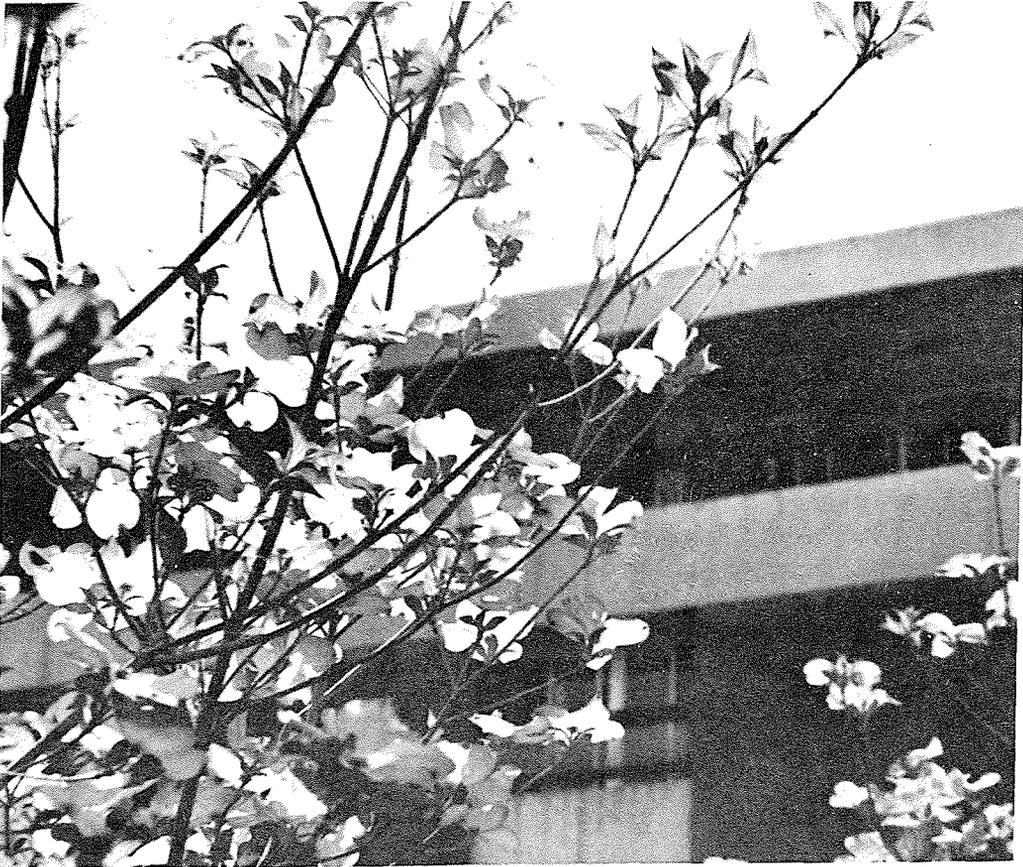
CONTINUING LEGAL EDUCATION COURSES

Each year the School offers more than twenty specialized continuing legal education courses. They vary in length from two days to three weeks. The courses provide a practice-oriented continuing legal education program for military attorneys. Most of the courses provide an update in the law of a particular field, while some serve as advanced qualification courses for positions such as a military judge. Some of the courses are designed to acquaint non-lawyers with the role of the law in military activities. Some 2,200 students attend these resident courses annually.

ATTENDANCE AT RESIDENT COURSES

Selection for attendance at the resident Basic and Graduate Courses is made by a board of officers convened by The Judge Advocate General. Attendance at most resident continuing legal education courses is primarily managed through the allocation of quotas to various Army commands. Attendance at the Military Judges Course is controlled by the U.S. Army Judiciary. The Judge Advocate General controls attendance at the Staff Judge Advocate Course. The School does not normally accept individual applications from attorneys or judge advocate offices. Interested Army lawyers should request a quota assignment through the training office of their organization.

Allocation of quotas is made on an annual basis. The size of most short courses is controlled in order to ensure quality education through direct contact between the instructor and the student, and through seminar discussion among students. In June of each year the School furnishes Army major commands, other services, and selected federal agencies with a course schedule and a quota allocation by course. Prerequisites for attendance are listed in this bulletin. Determinations as to who will attend courses offered by the School are made by the various commands and agencies based on their needs. All funding and publication of travel orders are accomplished by the attendees' parent organizations.



COURSE DESCRIPTIONS

JUDGE ADVOCATE OFFICER GRADUATE COURSE (5-27-C22)

LENGTH: 40 weeks.

PURPOSE: To provide branch training in and a working knowledge of the duties and responsibilities of field grade Judge Advocate General's Corps officers, with emphasis on the positions of first line supervisor or high level action officer.

PREREQUISITES: Commissioned career officer of the Armed Forces whose branch is JAGC or another service's equivalent, in fourth to eighth year of active commissioned service. Army officers are selected for attendance by The Judge Advocate General.

SERVICE OBLIGATION: Two years.

SUBSTANTIVE CONTENT: The Judge Advocate Officer Graduate Course prepares career military lawyers for future service in staff judge advocate positions. To accomplish this, the course is oriented toward graduate-level legal education comparable to the graduate programs of civilian law schools. The American Bar Association has approved the course as meeting its standards for specialized legal education beyond the first professional degree. The course is conducted over a two-semester academic year totaling approximately 42 credit hours. It consists of the following curriculum elements:

1. Core Courses consisting of approximately 28 credit hours of criminal law, administrative and civil law, international law, contract law, military subjects, and communications.
2. Electives totaling approximately 14 credit hours.

**JUDGE ADVOCATE OFFICER BASIC COURSE
(5-27-C20)**

LENGTH: 10 weeks.

PURPOSE: To provide officers newly appointed in the Judge Advocate General's Corps with the basic orientation and training necessary to perform the duties of a judge advocate.

PREREQUISITES: Commissioned officer who is a lawyer and who has been appointed or anticipates appointment in the Judge Advocate General's Corps or another service's equivalent. Security clearance required: None.

SUBSTANTIVE CONTENT: The course stresses military criminal law and procedure and other areas of military law which are most likely to concern a judge advocate officer in the first duty assignment. Specifically, it provides an introduction to the following: military criminal law and the practical aspects of criminal procedure and practice; personnel law (military and civilian); legal basis of command; claims; legal assistance; Army organization and management; the law of U.S. Government contracts; and the Law of War and Status of Forces Agreements.

**STAFF JUDGE ADVOCATE COURSE
(5F-F52)**

LENGTH: 4-1/2 days.

PURPOSE: To inform the newly selected staff judge advocates and deputy staff judge advocates of current trends and developments in all areas of military law.

PREREQUISITES: Active duty field grade Army judge advocate whose actual or anticipated assignment is as a staff judge advocate or deputy staff judge advocate of a command with general court-martial jurisdiction. Security clearance required: None.

Selection for attendance is by The Judge Advocate General.

SUBSTANTIVE CONTENT: Major problem areas and new developments in military justice, administrative and civil law, contract law, and international law.

**MILITARY LAWYER'S ASSISTANT COURSE
(512-71D/20/30)**

LENGTH: 4-1/2 days.

PURPOSE: To provide essential training in the law for legal clerks and civilian employees who work as professional assistants to Army judge advocates. The course is specifically designed to meet the needs of the Army legal clerk, MOS 71D, for skill level three training in paralegal duties.

PREREQUISITES: The course is open only to enlisted service members in the grades of E-3 through E-6 and civilian employees who are serving as paraprofessionals in a military legal office, or whose immediate future assignment entails providing professional assistance to an attorney. Students must have served a minimum of one year in a legal clerk/legal paraprofessional position and must have satisfactorily completed the Law for Legal Clerks Correspondence Course not less than 60 days before the starting date of the course. Security clearance required: None.

SUBSTANTIVE CONTENT: The course focuses on Army legal practice, with emphasis on the client service aspects of legal assistance and criminal law. The course builds on the prerequisite foundation of field experience and correspondence course study. Coverage includes legal research and bibliography; administrative eliminations and board procedures; legal assistance areas of Soldiers' and Sailors' Civil Relief Act; family law, consumer protection, landlord-tenant, and taxation; military criminal law areas of crimes and defenses, role of court personnel, jurisdiction, pretrial procedures, and evidence; written communication; interviewing techniques; and professional responsibility.

**SENIOR OFFICERS LEGAL ORIENTATION COURSE
(5F-F1)**

LENGTH: 4-1/2 days.

PURPOSE: To acquaint general and special courts-martial convening authorities and other senior officers with the legal responsibilities and issues commonly faced by installation, division, brigade, and battalion commanders.

PREREQUISITES: Active duty or Reserve Component commissioned officers in the grade of major general, brigadier general, colonel, lieutenant colonel, and promotable majors assigned as, or about to be assigned as installation commander or deputy; division commander or assistant commander; service school commandant; principal staff officer (such as chief of staff, provost marshal, inspector general, director of personnel) at division, brigade, or installation levels; brigade commander or commander

who will exercise special courts-martial convening authority. Security clearance required: None.

SUBSTANTIVE CONTENT: Administrative and Civil Law: Judicial review of military activities, military aid to civil authorities, legal basis of installations and unit command, labor-management relations, civilian personnel law, nonpunitive options, nonappropriated funds, civil rights, legal assistance, claims, environmental law, government information practices, and fraternization. Criminal Law: Survey of principles relating to search and seizure, confessions, nonjudicial punishment, and command control. Emphasis is placed on the options and responsibilities of convening authorities before and after trial in military justice matters, including the theories and effects of sentencing. International Law: Responsibilities of command and staff under the law of armed conflict and national implementing policy; legal responsibilities of command and staff overseas under status of forces agreements and other stationing agreements. Contract Law: An overview of the Commercial Activities Program, the Anti-Deficiency Act, and the contracting process.

CONTRACT ATTORNEYS COURSE (5F-F10)

LENGTH: 2 weeks.

PURPOSE: To provide basic instruction in the legal aspects of government acquisition at the installation level.

PREREQUISITES: Active duty or Reserve Component military attorneys or appropriate civilian attorneys employed by the U.S. Government, with six months or less contract experience. Individuals who have completed this course within the three-year period immediately preceding the date of this course are not eligible to attend. Army Judge Advocate General's Corps officers must have completed the Judge Advocate Officer Basic Course (5-27-C20) prior to attending this course. Security clearance required: None.

SUBSTANTIVE CONTENT: Basic legal concepts regarding the authority of the government and its personnel to enter into contracts; contract formation (formal advertising and negotiation), including appropriations, basic contract types, labor standards, and socioeconomic policies; contract performance, including modifications, terminations, inspection, and acceptance; and disputes, including remedies of unsuccessful offerors and appeals.

1983 GOVERNMENT CONTRACT LAW SYMPOSIUM (5F-F11)

LENGTH: 4-1/2 days.

PURPOSE: To provide continuing legal education and expertise in the statutes and regulations governing government acquisition and to provide information on changes at the policy level. This course is revised annually.

PREREQUISITES: Active duty or Reserve Component military attorneys or appropriate civilian attorneys employed by the U.S. Government. Applicants must have successfully completed the Contract Attorneys Course (5F-F10), or equivalent training, or have at least one year's experience as a contract law attorney. Although appropriate for reservists, enrollment is not warranted unless individual is working in a government contract law assignment. Security clearance required: None.

