

Library of Congress Marva Quartz User Manual

Appendix F: Creating Name Authority Records (NARs) in Marva

The ability to create a new name authority record (NAR) in Marva was added in April 2025. NARs created in Marva will migrate to the LC/NACO Authority File (the NAF) in Folio. The synch time is approximately 10 minutes. Once a NAR is created in Marva and migrates to Folio, any updates needed to the NAR are done in Folio. NARs cannot be updated in Marva.

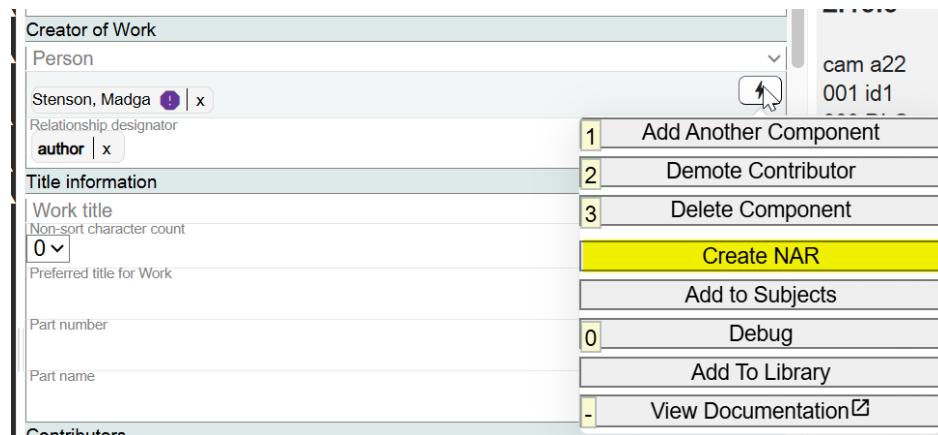
BIBFRAME and linked data work on the principle of providing actionable URIs for data. When an authorized access point in name authority record from the LC/NACO Authority File is used as a Creator or Contributor in Marva, a link to the URI associated with the name is added. In some cases, a name authority record in the LC/NACO Authority File will not exist for a Creator or Contributor. Minimal Level Cataloging (MLC) practices allow an access point for a Creator or Contributor to be provided without creating a supporting name authority record, as long as the access point is unique within the LC/NACO Authority File. The ability to create a name authority record in Marva was added with MLC in mind, so that these uncontrolled access points could be brought under authority control and be assigned an actionable URI.

But the Create NAR function in Marva may be used for any situation where a new name authority record is needed.

All instructions and policies that apply to NAR creation in MARC apply in Marva. Follow the guidance in the RDA Toolkit, the LC-PCC Policy Statements, the Descriptive Cataloging Manual Z1, Name and Series Authority Records, and the LC Guidelines Supplement to the MARC 21 Format for Authority Data.

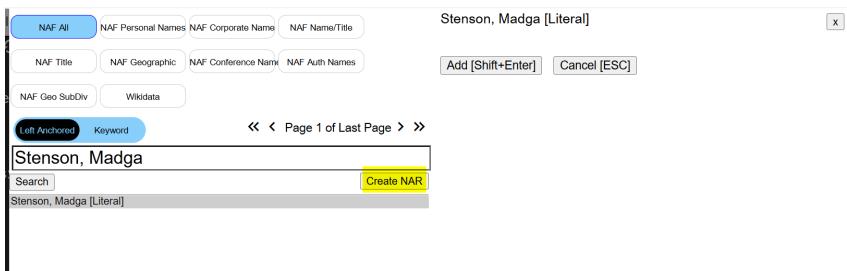
Options for creating a Personal Name Authority Record in Marva are found in the Creator or Work component and the Contributors component in the Work entity.

The Lightning Bolt has a Create NAR link.



The lookup modal in the Creator of Work component and the Contributors component in the Work entity also has a Create NAR link.

Library of Congress Marva Quartz User Manual



In order to populate the MARC 670 (Source citation) field when using the Create NAR option in Marva, the resource being described must contain these values in Marva:

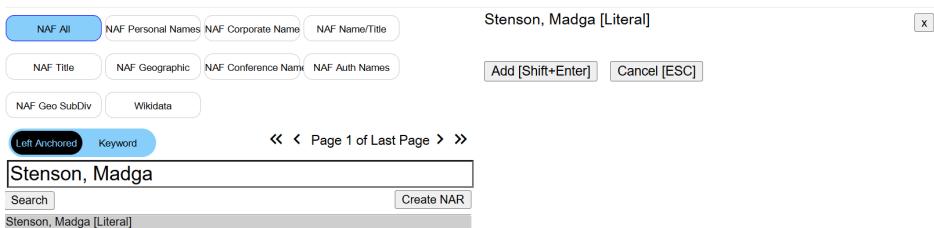
- Preferred title for Work (Work)
- Statement of Responsibility (Instance)
- Provision Activity (Instance)
- LCCN (Instance)

Example 1: Creating a Personal Name Authority Record with no variant access points in Marva

In this example, there is no associated name authority record for Stenson, Magda.