SUBSTANTIVE CONTENT: Advanced legal concepts arising in connection with the practical aspects of contracting, funding, competitive negotiation, socioeconomic policies, government assistance, state and local taxation, modifications, weapons system acquisition, truth in negotiations, terminations, labor relations problems, contract claims, and litigation. Course will normally be in a symposium format, with emphasis on new developments, reiteration of selected contract topics, and policy insights.

FISCAL LAW COURSE (5F-F12)

LENGTH: 3-1/2 days.

PURPOSE: To provide a basic knowledge of the laws and regulations governing the obligation and expenditure of appropriated funds and an insight into current fiscal issues within the Department of the Army. The course covers basic statutory constraints and administrative procedures involved in the system of appropriation control and obligation of funds within the Department of Defense. This course emphasizes the methods contracting officers and legal and financial personnel working together can use to avoid over-obligations.

PREREQUISITES: Active duty commissioned officer of an armed force, or appropriate DoD civilian employee serving in the grade of GS-9 or above, actively engaged in contract law, contracting, or

administering funds available for obligation on government contracts. Must be an attorney, contracting officer, comptroller, finance and accounting officer, responsible budget official, or equivalent. Attendees should have completed TJAGSA Contract Attorneys Course, a financial manager's course, a comptrollership course, or equivalent. Individuals who have completed the Fiscal Law Course within the last three years are not eligible to attend. Security clearance required: None. **SUBSTANTIVE CONTENT:** Practical legal and administrative problems in connection with the funding of government contracts. Basic aspects of the appropriations process, administrative control of appropriated funds, the Anti-Deficiency Act, Industrial and Stock Funds, and the Minor Construction Act will be covered.

CONTRACT CLAIMS, LITIGATION AND REMEDIES COURSE (5F-F13)

LENGTH: 4-1/2 days.

PURPOSE: The Contract Claims, Litigation and Remedies course is designed to develop an understanding of Rule 4 and litigation files, preparation of witnesses and development of the Government case for litigation, litigation techniques and rules of the Boards of Contract Appeals and the Court of Claims. Remedies available to both the Government and the contractor will be covered. The course is a combination of lectures and seminars.

PREREQUISITES: Active duty or Reserve Component military attorney or appropriate civilian attorney employed by the U. S. Government, with at least one year of contract experience. Applicants must have successfully completed the Contract Attorneys Course (5F-F10) or equivalent. Security clearance required: None.

SUBSTANTIVE CONTENT: This course will focus on preparation for litigating contract claims, techniques of litigation, rules of the Boards of Contract Appeals and remedies available to both the government and contractors.

CONTRACT ATTORNEYS WORKSHOP (5F-F15)

LENGTH: 3 days.

PURPOSE: The workshop provides an opportunity to examine, in light of recent developments, and discuss in depth current contract problems encountered in installation and activity legal offices. Actual problems will be solicited from the field. Some will be collected, researched, and arranged for seminar discussion under the direction of the Contract Law faculty.

PREREQUISITES: Active duty Army Judge Advocate General's Corps officers or appropriate Department of the Army civilian attorneys employed by the U.S. Government with not less than one year's contract experience who are currently engaged in the practice of contract law at installation level. Security clearance required: None.

SUBSTANTIVE CONTENT: Discussion of current developments in contract law and their application to the problems currently experienced in installation level contracts.

FEDERAL LABOR RELATIONS COURSE (5F-F22)

LENGTH: 4-1/2 days.

PURPOSE: To provide a basic knowledge of federal civilian personnel law and federal labor-management relations.

PREREQUISITES: Active duty or Reserve Component military attorney or civilian attorney employed by the U.S. Government. Reserve officers must have completed the Judge Advocate Officer Basic Course. Although appropriate for reservists, enrollment is not recommended unless the individual is working, or expects to work, in the area covered by the course. Persons who have completed this course or the Graduate Course within a three-year period immediately preceding the date of this course are not eligible to attend. Security clearance required: None.

SUBSTANTIVE CONTENT: Law of Federal Employment: Hiring, classification, promotion, and discharge of employees under current Civil Service laws and regulations; roles of the Office of Personnel Management and the Merit Systems Protection Board; grievance and adverse action procedures; substantive standards for adverse actions; reduction-in-force procedures; and equal employment opportunity law. Federal Labor-Management Relations: Rights and duties of management and labor under Title VII of the Civil Service Reform Act of 1978; representation activities, negotiation of labor contracts, unfair labor practice complaints; administration of labor contracts; procedures for arbitration of grievances; and the art of negotiation. Government Contract

Laws: An overview of the responsibility of military officials when government contractors experience labor disputes.

LEGAL ASSISTANCE COURSE (5F-F23)

LENGTH: 4-1/2 days.

PURPOSE: To provide a working knowledge of both the administrative and substantive aspects of legal assistance.

PREREQUISITES: Active duty military attorneys and civilian attorneys employed by the U.S. Government who are or will be working in legal assistance or Reserve Component officers who are rendering legal assistance to military members on a regular basis. Security clearance required: None.

SUBSTANTIVE CONTENT: The course will present both basic law and current developments in areas of interest to military legal assistance attorneys, including consumer protection, family law, state and federal taxation, survivor benefits, Soldiers' and Sailors' Civil Relief Act, small claims court procedures, ethics, immigration and naturalization, estate planning and wills, bankruptcy, and interviewing and counseling clients.

ADMINISTRATIVE LAW FOR MILITARY INSTALLATIONS COURSE (5F-F24)

LENGTH: 2 weeks (Phase One - 1 week; Phase Two - 1 week).

PURPOSE: To provide comprehensive instruction in administrative law subjects affecting military installations. This course is designed for military and civilian attorneys at installation legal offices who are or will be practicing administrative law.

PREREQUISITES: Active duty or Reserve Component military attorney or civilian attorney employed by the Department of Defense. Reserve officers must have completed the Judge Advocate Officer Basic Course. Although appropriate for reservists, enrollment is not recommended unless the individual is working or expects to work in an administrative law assignment. Officers who have completed this course or the resident Judge Advocate Officer Graduate Course within the three-year period immediately preceding the date of this course are not eligible to attend. Security clearance required: None.

SUBSTANTIVE CONTENT: The following subjects will be covered: Legal basis of command to include the command of installations, nonappropriated fund instrumentalities, military assistance to law enforcement, and the Magistrate Court Program; environmental law to include the National Environmental Policy Act, pollution abatement programs and the Resource Conservation Recovery Act; government information practices to include the Freedom of Information Act and Privacy Act; military personnel law; civil rights; standards of conduct; reports of survey; and the Army's Alcohol and Drug Abuse Program. The course will be offered in two phases. Phase One will cover legal basis of command, civil rights, standards of conduct, reports of survey and the Army's Alcohol and Drug Abuse Program. Phase Two will cover environmental law, government information practices and military personnel law. Subject to space limitations, officers may be approved for attendance at either or both phases.

CLAIMS COURSE (5F-F26)

LENGTH: 3-1/2 days.

PURPOSE: To provide advanced continuing legal education in the Army Claims System, including recent judicial decisions and statutory, regulatory, and policy changes affecting claims. This course is specifically designed to meet the needs of claims officers at Army installations.

PREREQUISITES: U.S. Army active duty or Reserve Component attorney or appropriate civilian attorney employed by the Department of the Army. Reserve officers must have completed the Judge Advocate Officer Basic Course. Although appropriate for reservists, enrollment is not recommended unless the individual is working in the area covered by the course. Persons who have completed the Graduate Course within a three-year period immediately preceding the date of this course are not eligible to attend. Security clearance required: None.

SUBSTANTIVE CONTENT: Instruction in the Military Personnel and Civilian Employee Claims Act, Federal Tort Claims Act, Foreign Claims Act, and Federal Claims Collection Act. Instruction will also be provided on maneuver damage claims; disaster claims SOP's; the role of the Army Claims Service; and field claims practice to include claims office management, organization and budgeting.

**CRIMINAL TRIAL ADVOCACY COURSE
(5F-F32)**

LENGTH: 4-1/2 days.

PURPOSE: To improve and polish the experienced trial lawyer's advocacy skills. This course is for prosecutors and defense counsel and is limited to 48 participants.

PREREQUISITES: Active duty military attorney certified as counsel under Article 27b(2), UCMJ, with at least six months and no more than twelve months of experience as a trial attorney. Must currently be serving as trial or defense counsel or designated to fill position upon course completion. An individual is ineligible to attend if he or she has attended a TJAGSA Criminal Law CLE course within the previous twelve months. Security clearance required: None.

SUBSTANTIVE CONTENT: Intensive instruction and exercises encompass problems confronting counsel from pretrial investigation through appellate review. Issues in evidence, professional responsibility, procedure, trial advocacy, and topical aspects of the current military law are considered. A substantial portion of the course involves student participation in practical exercises.

**MILITARY JUDGE COURSE
(5F-F33)**

LENGTH: 3 weeks.

PURPOSE: To provide military attorneys advanced schooling to qualify them to perform duties as full-time military judges at courts-martial.

PREREQUISITES: Active duty or Reserve Component military attorneys. Security clearance required: None. Army officers are selected for attendance by The Judge Advocate General.

SUBSTANTIVE CONTENT: Trial procedure, substantive military criminal law, defenses, instructions, evidence, current military problems, and professional responsibility.

**CRIMINAL LAW NEW DEVELOPMENTS COURSE
(5F-F35)**

LENGTH: 3 days.

PURPOSE: To provide counsel and criminal law administrators with information regarding recent developments and trends in military criminal law. This course is revised annually.

PREREQUISITES: This course is limited to active duty judge advocates and civilian attorneys who serve as counsel or administer military criminal law in a judge advocate office. Students must not have attended TJAGSA resident Criminal Law CLE, Basic, or Graduate courses within the twelve-month period immediately preceding the date of the course. Security clearance required: None.

SUBSTANTIVE CONTENT: Developments during the past year in military criminal procedure, substantive criminal law, professional responsibility, evidence, and advocacy.

**LAW OF WAR WORKSHOP
(5F-F42)**

LENGTH: 4-1/2 days.

PURPOSE: To provide both judge advocate and non-judge advocate officers basic knowledge of the law of war, the major changes now impending in this field, and the practical aspects of mission planning and accomplishment in accordance with the law of war and of law of war advice and instruction.

PREREQUISITES: Active duty or Reserve Component military attorney or appropriate civilian attorney employed by the Department of Defense, as well as non-attorney officers who are to be involved in any aspect or level of the law of war process: command, operational, staff, advisory, or instructional. Security clearance required: None.

SUBSTANTIVE CONTENT: International customary and treaty rules affecting the conduct of forces in military operations in all levels of hostilities; the Hague and Geneva Conventions and their application in military operations, to include problems on reporting and investigating war crimes, treatment and control of civilians, treatment and classification of detainees; the substantial change to the law of war impending as a result of the 1977 Protocols to the 1949 Geneva Conventions, including extensive new obligations of commanders and military attorneys. Practical emphasis is given to all levels of mission planning and accomplishment in accordance with the law of war, to the law of war responsibilities of attorney and non-attorney staff officers and of commanders, and to law of war instruction, including techniques and instructional aids.

**LEGAL ASPECTS OF TERRORISM COURSE
(5F-F43)**

LENGTH: 2-1/2 days.

PURPOSE: To provide knowledge of the legal aspects of terrorism and counterterrorism, focusing on the questions confronting military commanders both in the United States and overseas concerning terrorism and the legality of counterterrorism measures.

PREREQUISITES: Active duty military or appropriate civilian attorney employed by the U.S. Government whose present or immediately impending major duties include advice to staff or command on the legal aspects of counterterrorism. **Security clearance required:** Secret. Attendees will assure that orders reflect clearance status.

SUBSTANTIVE CONTENT: What is the terrorism problem, and what measures are being contemplated to counter it both within and outside the United States; relevant international law and agreements, and national legislation in regard to terrorism; the use of force and limitations on the use of force in foreign countries; legal rules applicable to terrorism during armed conflict; counterterrorism authority of U.S. commanders overseas; the use of force to counter terrorism within the United States both on and off federal installations; the Posse Comitatus Act; relationships with DOD, with federal or local agencies outside DOD, and in regard to other states.

**ADVANCED LAW OF WAR SEMINAR
(5F-F45)**

LENGTH: 2-1/2 days.

PURPOSE: To provide judge advocate and non-judge advocate officers continued education and expertise in contemporary applications of the law of war and to provide information on current U.S. policies in the application of the law of war.

PREREQUISITES: Active duty or Reserve Component military attorney as well as non-attorney officers involved in command, operational or staff applications of the law of war. Attendees must have completed the Law of War Workshop, (5F-F42), the Judge Advocate Officer Graduate Course (5-27-C22) or been assigned to a position involving application of the law of war for at least one year. **Security Clearance Required:** Secret. Attendees will insure that orders reflect clearance status.

SUBSTANTIVE CONTENT: This course will consider the difficult problems in implementing the law of war programs of the United States, including rear area support operations, communications zones, handling of detainees, operational and contingency planning, rules of engagement, peacetime use of military force, and international agreements which remain in effect in times of armed conflict. The course will be in a seminar format with emphasis on practical solutions to the legal issues raised and requiring free interchange and evaluations of proposals offered by each attendee.

**LAW OFFICE MANAGEMENT
(7A-713A)**

LENGTH: 4-1/2 days.

PURPOSE: To provide a working knowledge of the administrative operations of a Staff Judge Advocate office and to provide basic concepts of effective law office management to military attorneys, warrant officers, and senior enlisted personnel.

PREREQUISITES: Active duty or Reserve Component JAGC officer, warrant officer or senior enlisted personnel in grade E-6 and above in any branch of the armed services. Persons who have completed this course or the Graduate Course are not eligible to attend. Officers who have been selected for Graduate Course attendance also are ineligible to attend. Security clearance required: None.

SUBSTANTIVE CONTENT: Management theory and practice including leadership, leadership styles, motivation, and organizational design. Law office management techniques including management of military and civilian personnel, equipment, law library, office actions and procedures, budget management and control, and manpower.



NONRESIDENT PROGRAM

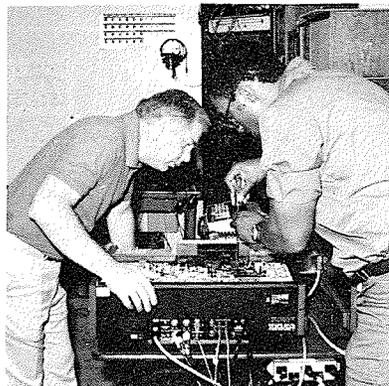
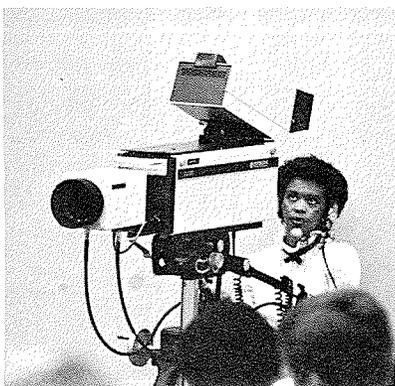
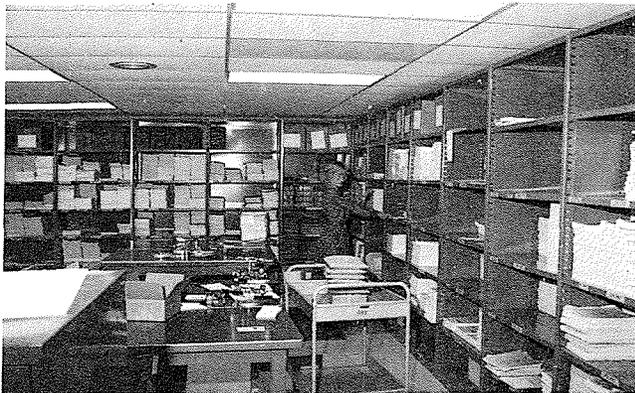
GENERAL INFORMATION



The Nonresident Instruction Program parallels resident instruction and provides a means for students to increase their knowledge, acquire new skills, and improve job proficiency. Instructional materials are mailed to the student postage-paid, and prepaid envelopes are provided for returning the materials.

A subcourse consists of one or more lessons pertaining to a specific subject. Each lesson has a study assignment in texts provided with the subcourse, or contains a practical exercise. After studying the text assignment, the student completes the lesson to test understanding of the text material, and then consults the approved solutions (which are furnished in the subcourse packet) to ascertain whether the lesson objective has been accomplished. When the student has completed all the lessons, the examination (which is also furnished with the subcourse materials) is taken.

A course consists of a series of subcourses or separate lessons designed to provide comprehensive instruction at a particular grade level, or in a particular job-oriented subject area. Normally, three subcourses are mailed at one time to a student enrolled in a course. As subcourses are completed and returned, additional subcourses are mailed.



ELIGIBILITY

The following individuals are eligible for enrollment:

- Members of all components of the armed forces of the United States and retirees.
- Civilian employees of any agency of the federal government whose official duties require knowledge obtainable through correspondence course study.

Restrictive eligibility requirements and course prerequisites are listed at the beginning of each course when applicable.

ENROLLMENT PROCEDURES

Applications for enrollment should be submitted on DA Form 145. This form is available through normal military distribution. The DA Form 145 should be submitted through one of the following channels:

● Individuals on extended active duty with the U.S. Army should submit applications to their commanding officer.

● Members of the USAR not on extended active duty should send applications to the commanding officer who is the custodian of their military personnel records jacket.

● Non-unit reservists should send applications to: U.S. Army Reserve Component Personnel and Administration Center, 9700 Page Boulevard, St. Louis, Missouri 63132.

● Members of the Army National Guard not on extended active duty should submit applications to their commanding officer.

● Members of any component of the Armed Forces of the United States other than a component of the U.S. Army should submit applications as prescribed by the individual's branch of service.

● Civilian employees of the U.S. Government should submit applications to their supervisors.

● Retirees should submit their applications directly to the School.

MAINTAINING ENROLLMENT

Students enrolled in selected subcourses must complete all subcourses in which enrolled or 30 credit hours, whichever is less, during each enrollment year.

Advanced Course students must complete 120 credit hours in each enrollment year. Basic Course students must complete 75 credit hours in each enrollment year.

Students enrolled in any course must complete the course in the time limitation listed at the beginning of each course.

Failure to participate for a period of six months constitutes a basis for canceling the enrollment.

Awards of resident credit will apply toward the annual requirements for enrollment for the enrollment year in which the award is made. Awards of constructive and equivalent credit will not apply toward annual requirements for enrollment.

MISCELLANEOUS ENROLLMENT

An applicant who does not meet the eligibility requirements for enrollment in one of the judge advocate correspondence courses or who wishes only to take selected subcourses may enroll in specific subcourses provided the applicant's duties or prospective duties require the training that may be accomplished by means of such subcourse. Enrollment as a miscellaneous student requires that the student complete 30 credit hours per year or the individual subcourse, whichever is less.

CONSTRUCTIVE AND EQUIVALENT CREDIT

Equivalent credit may be awarded for portions of the Basic and Advanced Courses. Equivalent credit will be granted upon satisfactory completion of essentially the same program of instruction at another military or civilian institution, and for completion of individual subcourses covering the same material when the subcourse was taken previously and not as part of either the Basic or the Advanced Course.

Equivalent credit will also be given for completion of the following resident courses at The Judge Advocate General's School:

<u>Resident Course</u>	<u>Equivalent Credit for Subcourse</u>
Contract Attorneys Course	JA 112
Fiscal Law Course	JA 115
Federal Labor Relations Course	JA 125A, JA 125B
Legal Assistance Course	JA 26, JA 129
Administrative Law for Military Installations	JA 121, JA 122, JA 123, JA 124, JA 126, JA 127
Law Office Management Course	JA 58
Military Judge Course	JA 36, JA 131, JA 132, JA 133, JA 134, JA 137
Law of War Workshop	JA 142

Constructive credit may be granted for truly unique, in-depth, specialized experience. Inasmuch as the purpose of this School is to provide military legal education and not to award credit for education, constructive or equivalent credit will be given principally when little

purpose would be served by insisting that the student undergo a program of instruction for which the student already has met the qualifications or when the student has taken a similar course at another institution. Normal military legal experience will not qualify for constructive credit.

Written applications for constructive or equivalent credit may be submitted along with a resume of qualifications. Address such requests to the Correspondence Course Officer.

INFORMATION FOR RESERVE AND NATIONAL GUARD OFFICERS

Judge Advocate General's Corps officers in the Army Reserve and Army National Guard may fulfill military educational requirements for promotion through correspondence course programs. Completion of the Officer Basic Correspondence Course meets the requirements for promotion to captain. Completion of the Judge Advocate Officer Advanced Correspondence Course is required for promotion to major.

Members of the USAR and ARNGUS not on active duty may earn retirement points by participating in the Army Correspondence Course Program. One retirement point is earned for successful completion of three credit hours of correspondence course work. This School forwards statements of credit hours earned by reserve students to the servicing data processing centers within two weeks after the end of the reservist's retirement year. Retirement points for Army National Guard personnel are computed by National Guard Headquarters from copies of subcourse completion reports the School sends to students through their enrollment channels.

A reserve officer who wishes to attend a resident course phase should submit DA Form 1058, Application for Active Duty for Training. A National Guard officer should complete NGB Form 64, National Guard Bureau Application for School Training. The applicant should indicate in block 14 of the form the resident course for which application is made. An information copy of the form should be forwarded directly to: Commandant, The Judge Advocate General's School, U.S. Army, ATTN: Director, Reserve Affairs, Charlottesville, Virginia 22901.

Individuals who desire more information about the Army Judge Advocate reserve program should correspond with the Director, Reserve Affairs.



CORRESPONDENCE COURSE PROGRAMS

The nonresident program includes an officer Basic and Advanced Course, an introductory course for paralegals, and a course for warrant officers in the legal field. The detailed structure of each of these appears on the next several pages, and descriptions of individual subcourses follow.