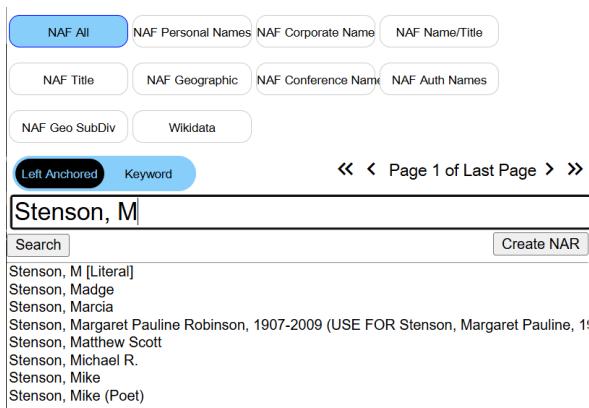


Click on the name Stenson, Magda to search the name authority file.



No name authority record is found. Thorough searching is essential! Just to be sure, you can try truncating the forename and searching on the letter "M" only.

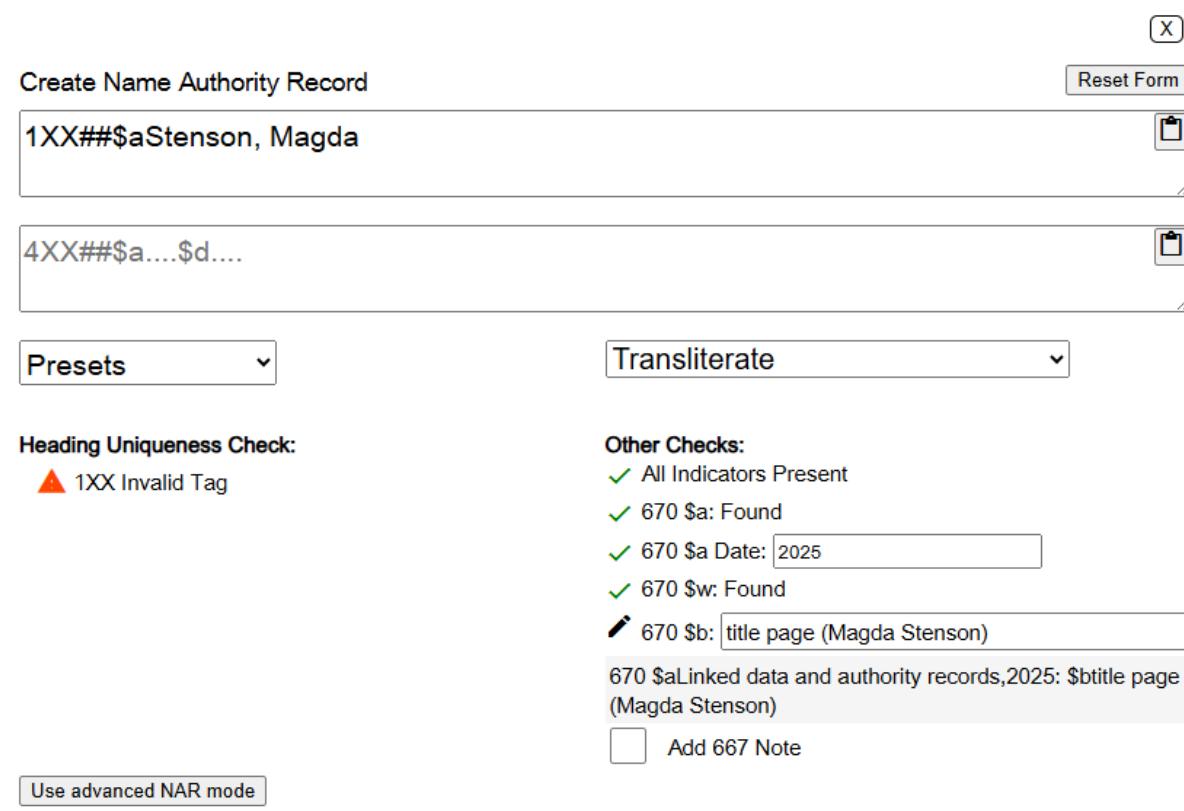
Library of Congress Marva Quartz User Manual



NAF All NAF Personal Names NAF Corporate Name NAF Name/Title
NAF Title NAF Geographic NAF Conference Name NAF Auth Names
NAF Geo SubDiv Wikidata
Left Anchored Keyword << < Page 1 of Last Page > >>
Stenson, M
Search Create NAR
Stenson, M [Literal]
Stenson, Madge
Stenson, Marcia
Stenson, Margaret Pauline Robinson, 1907-2009 (USE FOR Stenson, Margaret Pauline, 1!
Stenson, Matthew Scott
Stenson, Michael R.
Stenson, Mike
Stenson, Mike (Poet)

A NAR is needed. Click on Create NAR.

The NAR template will be prepopulated with the authorized access point and information for the 670 Source citation field. The 670 data will be pulled from the Preferred title for Work (670 subfield \$a), Provision activity Date (670 subfield \$a), and Statement of responsibility (670 subfield \$b).



X
Create Name Authority Record Reset Form
1XX##\$aStenson, Magda
4XX##\$a....\$d....
Presets Transliterate
Heading Uniqueness Check: ▲ 1XX Invalid Tag
Other Checks:
✓ All Indicators Present
✓ 670 \$a: Found
✓ 670 \$a Date: 2025
✓ 670 \$w: Found
✗ 670 \$b: title page (Magda Stenson)
670 \$aLinked data and authority records,2025: \$btitle page (Magda Stenson)
 Add 667 Note
Use advanced NAR mode

Use the Presets dropdown to select the correct MARC tag and indicators for the authorized access point.

Library of Congress Marva Quartz User Manual

Create Name Authority Record

1001#\$aStenson, Magda

4XX##\$a....\$d....

Presets

Presets

"1000 "
"1001 "
"1000 " & "4000 "
"1001 " & "4001 "
"1101 "
"1101 " & "4101 "
"1102 "
"1102 " & "4102 "

Transliterate

Other Checks:

- ✓ All Indicators Present
- ✓ 670 \$a: Found
- ✓ 670 \$a Date: 2025
- ✓ 670 \$w: Found
- 670 \$b: title page (Magda Stenson)

670 \$aLinked data and authority records,2025: \$btitle page (Magda Stenson)

Add 667 Note

This authority record is for a personal name and there are no variant access points, so the Preset "1001" is selected.

Marva will run a search in the LC/NACO Authority File to be sure that the authorized access point being established does not conflict with any other entries in the file.

Create Name Authority Record

1001#\$aStenson, Magda

4XX##\$a....\$d....

Presets

Transliterate

Heading Uniqueness Check:

✓ 1XX: Heading NOT found in LCNAF file:

Other Checks:

- ✓ All Indicators Present
- ✓ 670 \$a: Found
- ✓ 670 \$a Date: 2025
- ✓ 670 \$w: Found
- 670 \$b: title page (Magda Stenson)

670 \$aLinked data and authority records,2025: \$btitle page (Magda Stenson)

Add 667 Note

Use advanced NAR mode

Check the 670 Source citation data to be sure that it is correct. Sometimes a name being established does not appear in the Statement of Responsibility or on the title page of the resource. You might need to change values in the 670 field. Be sure that everything added to the authorized access point is justified in the 670 field! If you need to add an additional 670 field, wait for the record to synch over to Folio (in 10 minutes), and add the additional 670 field in Folio.

Library of Congress Marva Quartz User Manual

Create Name Authority Record

Heading Uniqueness Check:
Other Checks:

✓ 1XX: Heading NOT found in LCNAF file:

✓ All Indicators Present

✓ 670 \$a: Found

✓ 670 \$a Date:

✓ 670 \$v: Found

✓ 670 \$b:

✓ 670 \$aLinked data and authority records,2025:

 Add 667 Note

Use advanced NAR mode

Once you are ok with the look of the new NAR, click on Preview NAR to see the complete MARC view.

11111111122222222333333333
123456789012345678901234567890123456789
LDR nz a22 ni 4500
008 250506nl azannaabn |n aaa
001 n2025500340
003 DLC
005 20250506095917.0
010 \$a n 2025500340
040 \$a DLC \$b eng \$e rda \$c DLC
100 1# \$a Stenson, Madga
670 \$a Linked data and authority records, 2025: \$b title page (Magda
Stenson) \$u <http://id.loc.gov/resources/instances/e2397673>

If you want to change something, click on Go Back and make any edits. If everything looks ok, click on Post NAR. When you click on Post NAR, Marva will assign an LCCN to the new NAR, and a copy will be accessible in ID.LOC.GOV immediately.