The Basic Course is designed for the new Reserve Component military attorney. It offers fundamental legal instruction and serves as a brief overview of military legal practice. The course is not intended as a substitute for the resident class for those officers going on active duty.

The Advanced Course is the nonresident version of the Graduate Course, described under the resident program in this booklet. The course provides graduate level instruction in criminal, contract, international, and administrative and civil law. Many of the subjects are offered in resident continuing legal education courses taught at the JAG School, and the School hosts a USAR school each summer to cover one of the legal subject phases. The common military subjects of Phases I, III, and V are also presented at USAR schools. Students may complete the Advanced Course by any combination of resident and nonresident work. A more detailed memorandum covering the relationship of the correspondence course program, USAR school courses, and resident CLE courses is provided to students when they enroll.

The Law for Legal Clerks Correspondence Course is the introductory phase of the resident Military Lawyer's Assistant Course and consists of basic material in legal research, criminal law, and organization of a staff judge advocate office.

The Legal Administrative Technician Correspondence Course covers communication skills, management, and selected legal subjects. It is designed to cover skills needed by the military law office manager.

Enrollment in two or more courses at the same time is not permitted.

JUDGE ADVOCATE OFFICER BASIC CORRESPONDENCE COURSE

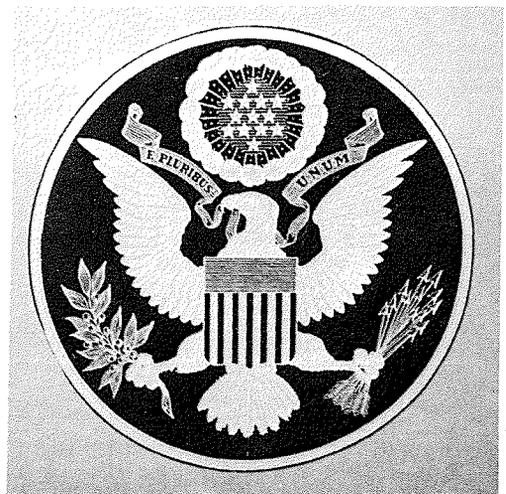
PURPOSE: To provide basic branch orientation and training for Reserve Component officers who are receiving a commission in the Judge Advocate General's Corps without concurrent orders to active duty. This course serves as a branch qualification course for Reserve officers.

PREREQUISITES: The course is open to attorneys who are pending appointment or who have been appointed in the Reserve Component to the Judge Advocate General's Corps.

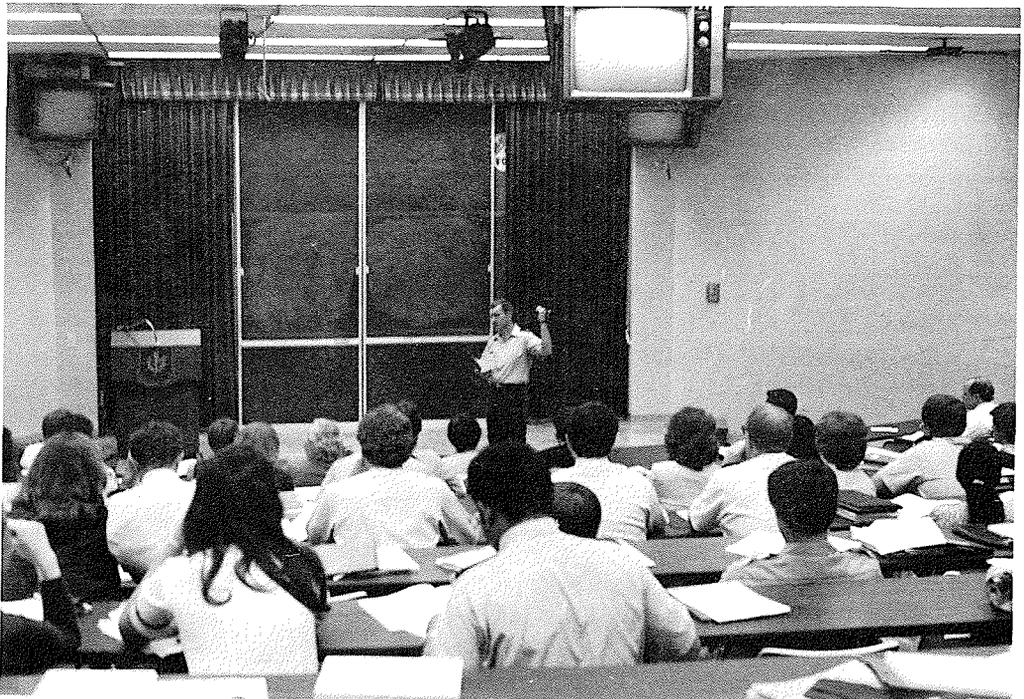
ACADEMIC REQUIREMENTS: Students must complete a minimum of 75 credit hours each enrollment year.

NUMBER	SUBCOURSE TITLE	HOURS
Phase I	Military Subjects	
AG 5	Benefits for Servicemen and Their Families	9
AG 405	Military Correspondence	8
AG 46	Fundamentals of Management	12
AG 367	Military Boards and Investigations	10
ITO 641	Safeguarding of Defense Information	12
ISO 235	Equal Opportunity (Race Relations)	2
ISO 236	Drug Abuse	3
ISO 248	Military Leadership	4
ISO 283	Civil Affairs Orientation	2

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Phase II	Legal Subjects	
JA 2	Standards of Conduct and Professional Responsibility	6
JA 12	Government Contracts	6
JA 20	Introduction to Administrative and Civil Law, and Military Legal Bibliography	6
JA 21	Legal Basis of Command	15
JA 22	Military Personnel Law and Boards of Officers	6
JA 23	Civilian Personnel Law and Labor-Management Relations	6
JA 24	Civil Rights	3
JA 25	Claims	9
JA 26	Legal Assistance	6
JA 36	Fundamentals of Military Criminal Law and Procedure	24
JA 43	The Law of Land Warfare	12
JA 58	Staff Judge Advocate Operations	9
		<u>108</u>
	Total Credit Hours:	170





JUDGE ADVOCATE OFFICER ADVANCED CORRESPONDENCE COURSE

PURPOSE: To provide a working knowledge of the duties and responsibilities of field grade Judge Advocate General's Corps officers. This course is the nonresident version of the Judge Advocate Officer Graduate Course.

PREREQUISITES: The course is open to individuals who are (1) commissioned officers assigned to the Judge Advocate General's Corps (or another service's equivalent legal branch) and (2) have completed or received credit for the Judge Advocate Officer Basic Course.

ACADEMIC REQUIREMENTS: Students must complete a minimum of 120 credit hours each enrollment year and must complete the entire course within five years. Students should note that there may be other, more stringent requirements imposed by their appointment process or career management authority. The five-year, 120-hour per year requirement of this paragraph is the academic requirement for maintaining enrollment.

NUMBER	SUBCOURSE TITLE	HOURS
Phase I	Military Subjects	
ISO 205	Personnel Management	4
ISO 239	Organization of Brigade and Battalion	3
ISO 246	Military Leadership	3
ISO 275	Individual and Group Communication	6
ISO 284	Civil Affairs	2
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	or	
JA 144	Law of the Sea	24

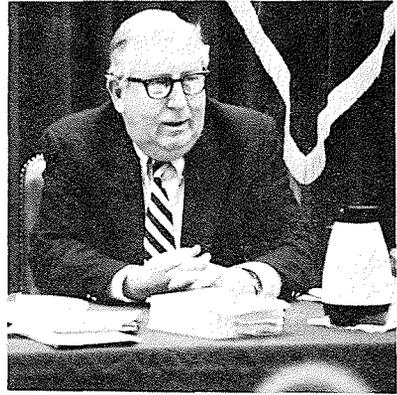
Phase II	Criminal Law Subjects	
JA 130	Nonjudicial Punishment	9
JA 131	Courts-Martial Evidence	18
JA 132	Constitutional Evidence	15
JA 133	Pretrial Procedure	21
JA 134	Trial Procedure	15
JA 135	Post Trial Procedure	18
JA 136	Review of Summary and Special Courts-Martial	9
JA 137	Crimes and Defenses	15
		<u>120</u>

Phase III	Military Subjects	
ISO 208	Command and Staff Procedures	10
ISO 241	Infantry Brigade and Battalion	5
ISO 249	Equal Opportunity—Race Relations	2
ISO 273	Division Support Command	2
		<u>19</u>

or

JA 145	The International Protection of Human Rights	24
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Phase IV	Administrative and Civil Law Subjects	
JA 120	Defensive Federal Litigation	12
JA 121	Legal Basis of Command: Command of Installations	21
JA 122	Legal Basis of Command: Military Aid to Law Enforcement	6
JA 123	Legal Basis of Command: Environmental Law	12
JA 124	Legal Basis of Command: Nonappropriated Fund Instrumentalities	6
JA 125A	Law of Federal Employment	24
JA 125B	Law of Federal Labor-Management Relations	9
JA 126	Government Information Practices	9
JA 127	Military Personnel Law	9
JA 128	Federal Tort Claims Act	12
JA 129	Legal Assistance Programs, Administration, and Selected Problems	<u>12</u>
		132

Phase V	Military Subjects	
AG 400	The Army Records Management Program	5
ISO 203	Division Administrative Operations	1
ISO 233	Resource Management	16
ISO 238	Drug Abuse	3
		<u>25</u>

Phase VI	Contract and International Law Subjects	
JA 112	Government Contract Law	60
JA 115	Fiscal Law	12
JA 141	Law of Peace	36
JA 142	Law of War	36
		<u>144</u>

Phase VII	Legal Research and Writing	
JA 150	Legal Research and Writing Program	65
FI 63	Office Management	18
JA 160	Professional Responsibility	12
		<u>95</u>

or

JA 151	Fundamentals of Military Legal Writing	65
JA 160	Professional Responsibility	12
FI 63	Office Management	18
		<u>95</u>

Total Credit Hours, Standard Curriculum	553
Total Credit Hours, Elective Curriculum	564

NOTE: Total Standard and Elective Credit Hours may vary, depending on the options selected in Phases I and III.

LAW FOR LEGAL CLERKS CORRESPONDENCE COURSE

PURPOSE: To provide Army legal clerks with the substantive legal knowledge for performing duties as a lawyer's assistant and a foundation for resident instruction in the Military Lawyer's Assistant Course.

PREREQUISITES: Military personnel who possess MOS 71D, 71E, 713A, military members of other services with equivalent specialities, civilian employees working in a military legal office, and others whose specific duty requirements require training that may be accomplished by this course.