Library of Congress Marva Quartz User Manual

The NAR was created! If you would like to see it please click the link, it will open in new tab: <http://preprod-8080.id.loc.gov/authorities/names/n2025500340>

Close

Wait 10 minutes for the new NAR to synch over to Folio.

The screenshot shows the MARC authority interface. On the left, a search bar with 'LCCN' and 'n 202550340' is visible. The main search results table has a header 'MARC authority' with '1 record found'. The record details for 'Stenson, Magda' are shown, including the heading 'Authorized' and 'Personal Name'. The MARC data is displayed in a standard MARC 21 format, including fields like \$1, \$2, \$4, \$6, and \$7. The record is identified as a 'Shared MARC authority record'.

Search & filter		MARC authority		Actions	
Search		1 record found		Actions	
Browse		Authorized/Reference		Type of heading	
Search		Heading/Reference		Type of heading	
Reset all		Authorized		Personal Name	
Advanced search		Stenson, Magda			
Shared MARC authority record					
LEADER 00452nz a2200121n 4500 001 202550340 005 20250821154019.0 008 250821n azznabn in aaaa 010 \$a n 202550340 040 \$a DLC \$b eng \$f rda \$c DLC 100 1 \$a Stenson, Magda 670 \$a Linked data and authority records, 2025: \$b title page (Magda Stenson) \$u https://id.loc.gov/resources/instances/e3997704 999 f \$a c7d31e0fb9b7-46ff-bb1b3-c8fd835b8783 \$1 a0767701-c6cd-4459-baaa-496c029292e2					

Using advanced NAR mode

The advanced NAR mode can be used as a MARC input device when you want to add fields in addition to the authorized access point (1XX) field and any variant access point (4XX) field(s). You can also edit the 670 field in the advanced NAR mode. The fields can be added in any order and will be arranged in numerical order when the NAR is previewed and posted.

Heading Uniqueness Check:

✓ 1XX: Heading NOT found in LCNAF file:

Other Checks:

✓ All Indicators Present

✓ 670 \$a: Found

✓ 670 \$a Date: 2025

✓ 670 \$w: Found

✓ 670 \$b: title page (Magda Stenson)

670 \$aLinked data and authority records,2025: \$btitle page
 (Magda Stenson)

670 ## \$a Linked data and authority records, 2025: \$b title page (Magda Stenson) \$u <http://id.loc.gov/resources/instances/e0397704>

370 ## \$c United States \$2 ~~naf~~

372 ## \$a Linked data \$2 ~~lcsh~~

377 ## \$a eng

Library of Congress Marva Quartz User Manual

11111111122222222333333333
0123456789012345678901234567890123456789
LDR nz a22 n 4500
008 250821n| azannaabn |n aaa
001 n2025508374
003 DLC
005 20250821120102.0
010 \$a n 2025508374
040 \$a DLC \$b eng \$e rda \$c DLC
100 1# \$a Stenson, Magda
370 \$c United States \$2 naf
372 \$a Linked data \$2 lcsh
377 \$a eng
670 \$a Linked data and authority records, 2025: \$b title page (Magda Stenson)
\$u <http://id.loc.gov/resources/instances/e0397704>

Post NAR

[Go Back](#)

Example 2: Creating a Corporate Name Authority Record with a non-Latin variant

In this example, there is no associated name authority record for the association. The association is being used as a Contributor, with the relationship Editor of compilation, for this Russian compilation.

Library of Congress Marva Quartz User Manual

Expression of [search for a Hub]
Expression of [search for a Hub]

Creator of Work
Person
Search LCNAF

Relationship designator

Title information
Work title
Non-sort character count
0 Preferred title for Work
► Анализ использования связанных данных в славяноязычных странах ru-Cyril
Preferred title for Work
► Analiz ispol'zovaniia sviazannykh dannykh v slavianoiazychnykh stranakh ru-Latin

Part number

Part name

Contributors
Corporate body
Assot'siat'sii'a bol'shikh dannykh [No Link]
Relationship designator(s)
editor of compilation | x

The name of the association appears in the resource in Russian, but because authorized access points for non-Latin entities must be in romanized form, the systematically romanized form of the association is used in the Marva search modal.