NUMBER	SUBCOURSE TITLE	HOURS
JA 20	Introduction to Administrative and Civil Law, and Military Legal Bibliography	6
JA 30	Military Criminal Law for Paralegals	30
JA 58	Staff Judge Advocate Operations	9
		<u>45</u>

LEGAL ADMINISTRATIVE TECHNICIAN CORRESPONDENCE COURSE

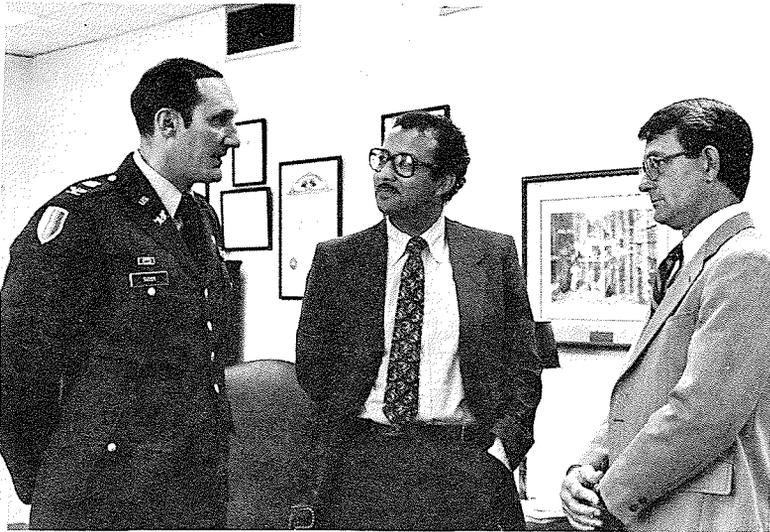
PURPOSE: To prepare Army members to perform or to improve the proficiency of performing duties of a Legal Administrative Technician, MOS 713A.

PREREQUISITES: Must be a warrant officer or enlisted member in grade E-6 or above who has a primary MOS of 713A, 71D, or 71E, and has completed the Law for Legal Clerks Correspondence Course and the Adjutant General NCOES Advanced Course.

ACADEMIC REQUIREMENTS: Students must complete 75 credit hours per enrollment year.

NUMBER	SUBCOURSE TITLE	HOURS
Phase I	Introduction and Writing	
AG 120	Preparation for Writing	6
AG 121	Putting Your Thoughts on Paper	7
AG 122	Spelling, Abbreviation, and Capitalization	4
AG 123	Punctuation	4
AG 124	Reviewing Your Writing	5
ITO 641	Safeguarding of Defense Information	12
FI 988	Army Budgeting	20
ISO 275	Individual and Group Communication (Advanced)	6
		<u>64</u>

Phase II	Management	
AG 21	Department of Army Publications Management	7
AG 400	The Army Records Management Program	5
AG 46	Fundamentals of Management	12
AG 67	Civilian Personnel Management	10
AG 68	Position and Pay Management	12
AG 403	Files Maintenance and Disposition Procedures	4
AG 404	The Army Functional Files System	5
AG 405	Military Correspondence	8
FI 48	Manpower Management	13
FI 63	Office Management	18
		<u>94</u>



Phase III	Legal Subjects	
JA 21	Legal Basis of Command	15
JA 25	Claims	9
JA 26	Legal Assistance	6
JA 125A	Law of Federal Employment	24
JA 127	Military Personnel Law	9
JA 133	Pretrial Procedure	21
JA 135	Post Trial Procedure	18
		<u>102</u>

Total Credit Hours	260
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SUBCOURSE DESCRIPTIONS - LEGAL SUBJECTS

The following subcourses cover legal material and are prepared by The Judge Advocate General's School. These subcourses are available for individual enrollment under the miscellaneous student category.

JA 2 STANDARDS OF CONDUCT AND PROFESSIONAL RESPONSIBILITY

(Examination - 6 credit hours)

Familiarization with the standards of conduct pertaining to DA personnel with emphasis on Reserve Components and examination of the Code of Professional Responsibility as it has been applied in the Judge Advocate General's Corps.

JA 12 GOVERNMENT CONTRACTS

(Nine lessons and examination - 6 credit hours)

An introduction to fundamental aspects of Department of Defense acquisition policies and practices, including formation and type of contracts, methods of acquisition, parties, the contracting officer's team, performance, termination, and disputes resolution.

JA 20 INTRODUCTION TO ADMINISTRATIVE AND CIVIL LAW, AND MILITARY LEGAL BIBLIOGRAPHY

(One lesson and examination - 6 credit hours)

Military administrative law, its legal basis, and primary sources of authority for military administrative decisions; military legal research.

JA 21 LEGAL BASIS OF COMMAND

(Seven lessons and examination - 15 credit hours)

Ownership of military installations; legislative jurisdiction; substantive law applicable on military installations; the authority of the commander to control installation activities; the federal magistrate court system as it functions on a military installation; operation of nonappropriated fund activities on a military installation; restrictions on military aid to law enforcement authorities; environmental law considerations in planning and executing Army activities; and release of Army records pursuant to the Freedom of Information Act.

JA 22 MILITARY PERSONNEL LAW AND BOARDS OF OFFICERS

(Six lessons and examination - 6 credit hours)

Study of the composition of the Army; officer appointment, promotion, and separation; enlistment and induction; enlisted grades, reduction, and separation.

JA 23 CIVILIAN PERSONNEL LAW AND LABOR-MANAGEMENT RELATIONS

(Three lessons and examination - 6 credit hours)

Statutory and regulatory basis for civilian personnel in the federal service; minor personnel actions; procedures for adverse actions against civilian employees; basic principles of labor relations in the federal service; collective bargaining and labor contract negotiations in the federal service.

JA 24 CIVIL RIGHTS

(Four lessons and examination - 3 credit hours)

Basic regulations and statutes devoted to civil rights; the equal opportunity program.

JA 25 CLAIMS

(Programmed Instruction and examination - 9 credit hours)

The Army claims program; Military Personnel and Civilian Employees' Claims Act; Federal Tort Claims Act; affirmative claims.

JA 26 LEGAL ASSISTANCE

(Four lessons and examination - 6 credit hours)

Legal assistance program; Soldiers' and Sailors' Civil Relief Act; domicile and Soldiers' and Sailors' Civil Relief Act tax provisions; survivor benefits and Survivor Benefit Plan.

JA 30 MILITARY CRIMINAL LAW FOR PARALEGALS

(Fifteen lessons and examination - 30 credit hours)

An introduction to military criminal law for the non-lawyer, legal office paraprofessional. The course covers jurisdiction, nonjudicial punishment, courts-martial procedure, the punitive articles of the UCMJ, defenses, and other topics. This is an introductory course, designed for the non-lawyer, but the student should have had experience working as a legal clerk or paraprofessional. An individual who has not worked in a military legal office may find the material too technical.

JA 36 FUNDAMENTALS OF MILITARY CRIMINAL LAW AND PROCEDURE

(Fourteen lessons and examination - 24 credit hours)

An introduction to fundamental aspects of military criminal law and procedure, including: jurisdiction over the person and over the offense; nonjudicial punishment; classification of courts-martial; preparation and disposition of charges; Article 32 investigation; pretrial advice; convening courts-martial; courts-martial personnel; the Article 39(a) session; arraignment, motions, pleas; trial procedure; findings and sentences; appellate review and new trials; matters of defense; the punitive articles.

JA 43 THE LAW OF LAND WARFARE

(Five lessons and examination - 12 credit hours)

Basic rules and principles; commencement of hostilities; forbidden conduct with respect to persons; forbidden means of waging warfare; bombardments, assaults, sieges, and stratagems; treatment of property during combat; remedies for violation of international law; prisoners of war; the wounded and sick; treatment of civilian persons; treatment of internees, information bureaus, central agency, and relief societies.

JA 58 STAFF JUDGE ADVOCATE OPERATIONS

(Six lessons and examination - 9 credit hours)

The staff judge advocate and relations with the commander and staff; organization and function of a staff judge advocate section; responsibilities of the staff judge advocate.

JA 112 GOVERNMENT CONTRACT LAW

(Fourteen lessons and examination - 60 credit hours)

Introduction and general principles; funding and fund limitations; contract types; contracting methods, formal advertising, and negotiations; remedies of unsuccessful offerors; contract attorney responsibilities; contract modifications; contract termination - default; termination for convenience; inspection, acceptance and warranties; disputes and remedies; selected labor standards; socioeconomic policies; and nonappropriated funds.

JA 115 FISCAL LAW

(Six lessons and examination - 12 credit hours)

Legal and administrative problems in connection with the funding of government contracts, budgeting and appropriations, administrative control of appropriated funds, the Anti-Deficiency Act, and the Minor Construction Act.

JA 120 DEFENSIVE FEDERAL LITIGATION

(Examination - 12 credit hours)

Study of the scope of judicial review of military activities, the general grants of jurisdiction to the federal courts used to review military cases, the exhaustion of remedies doctrine, and class actions.

JA 121 LEGAL BASIS OF COMMAND: COMMAND OF INSTALLATIONS

(Seven lessons and examination - 21 credit hours)

A study of the scope of command authority of military installations and troops under the Constitution, statutes, and regulations of higher authority. The lesson addresses sources of command authority; legislative jurisdiction; substantive civil and criminal law applicable at installations; law enforcement; and the constitutional limitations on command under the first, fourth, and fifth amendments.

JA 122 LEGAL BASIS OF COMMAND: MILITARY AID TO LAW ENFORCEMENT

(Two lessons and examination - 6 credit hours)

The Posse Comitatus Act and its application; "Exceptions" to the Posse Comitatus Act; consequences of violation of the Act; martial rule; military assistance to civil authorities authorized by statute; legal problems involved in civil disturbance operations.

JA 123 LEGAL BASIS OF COMMAND: ENVIRONMENTAL LAW

(Eight lessons and examination - 12 credit hours)

The National Environmental Policy Act of 1969; the environmental consideration process; environmental impact statements; the Clean Air Amendments of 1970; the Federal Water Pollution Control Act Amendment of 1972; and the effect of pollution control laws on the activities of federal facilities.

JA 124 LEGAL BASIS OF COMMAND: NONAPPROPRIATED FUND INSTRUMENTALITIES

(One lesson and examination - 6 credit hours)

The different types of nonappropriated fund instrumentalities; their status as instrumentalities; authority to establish nonappropriated fund instrumentalities; operation and control of nonappropriated fund instrumentalities; and nonappropriated fund employees.

JA 125A LAW OF FEDERAL EMPLOYMENT

(Examination - 24 credit hours)

Employment criteria and preference; classification of service, appointment in the federal service; employee discipline—authority and procedure; substantive reasons for removal; political activities; reductions-in-force and employee grievances; judicial review; equal employment opportunity in the federal government.

JA 125B LAW OF FEDERAL LABOR-MANAGEMENT RELATIONS

(Five lessons and examination - 9 credit hours)

The representation process; scope of collective bargaining; impasse resolution; unfair labor practices; grievances and arbitration.

JA 126 GOVERNMENT INFORMATION PRACTICES

(Two lessons and examination - 9 credit hours)

An analysis of the Freedom of Information Act, the Privacy Act, and the relationship between them.

JA 127 MILITARY PERSONNEL LAW

(Six lessons and examination - 9 credit hours)

A review of substantive and procedural aspects of military personnel law to include emphasis in the areas of conflicts of interest, military status, administrative separations, and military administrative remedies.

JA 128 FEDERAL TORT CLAIMS ACT

(Examination - 12 credit hours)

Introduction to the FTCA; jurisdictional and procedural requirements; proper claimants under the FTCA; the FTCA cause of action; exceptions to government liability; and individual liability of government employees.