Marva does not find an authorized access point for the association in this form.

NAF All NAF Personal Names NAF Corporate Name NAF Name/Title
NAF Title NAF Geographic NAF Conference Name NAF Auth Names
NAF Geo SubDiv Wikidata
Left Anchored Keyword << < Page 1 of Last Page > >>
Assotsiatsiia bol'shikh dannykh
Search Create NAR
Assotsiatsiia bol'shikh dannykh [Literal]

You might want to search using other terms, just to be sure. You could use the initialism ABD, or АБД (there might be a variant access point with the Russian initialism pointing to an authorized access point in a different form). You might even try searching for the full Russian form just in case.

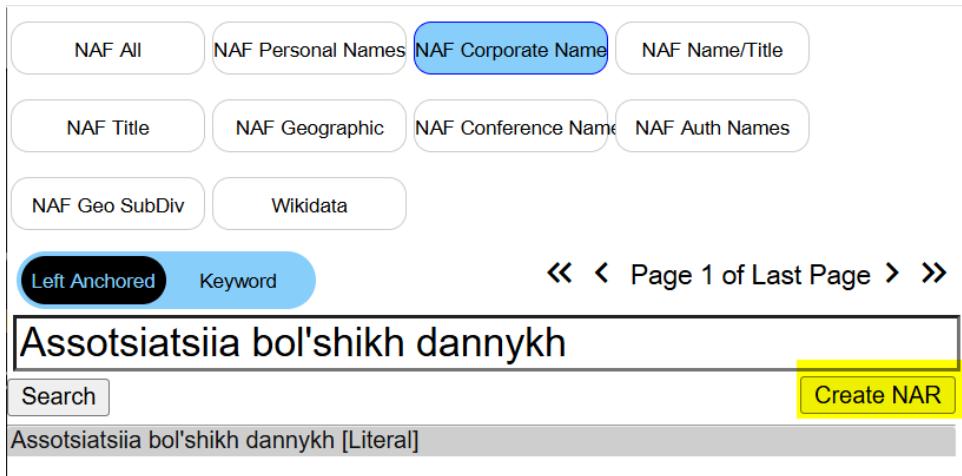
NAF All NAF Personal Names NAF Corporate Name NAF Name/Title
NAF Title NAF Geographic NAF Conference Name NAF Auth Names
NAF Geo SubDiv Wikidata
Left Anchored Keyword << < Page 1 of Last Page > >>
ABD
Search Create NAR
ABD [Literal]
ABD (Légal)
ABD Architects
ABDesign (Association)
Abdul (Musical group)
Abdalla Ghyas (Conductor, Egypt)
Abdel Fazz Al Marri Orchestra
Abdel Gadir Salim All-Stars
Abdel Latif Eltayeb & Co. (USE FOR Abdel Latif Eltayeb and Co.)

NAF All NAF Personal Names NAF Corporate Name NAF Name/Title
NAF Title NAF Geographic NAF Conference Name NAF Auth Names
NAF Geo SubDiv Wikidata
Left Anchored Keyword << < Page 1 of Last Page > >>
АБД
Search Create NAR
АБД [Literal]

NAF All NAF Personal Names NAF Corporate Name NAF Name/Title
NAF Title NAF Geographic NAF Conference Name NAF Auth Names
NAF Geo SubDiv Wikidata
Left Anchored Keyword << < Page 1 of Last Page > >>
Ассоциация больших данных
Search Create NAR
Ассоциация больших данных [Literal]

No NAR is found with any of these searches, so you can create a new NAR in Marva.