JA 129 LEGAL ASSISTANCE PROGRAMS, ADMINISTRATION, AND SELECTED PROBLEMS

(Six lessons and examination - 12 credit hours)

Analysis of the organization and administration of military legal assistance programs and military aspects of the following selected substantive areas: family law; state taxation of income and property; Soldiers' and Sailors' Civil Relief Act; personal finance and consumer affairs; and estate planning and survivors' benefits.

JA 130 NONJUDICIAL PUNISHMENT

(Seven lessons and examination - 9 credit hours)

Source and extent of commander's nonjudicial punishment authority and the rights of the individual serviceperson who is offered nonjudicial punishment.

JA 131 COURTS-MARTIAL EVIDENCE

(Four lessons and examination - 18 credit hours)

Sources of military evidentiary law, the military rules of evidence, concepts of physical and scientific evidence as they apply to courts-martial practice.

JA 132 CONSTITUTIONAL EVIDENCE

(Three lessons and examination - 15 credit hours)

The Fourth Amendment: searches and seizures, inspections, inventories and the exclusionary rule. The Fifth Amendment and Article 31: theories of self-incrimination, involuntary confessions, unwarned confessions, and related procedural issues. The Sixth Amendment: eyewitness identification, confrontation, and compulsory process.

JA 133 PRETRIAL PROCEDURE

(Eight lessons and examination - 21 credit hours)

Jurisdiction, pretrial confinement, courts-martial personnel - convening authority, preparation and drafting of charges and specifications; disposition of charges; Article 32 investigation; staff judge advocate's pretrial advice; command control and pretrial agreements.

JA 134 TRIAL PROCEDURE

(Seven lessons and examination - 15 credit hours)

Article 39(a) sessions; challenges; arraignment; motions and pleas; former jeopardy; findings; presentencing procedure; instructions; sentencing.

JA 135 POST TRIAL PROCEDURE

(Four lessons and examination - 18 credit hours)

Rationale for the military corrections system and disposition of offenders; post trial responsibilities and actions; appellate review under the UCMJ; extraordinary writs and their application to the military system.

JA 136 REVIEW OF SUMMARY AND SPECIAL COURTS-MARTIAL

(Programmed Text and examination - 9 credit hours)

Practical application of UCMJ and MCM provisions to review of summary and special courts-martial.

JA 137 CRIMES AND DEFENSES

(Four lessons and examination - 15 credit hours)

Inchoate crimes, fraternization, substantive common law crime, offenses against military authority, absence without leave, defenses and the law of mental responsibility.

JA 141 THE LAW OF PEACE

(Thirteen lessons and examination - 36 credit hours)

The international system of state relations and the role of regional and international organizations, including the requirements of statehood and the various forms of recognition of states and governments; the various jurisdictional concepts within international law; jurisdictional immunities; state responsibility and nationality; the treaty-making process and treaty obligations.

JA 142 THE LAW OF WAR

(Eight lessons and examination - 36 credit hours)

The law of war in its various settings in international and internal conflicts; the evolution of this law into its modern day concept; conflict management and the role of various international organizations with respect to the use of force and intervention; the legality of tactical operations and weapons employed; the application of the Hague and Geneva Conventions to hostilities.

JA 144 LAW OF THE SEA

(Seven lessons and examination - 24 credit hours)

This elective will serve as an introduction to the basic concepts of the law of the sea. It will deal primarily with jurisdiction over vessels and maritime areas and, in so doing, will focus upon such topics as the territorial sea, internal waters, archipelagoes, the continental shelf, the deep sea bed, jurisdiction over national and foreign vessels, international straits and canals, fishing rights, and international rivers. A portion of the elective will be devoted to the work of the law of the sea conferences to upgrade the law of the sea.

JA 145 THE INTERNATIONAL PROTECTION OF HUMAN RIGHTS

(Seven lessons and examination - 24 credit hours)

This elective has a three-fold purpose: (1) To develop an awareness as to the peculiar nature, function, and application of the international law of human rights. (2) To become familiar with the most valuable "tools of the trade" in the research, analysis, and proposed international or national solution of human rights problems. (3) To explore the potential, apply the rules, and outline new avenues of development with regard to some of the major human rights issues confronting the community of nations today. The course is divided into four phases. In the first phase, the development of human rights at the international level will be traced from historical beginnings during the age of Grotius to the creation of a so-called International Bill of Human Rights by the United Nations. The second phase will focus upon other areas of human rights achievement under the U.S. system. In addition, the problem of State sovereignty and the ratification of human rights treaties will be treated. In the third phase, the regional approach to human rights protection will be explored, with particular emphasis

placed on the European and inter-American systems. In the final phase, the role of the overseas staff judge advocate and the military lawyer in human rights matters will be considered, as well as the doctrines of humanitarian intervention and protection of nationals abroad. For purposes of review, some basic questions of the protection of human rights will also be examined.

JA 150 LEGAL RESEARCH AND WRITING PROGRAM
(65 credit hours)

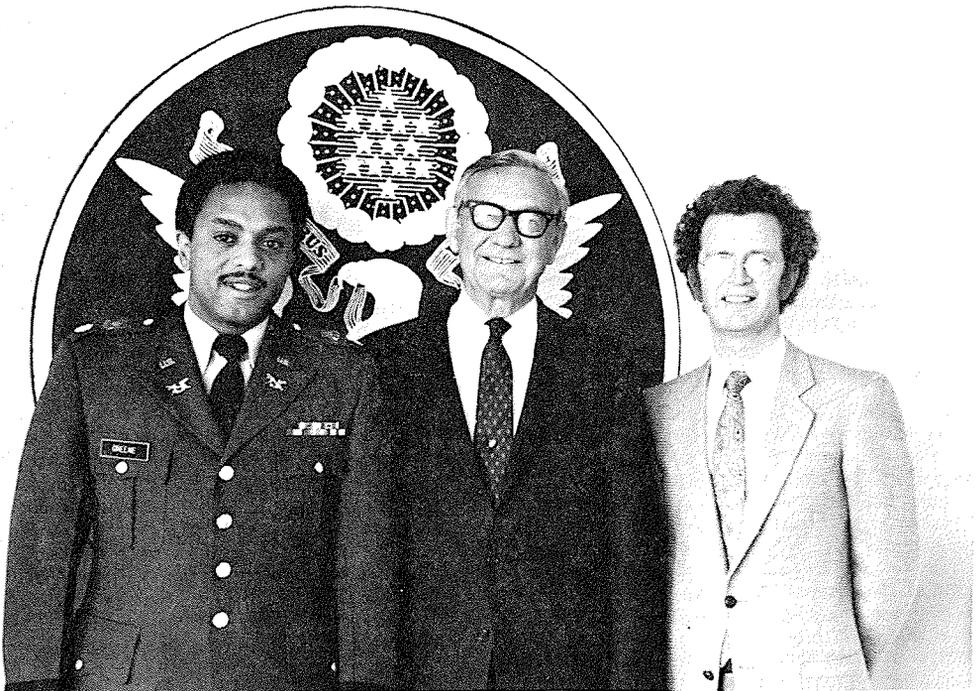
An individual legal research and writing project requiring a documented paper of at least 3,000 words dealing with a subject relevant to military legal practice. This subcourse will normally be issued only after the student has completed the three legal subject phases (II, IV, VI) of the Judge Advocate Officer Advanced Correspondence Course.

JA 151 FUNDAMENTALS OF MILITARY LEGAL WRITING
(Five lessons - 65 credit hours)

This subcourse deals with using military legal citations and with drafting typical items of correspondence encountered in the military legal office. The requirements include preparing draft changes to a regulation, writing a post trial review, and drafting several short items of correspondence such as forwarding indorsements, decision papers, memoranda, and military letters. The source materials will be provided. The student should not need to do independent research.

JA 160 PROFESSIONAL RESPONSIBILITY
(Examination - 12 credit hours)

Application of the Code of Professional Responsibility to the military lawyer.





SUBCOURSE DESCRIPTIONS - MILITARY SUBJECTS

The following subcourses are prepared by other service schools and are used in portions of the Basic, Advanced, and Legal Administrative Technician Courses. These subcourses are available from The Judge Advocate General's School only to students enrolled in one of the full courses. Students who wish to take these subcourses on an individual basis should submit DA Form 145 to the Army's centralized correspondence course office at this address:

**Army Institute for Professional Development
U.S. Army Training Support Center
Newport News, Virginia 23628**

AG 5 BENEFITS FOR SERVICEMEN AND THEIR FAMILIES

(Four lessons and examination - 9 credit hours)

Study of personnel services, to include legal affairs and benefits authorized for servicemen, veterans of wartime and peacetime service, their dependents, and survivors. Discussion of estate planning, the Civilian Health and Medical Program of the Uniformed Services, pensions, compensation, social security, and the Survivor Benefit Plan.

AG 21 DEPARTMENT OF ARMY PUBLICATIONS MANAGEMENT

(Three lessons and examination - 7 credit hours)

Study of the organization of the Army publications system, the types and characteristics of the various Army publications, initial and subsequent distribution, and the methods used and procedures designed to meet special supply needs.

AG 46 FUNDAMENTALS OF MANAGEMENT

(Six lessons and examination - 12 credit hours)

Introduction to, and principles and policies of management; a study of the functions of management.

AG 67 CIVILIAN PERSONNEL MANAGEMENT

(Four lessons and examination - 10 credit hours)

The role of civilian and military supervisors in employee-management relations. Orientation to the civil service system, to include classification and wage policies, placement, evaluation and training, career management, incentive awards, discipline, grievances, separations, and retirement.

AG 68 POSITION AND PAY MANAGEMENT

(Eight lessons and examination - 12 credit hours)

A study of the objectives and authorities of position and pay management; job analysis and evaluation, to include Classification Act and Wage Grade jobs; development and use of standards; job or position classification; and fixing pay within occupational areas.

AG 120 PREPARATION FOR WRITING

(One lesson and examination - 6 credit hours)

Explanation of the need for improving Army writing; definition of effective writing; techniques to help the writer organize thoughts and define the problem, purpose, and reader; the steps involved in making an outline; organizing topics and subtopics into logical order; the basic patterns of writing organization; the steps involved in problem solving; and the practical exercise involving the solving of a typical Army administration problem.

AG 121 PUTTING YOUR THOUGHTS ON PAPER

(Three lessons and examination - 7 credit hours)

The principles of effective writing. Recognizing "gobbledygook" and unneeded words; vague, ambiguous words; complex, stilted, and trite words and phrases; and buried verbs. Substituting clear, precise, and forceful words and phrases. Restating needlessly complex sentences as simple sentences. Recognizing and correcting misused modifiers and faulty pronoun references. Effective use of parallel construction. Construction of complete and unified sentences. Basic techniques for adding emphasis and strength to sentences. Organizing and developing effective paragraphs. Review of the basic principles of grammar and practical exercises designed to provide the student an opportunity to apply these basic grammatical principles, to correct trite and abstract expressions, and to recognize clear sentences and paragraphs.