Library of Congress Marva Quartz User Manual



NAF All NAF Personal Names NAF Corporate Name NAF Name/Title

NAF Title NAF Geographic NAF Conference Name NAF Auth Names

NAF Geo SubDiv Wikidata

Left Anchored Keyword << < Page 1 of Last Page > >>

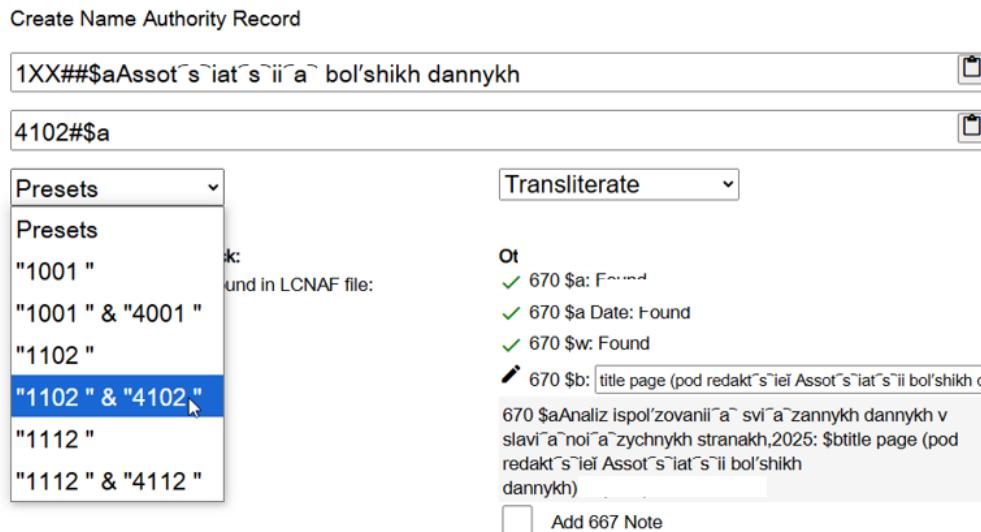
Assotsiatsiia bol'shikh dannykh

Search Create NAR

Assotsiatsiia bol'shikh dannykh [Literal]

The NAR template will be prepopulated with the authorized access point and information for the 670 Source citation field.

This authority record is for a Russian corporate name with a romanized form in the authorized access point. There is a non-Latin variant form (the Russian form) that can be added as well, so for the Presets, select "1102" & "4102"



1XX##\$aAssot's'iat's'ii'a bol'shikh dannykh

4102#\$a

Presets

Presets

"1001 "

"1001 " & "4001 "

"1102 "

"1102 " & "4102"

"1112 "

"1112 " & "4112 "

Transliterate

Ot

- 670 \$a: Found
- 670 \$a Date: Found
- 670 \$w: Found
- 670 \$b: title page (pod redakt's'ie Assot's'iat's'ii bol'shikh dannykh v slavi'noi' zychnykh stranakh, 2025: \$btitle page (pod redakt's'ie Assot's'iat's'ii bol'shikh dannykh))

Add 667 Note

Marva will run a search in the LC/NACO Authority File to be sure that the authorized access point being established does not conflict with any other entries in the file.

Library of Congress Marva Quartz User Manual

Create Name Authority Record

1102#\$aAssot's'iat's'ii'a` bol'shikh dannykh

4102#\$a

Presets Transliterate

Heading Uniqueness Check:
✓ 1XX: Heading NOT found in LCNAF file:

Other Checks:
✓ 670 \$a: Found
✓ 670 \$a Date: Found
✓ 670 \$w: Found
✓ 670 \$b: title page (pod redakt's'ie Assot's'iat's'ii bol'shikh c
670 \$aAnaliz ispol'zovanii'a` svi'a`zannykh dannykh v
slavi'a`noi'a`zchynykh stranakh,2025: \$btitle page (pod
redakt's'ie Assot's'iat's'ii bol'shikh
dannykh)

Add 667 Note

To add the non-Latin variant, click on the dropdown Transliterate. This will connect to the scripts you have selected to use in ScriptShifter.

Select 1XX -> 4XX: Russian. This will convert the romanized form in the 110 to the original non-Latin script form and add it as a variant access point.

Create Name Authority Record

1102#\$aAssot's'iat's'ii'a` bol'shikh dannykh

4102#\$a

Presets Transliterate

Transliterate

4xx -> 1xx: Russian

1xx -> 4xx: Russian

4xx -> 1xx: Thai

4xx -> 1xx: Korean

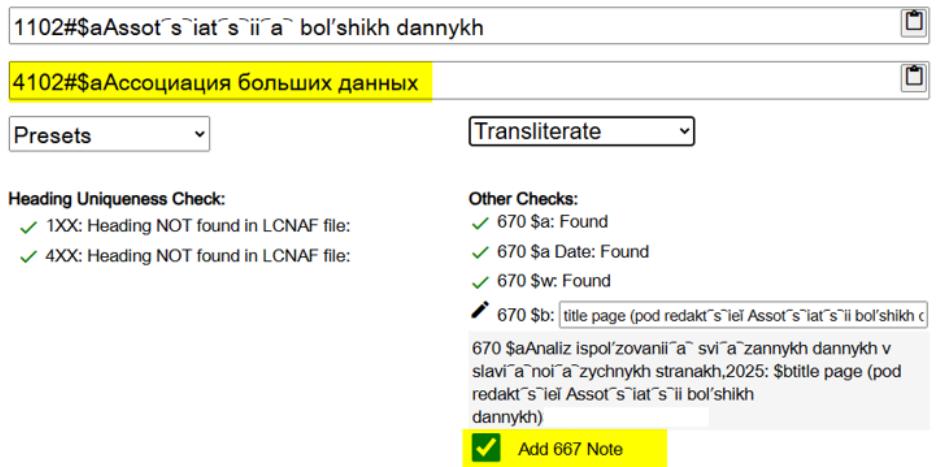
670 \$aAnaliz ispol'zovanii'a` svi'a`zannykh dannykh v
slavi'a`noi'a`zchynykh stranakh,2025: \$btitle page (pod
redakt's'ie Assot's'iat's'ii bol'shikh
dannykh)

Add 667 Note

The required 667 note (Non-Latin script references not evaluated) will be added automatically.

Library of Congress Marva Quartz User Manual

Create Name Authority Record



1102#\$aAssot's`iat's`ii`a` bol'shikh dannykh

4102#\$aАссоциация больших данных

Presets Transliterate

Heading Uniqueness Check:

- ✓ 1XX: Heading NOT found in LCNAF file:
- ✓ 4XX: Heading NOT found in LCNAF file:

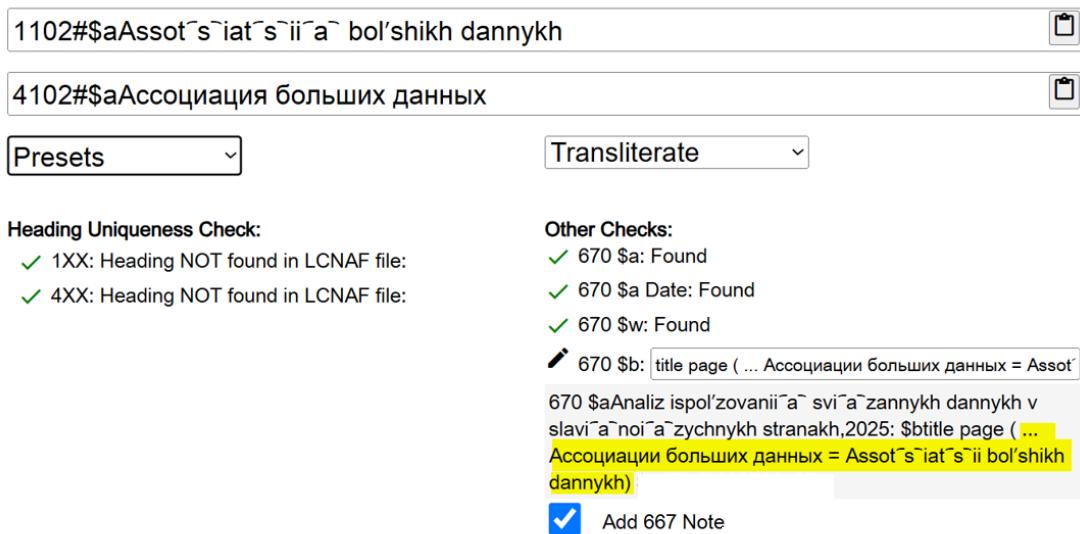
Other Checks:

- ✓ 670 \$a: Found
- ✓ 670 \$a Date: Found
- ✓ 670 \$w: Found

670 \$b: title page (pod redakt's`ie Assot's`iat's`ii bol'shikh t
670 \$aAnaliz ispol'zovanii`a` svi`a`zannykh dannykh v
slavi`a`noi`a`zchnykh stranakh,2025: \$btitle page (pod
redakt's`ie Assot's`iat's`ii bol'shikh
dannykh)

Add 667 Note

Check the 670 Source citation data to be sure that it is correct. In this case, some modifications are needed to conform to the policies on showing systematically romanized forms of names in 670 fields. You can make the modifications directly in the template.



1102#\$aAssot's`iat's`ii`a` bol'shikh dannykh

4102#\$aАссоциация больших данных

Presets Transliterate

Heading Uniqueness Check:

- ✓ 1XX: Heading NOT found in LCNAF file:
- ✓ 4XX: Heading NOT found in LCNAF file:

Other Checks:

- ✓ 670 \$a: Found
- ✓ 670 \$a Date: Found
- ✓ 670 \$w: Found

670 \$b: title page (... Ассоциации больших данных = Assot'

670 \$aAnaliz ispol'zovanii`a` svi`a`zannykh dannykh v
slavi`a`noi`a`zchnykh stranakh,2025: \$btitle page (....
Ассоциации больших данных = Assot's`iat's`ii bol'shikh
dannykh)

Add 667 Note

Be sure that everything added to the authorized access point is justified in the 670 field! If you need to add an additional 670 field, wait for the record to synch over to Folio (in 10 minutes), and add the additional 670 there.