AG 122 SPELLING, ABBREVIATION, AND CAPITALIZATION

(Two lessons and examination - 4 credit hours)

Recognizing and correcting misspelled words; selecting the appropriate words among the most frequently used homonyms; use of Army abbreviations; capitalization; and practical exercises that require the student to apply the basic principles of instruction in spelling, abbreviation, and capitalization.

AG 123 PUNCTUATION

(One lesson and examination - 4 credit hours)

The basic principles of punctuation, including those governing the use of commas, colons, semi-colons, dashes, quotation marks, italics, hyphens, apostrophes, parentheses, brackets, and exclamation points. Practical exercises requiring the student to use these punctuation marks correctly.

AG 124 REVIEWING YOUR WRITING

(One lesson and examination - 5 credit hours)

Recognizing and correcting false reasoning and appeals to emotion within writing; reviewing writing for organization and understandability; use of transitional words; and practical exercises requiring the student to review, recognize, and correct errors in reasoning, organization, and understandability.

AG 367 MILITARY BOARDS AND INVESTIGATIONS

(Five lessons and examination - 10 credit hours)

Purposes, categories, functions, composition, and jurisdiction of military boards. Duties of board members, board procedures; rights and privileges of respondents; reports, actions by appointing and reviewing authority. Duties of investigating officers and line-of-duty determinations.

AG 400 THE ARMY RECORDS MANAGEMENT PROGRAM

(One lesson and examination - 5 credit hours)

The organization, staffing, training, and surveying techniques needed to conduct a records program. It includes the management of correspondence, reports, forms, directives, and publications; word processing and source data automation; micrographics, mail, and distribution; copiers files equipment; and maintenance, utilization, and disposition of records, and responsibilities under Freedom of Information and Privacy Acts.

AG 403 FILES MAINTENANCE AND DISPOSITION PROCEDURES

(One lesson and examination - 4 credit hours)

A discussion of files maintenance procedures (involving the filing and charging out of documents) and files disposition procedures (including the destruction and transfer of files — pulling, destroying, packing documents, and shipping).

AG 404 THE ARMY FUNCTIONAL FILES SYSTEM

(One lesson and examination - 5 credit hours)

Fundamental techniques of files planning and maintenance and of interpreting the Army's files regulation for The Army Functional Files System (TAFFS).

AG 405 MILITARY CORRESPONDENCE

(Four lessons and examination - 8 credit hours)

Fundamentals of correspondence management, prescribed correspondence formats, form and guide letters and quality control.

FI 48 MANPOWER MANAGEMENT

(Four lessons and examination - 13 credit hours)

Familiarization with the organization for manpower management. Discussions concerning manpower requirements and authorizations and the manpower survey program, to include principles, forms, and guides used in conducting manpower surveys.

FI 63 OFFICE MANAGEMENT

(Six lessons and examination - 18 credit hours)

Principles and functions of management as related to office administration. Organizational structure and organization charts. Services and communications, office supplies and equipment, job structure and job descriptions, performance analysis and performance standards, compilation and use of statistics, the work simplification program, human relations and morale factors, conference techniques, and The Reports Control System.

FI 988 ARMY BUDGETING

(Five lessons and examination - 20 credit hours)

Discussion on the historical and regulatory background of the Army budget as a portion of the Federal budget; the Army's financial coding concept; distribution and administrative control of funds; principles of obligations, reimbursements, cross-service transactions, and the operation and maintenance of facilities; and the development of the activity segments of the installation operating budget.

ITO 641 SAFEGUARDING OF DEFENSE INFORMATION

(Five lessons and examination - 12 credit hours)

Safeguarding of Defense Information including the marking and handling, storage, and distribution of classified material. Includes security awareness program.

ISO 203 DIVISION ADMINISTRATIVE OPERATIONS (U.S. ARMY ADJUTANT GENERAL SCHOOL)

(One lesson and examination - 1 credit hour)

Organizational concept of the division administration company and division rear echelon, personnel replacement operations, and rear echelon displacement.

ISO 205 PERSONNEL MANAGEMENT (U.S. ARMY ADJUTANT GENERAL SCHOOL)

(One lesson and examination - 4 credit hours)

The commander's role in personnel management. Personnel services available to the commander. Officer career management including counseling, and preparation, indorsement, and review of the officer efficiency report. The enlisted evaluation system as a function of personnel management. Enlistment and reenlistment, classification and reclassification, appointment and reduction, assignment, and separation of enlisted personnel. The use of personnel records and personnel control devices.

ISO 208 COMMAND AND STAFF PROCEDURES (U.S. ARMY ARMOR SCHOOL)

(Three lessons and examination - 10 credit hours)

Organization of the brigade and battalion staff; duties and functions of principal and special staff officers and staff action as it relates to the commander's decision at brigade and battalion level. Staff estimates.

ISO 233 RESOURCE MANAGEMENT (U.S. ARMY FINANCE SCHOOL)

(One lesson and examination - 16 credit hours)

Functions of financial management as it relates to the individual and organization, to include the area of programming and budgeting, command analysis, and internal review. Program and budget formulation, execution, and review at command level. The characteristics, capabilities, and limitations of the internal review function at command level.

ISO 235 EQUAL OPPORTUNITY (RACE RELATIONS) (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 2 credit hours)

Instruction covering the contemporary issue of race relations to include the contributions made to American military and civilian history by blacks and other minority groups; an insight into the impact that slavery had on the individual and the family structure; some of the most prevalent complaints of minority group soldiers; a discussion of the regional attitude that soldiers may have when they enter the service; and an explanation of the Army's position on equal treatment and equal opportunity with emphasis on the small unit leader.

ISO 236 DRUG ABUSE (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 3 credit hours)

Instruction addressing the contemporary issue of drug abuse to include an explanation of the physiological and psychological effects of abusing drugs, the legal considerations pertaining to drug-related offenses, and the responsibility of the leader in supporting the drug and alcohol abuse prevention/control program.

ISO 238 DRUG ABUSE (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 3 credit hours)

Instruction addressing the issue of drug abuse in the military, to include an explanation of the psychological and physiological effects of abusing drugs; the legal considerations pertaining to drug-related offenses, and the responsibility of the commander in supporting the drug and alcohol abuse prevention/control program.

ISO 239 ORGANIZATION OF BRIGADE AND BATTALION (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 3 credit hours)

Organization, equipment, capabilities, limitations, and missions of the ROAD brigade and battalion; "tailoring" a brigade into an infantry, armored, or mechanized unit; organization, capabilities, limitations, employment, and mission of the airborne brigade.

ISO 241 INFANTRY BRIGADE AND BATTALION (U.S. ARMY INFANTRY SCHOOL)

(Two lessons and examination - 5 credit hours)

Infantry in the combined arms team; organization for combat; employment of the rifle and mechanized rifle company, the infantry and mechanized infantry battalion, and the infantry division brigade in offensive, defensive, and retrograde operations.

ISO 246 MILITARY LEADERSHIP (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 3 credit hours)

Concept of leadership; factors which influence the adjustment and motivation of the American soldier; techniques of solving command problems in training and combat; senior-subordinate commander relations; staff officer-subordinate commander relations; control of fear; restoring combat effectiveness; handling of attached and allied units; maintaining momentum in the attack; evaluation of combat performance and independent operations.

ISO 248 MILITARY LEADERSHIP (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 4 credit hours)

Description of the basic concept of military leadership; development and evaluation of the indications of leadership; fundamentals of human behavior, including religious and spiritual values as motivating factors; characteristics of a good officer; basis and evidence of good morale; adjustment to Army life; counseling program; development of the will to fight; senior-subordinate relationships.

ISO 249 EQUAL OPPORTUNITY (RACE RELATIONS) (U.S. ARMY INFANTRY SCHOOL)

(One lesson and examination - 2 credit hours)

Instruction reviewing minority group history and slavery and their effect on soldier attitudes; a discussion of the indicators of possible unrest and complaints most often cited by minority personnel, the leader's responsibility for fair and impartial leadership, and the Army's position on equal opportunity for treatment with emphasis on pertinent regulations and agencies that the commander has at his disposal to assist in solving problems of a racial nature.

ISO 265 CIVIL DISTURBANCES (U.S. ARMY MILITARY POLICE SCHOOL)

(One lesson and examination - 3 credit hours)

Principles of the control of civil disturbances to include historical examples of troop use, conditions under which Federal troops may be employed, requests of civil authority, unit formations and tactics, use of riot control chemical agents, sources of panic and measures of control, Army intervention to accomplish internal security missions, protection of classified government material, principles of military necessity and use of minimum force, commanders' liability, and duties of commanders and staff.

ISO 273 DIVISION SUPPORT COMMAND (U.S. ARMY QUARTERMASTER SCHOOL)

(One lesson and examination - 2 credit hours)

DISCOM organization, mission, functions, employment; unit relationships; requisitioning and distributing material; rear area protection.

ISO 275 INDIVIDUAL AND GROUP COMMUNICATION (ADVANCED) (U.S. ARMY ARMOR SCHOOL)

(Three lessons and examination - 6 credit hours)

Concepts and methods involved in establishing effective senior-subordinate communication in an individual or group situation, to include interview and listening techniques.

ISO 283 CIVIL AFFAIRS ORIENTATION (U.S. ARMY CIVIL AFFAIRS SCHOOL)

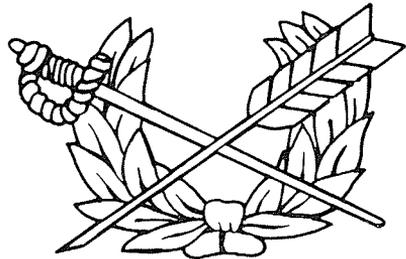
(One lesson and examination - 2 credit hours)

Definition and scope of civil affairs activities; the role of the individual soldier in civil affairs with emphasis on stability operations; rules and conventions of war concerning treatment of civilians and civilian institutions; civil affairs capabilities of military units other than civil affairs units, particularly for civil action in stability operations; organization and functions of civil affairs staffs and units.

ISO 284 CIVIL AFFAIRS (ADVANCED) (U.S. ARMY CIVIL AFFAIRS SCHOOL)

(One lesson and examination - 2 credit hours)

Civil affairs doctrine as documented in publications of the Joint Chiefs of DA, and of other departments of the U.S. Government; civil affairs unit organizations and functions; the utilization of civil affairs personnel and units as well as tactical units and other administrative units to accomplish missions of controlling and supporting civilian institutions; the recurring civil affairs problems in battle areas and civil action problems in areas of active insurgency. Emphasis upon brigade and division level application.