Once you are ok with the look of the new NAR, click on Preview NAR to see the complete MARC view.

Library of Congress Marva Quartz User Manual

```
11111111122222222333333333  
123456789012345678901234567890123456789  
LDR     nz a22     ni 4500  
008     250508n| azannaabn          |b ana  
001     n2025500373  
003     DLC  
005     20250508085034.0  
010     $a n 2025500373  
040     $a DLC $b eng $e rda $c DLC  
110 2# $a Assotslatssiä`bol'shikh dannykh  
410 2# $a Ассоциация больших данных  
667     $a Non-Latin script references not evaluated.  
670     $a Analiz ispol'zovaniiaä`sviäzannykh dannykh v slaviänoiäzychnykh  
stranakh, 2025: $b title page ( ... Ассоциации больших данных = Assotslatssi  
bol'shikh dannykh) $u http://id.loc.gov/resources/instances/e1408527
```

Post NAR

Go Back

If you want to change something, click on Go Back and make any edits. If everything looks ok, click on Post NAR. When you click on Post NAR, Marva will assign an LCCN to the new NAR, and a copy will be accessible in ID.LOC.GOV immediately.

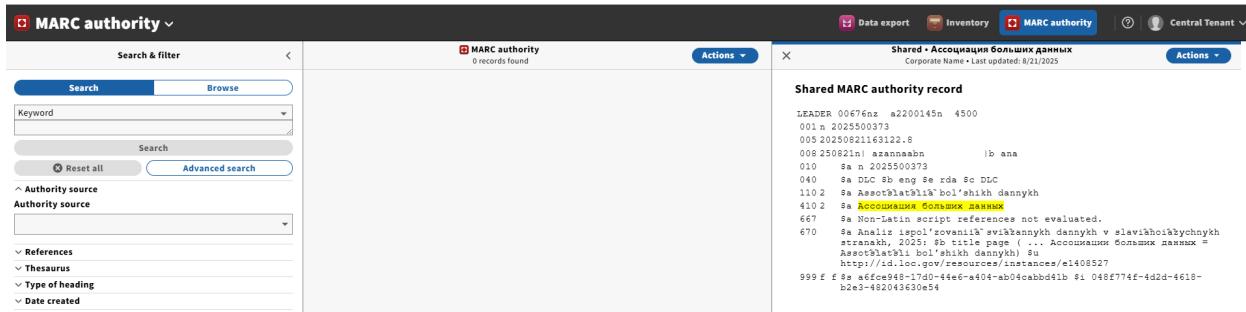
```
11111111122222222333333333  
123456789012345678901234567890123456789  
LDR     nz a22     ni 4500  
008     250508n| azannaabn          |b ana  
001     n2025500373  
003     DLC  
005     20250508085034.0  
010     $a n 2025500373  
040     $a DLC $b eng $e rda $c DLC  
110 2# $a Assotslatssiä`bol'shikh dannykh  
410 2# $a Ассоциация больших данных  
667     $a Non-Latin script references not evaluated.  
670     $a Analiz ispol'zovaniiaä`sviäzannykh dannykh v slaviänoiäzychnykh  
stranakh, 2025: $b title page ( ... Ассоциации больших данных = Assotslatssi  
bol'shikh dannykh) $u http://id.loc.gov/resources/instances/e1408527
```

The NAR was created! If you would like to see it please click the link, it will open in new tab: <http://preprod-8080.id.loc.gov/authorities/names/n2025500373>

Close

Library of Congress Marva Quartz User Manual

Wait 10 minutes for the new NAR to synch over to Folio.



The image shows two side-by-side screenshots of a library catalog interface. The left screenshot is the 'MARC authority' search interface, featuring a search bar, a 'Search & filter' section with 'Search' and 'Browse' buttons, and dropdown menus for 'Authority source' and 'References'. The right screenshot shows a detailed view of a 'Shared MARC authority record' for the 'Corporate Name' 'Ассоциация Большых данных'. The record displays a large block of MARC XML code, including fields like LEADER, 001, 005, 008, 010, 040, 110, 410, 667, and 670, which describe the title, author, and source of the document.

[Back to Table of Contents](#)