1982 - 1983 RESIDENT PROGRAM

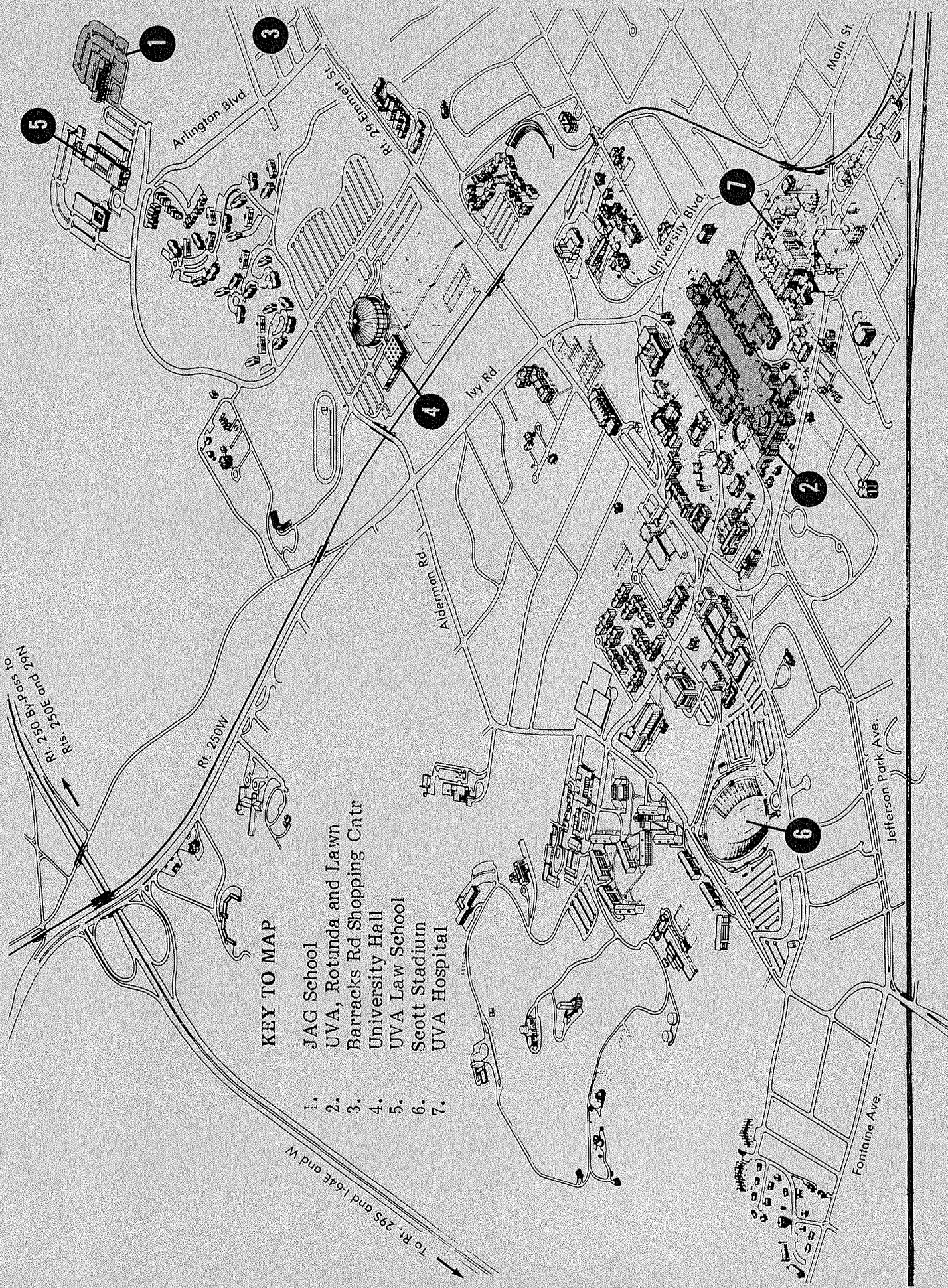
BY COURSE TYPE

Number	Course Title	Dates
5-27-C22	31st Graduate Course	16 Aug 82-20 May 83
5-27-C22	32d Graduate Course	15 Aug 83-19 May 84
5-27-C20	99th Basic Course	18 Oct 82-17 Dec 82
5-27-C20	100th Basic Course	24 Jan 83-1 Apr 83
5-27-C20	101st Basic Course	25 Jul 83-30 Sep 83
	1982 JAGC Conference	5 Oct 82-8 Oct 82
	JAGSO Team Training	20 Jun 83-1 Jul 83
	JAGC BOAC (Phase II)	20 Jun 83-1 Jul 83
5F-F52	13th Staff Judge Advocate Course	25 Apr 83-29 Apr 83
512-71D/20/30	5th Military Lawyer's Assistant Course	11 Jul 83-15 Jul 83
5F-F1	68th Senior Officers Legal Orientation	20 Sep 82-24 Sep 82
5F-F1	69th Senior Officers Legal Orientation	17 Jan 83-21 Jan 83
5F-F1	70th Senior Officers Legal Orientation	11 Apr 83-15 Apr 83
5F-F1	71st Senior Officers Legal Orientation	6 Jun 83-10 Jun 83
5F-F1	72d Senior Officers Legal Orientation	12 Sep 83-16 Sep 83
5F-F10	94th Contract Attorneys Course	6 Dec 82-17 Dec 82
5F-F10	95th Contract Attorneys Course	28 Feb 83-11 Mar 83
5F-F10	96th Contract Attorneys Course	16 May 83-27 May 83
5F-F10	97th Contract Attorneys Course	18 Jul 83-29 Jul 83
5F-F11	1983 Government Contract Law Symposium	10 Jan 83-14 Jan 83
5F-F12	15th Fiscal Law Course	2 Nov 82-5 Nov 82
5F-F12	16th Fiscal Law Course	10 May 83-13 May 83
5F-F13	2d Claims, Litigation and Remedies Course	11 Apr 83-15 Apr 83
5F-F15	4th Contract Attorneys Workshop	18 Apr 83-20 Apr 83
5F-F22	22d Federal Labor Relations Course	15 Nov 82-19 Nov 82
5F-F22	23d Federal Labor Relations Course	24 Jan 83-28 Jan 83
5F-F23	11th Legal Assistance Course	29 Nov 82-3 Dec 82
5F-F23	12th Legal Assistance Course	14 Mar 83-18 Mar 83
5F-F24	4th Admin Law for Military Installations	10 Jan 83-21 Jan 83
5F-F24	5th Admin Law for Military Installations	2 May 83-13 May 83
5F-F26	5th Claims Course	18 Oct 82-21 Oct 82
7A-713A	12th Law Office Management Course	1 Aug 83-5 Aug 83
5F-F32	6th Criminal Trial Advocacy Course	23 Aug 82-27 Aug 82
5F-F32	7th Criminal Trial Advocacy Course	25 Oct 82-29 Oct 82
5F-F32	8th Criminal Trial Advocacy Course	7 Feb 83-11 Feb 83
5F-F32	9th Criminal Trial Advocacy Course	18 Jul 83-22 Jul 83
5F-F33	26th Military Judge Course	16 May 83-3 Jun 83
5F-F35	6th Criminal Law New Developments Course	1 Sep 82-3 Sep 82
5F-F35	7th Criminal Law New Developments Course	22 Aug 83-24 Aug 83
5F-F42	20th Law of War Workshop	13 Sep 82-17 Sep 82
5F-F42	21st Law of War Workshop	1 Nov 82-5 Nov 82
5F-F42	22d Law of War Workshop	14 Feb 83-18 Feb 83
5F-F42	23d Law of War Workshop	21 Mar 83-25 Mar 83
5F-F43	4th Legal Aspects of Terrorism Course	13 Oct 82-15 Oct 82
5F-F45	1st Advanced Law of War Seminar	28 Mar 83-30 Mar 83



1982 - 1983 CHRONOLOGICAL SCHEDULE OF COURSES

Number	Course Title	Dates
5-27-C22	31st Graduate Course	16 Aug 82-20 May 83
5F-F32	6th Criminal Trial Advocacy Course	23 Aug 82-27 Aug 82
5F-F35	6th Criminal Law New Developments Course	1 Sep 82-3 Sep 82
5F-F42	20th Law of War Workshop	13 Sep 82-17 Sep 82
5F-F1	68th Senior Officers Legal Orientation 1982 JAGC Conference	20 Sep 82-24 Sep 82 5 Oct 82-8 Oct 82
5F-F43	4th Legal Aspects of Terrorism Course	13 Oct 82-15 Oct 82
5F-F26	5th Claims Course	18 Oct 82-21 Oct 82
5-27-C20	99th Basic Course	18 Oct 82-17 Dec 82
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5F-F23	11th Legal Assistance Course	29 Nov 82-3 Dec 82
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5F-F11	1983 Contract Law Symposium	10 Jan 83-14 Jan 83
5F-F24	4th Admin Law for Military Installations	10 Jan 83-21 Jan 83
5F-F1	69th Senior Officers Legal Orientation	17 Jan 83-21 Jan 83
5F-F22	23d Federal Labor Relations Course	24 Jan 83-28 Jan 83
5-27-C20	100th Basic Course	24 Jan 83-1 Apr 83
5F-F32	8th Criminal Trial Advocacy Course	7 Feb 83-11 Feb 83
5F-F42	22d Law of War Workshop	14 Feb 83-18 Feb 83
5F-F10	95th Contract Attorneys Course	28 Feb 83-11 Mar 83
5F-F23	12th Legal Assistance Course	14 Mar 83-18 Mar 83
5F-F42	23d Law of War Workshop	21 Mar 83-25 Mar 83
5F-F45	1st Advanced Law of War Seminar	28 Mar 83-30 Mar 83
5F-F1	70th Senior Officers Legal Orientation	11 Apr 83-15 Apr 83
5F-F13	2d Claims, Litigation and Remedies Course	11 Apr 83-15 Apr 83
5F-F15	5th Contract Attorneys Workshop	18 Apr 83-20 Apr 83
5F-F52	13th Staff Judge Advocate Course	25 Apr 83-29 Apr 83
5F-F24	5th Admin Law for Military Installations	2 May 83-13 May 83
5F-F12	16th Fiscal Law Course	10 May 83-13 May 83
5F-F10	96th Contract Attorneys Course	16 May 83-27 May 83
5F-F33	26th Military Judge Course	16 May 83-3 Jun 83
5F-F1	71st Senior Officers Legal Orientation JAGSO Team Training JAGC BOAC (Phase II)	6 Jun 83-10 Jun 83 20 Jun 83-1 Jul 83 20 Jun 83-1 Jul 83
512-71D/20/30	5th Military Lawyer's Assistant Course	11 Jul 83-15 Jul 83
5F-F32	9th Criminal Trial Advocacy Course	18 Jul 83-22 Jul 83
5F-F10	97th Contract Attorneys Course	18 Jul 83-29 Jul 83
5-27-C20	101st Basic Course	25 Jul 83-30 Sep 83
7A-713A	12th Law Office Management Course	1 Aug 83-5 Aug 83
5-27-C22	32d Graduate Course	15 Aug 83-19 May 84
5F-F35	7th Criminal Law New Developments Course	22 Aug 83-24 Aug 83
5F-F1	72d Senior Officers Legal Orientation	12 Sep 83-16 Sep 83



KEY TO MAP

- JAG School
 - UVA, Rotunda and Lawn
 - Barracks Rd Shopping Cntr
 - University Hall
 - UVA Law School
 - Scott Stadium
 - UVA Hospital
- 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.

Rts. 250E and 29N
Rts. 250B and 29N

Rt. 250W

Arlington Blvd.

Rt. 29 Emmet St.

Ivy Rd.

Adelman Rd.

University Blvd.

Main St.

Jefferson Park Ave.

Fontaine Ave.

To Rt. 295 and I-64E and W