

Local History and Genealogical Source Materials H 1845

BACKGROUND: Prior to December 1975, many publications of interest to genealogists and local historians were assigned headings of the type **[topic]-[place]** but headings of the type **[place]-[topic]** were not necessarily required. This instruction sheet presents guidelines to assure that at least one heading of the latter type is assigned to these works. These provisions apply to all subject areas regardless of where a publication is classified.

GENERAL PROVISIONS:

1. General rule. Assign an additional heading of the type **[place]-[topic]** to all materials that deal with a particular place and would be of interest to genealogists and local historians if, in accordance with normal cataloging guidelines, the works would receive only headings of the type **[topic]-[place]**.

2. Subdivisions to be used. Assign the additional **[place]-[topic]** heading using a subdivision from the following list, or other appropriate subdivision:

- Antiquities
- Biography
- Church history
- Description and travel
- Economic conditions
- Ethnic relations
- Genealogy
- History [*or one of its various modifications, such as -History, Military*]
- Politics and government
- Race relations
- Religion
- Religious life and customs
- Social conditions
- Social life and customs

If none of the more specific subdivisions is appropriate, use either **-Genealogy** or **-History**. Do not assign the place name without subdivision.

H 1845 Local History and Genealogical Source Materials

GENEALOGICAL MATERIALS:

1. **General rule.** Assign a heading of the type [*place*]-**Genealogy** to works of value in the study of the origin, descent, and relationship of named families, especially to those works which assemble such information from family papers, deeds, wills, public records, parish registers, cemetery inscriptions, ship lists, etc. The following is a list of typical headings of interest to genealogists which, when assigned to a work, usually require the assignment of the additional heading:

Archives	Marriage records
Burial records	Mining claims
Business records	Names
Church records and registers	Obituaries
Court records	Probate records
Criminal registers	Public land records
Death notices	Public records
Deeds	Registers of births, etc.
Epitaphs	Slave records
Families of royal descent	Taxation-Lists
Heraldry	Titles of honor and nobility
Inscriptions	Trials
Inventories of decedents' estates	Voting registers
Land grants	Wills

2. **Types of places to bring out.** Assign the additional heading even if the place is a country or larger region such as a continent, for example, **Great Britain-Genealogy**. *Examples:*

Title: *Wills and their whereabouts.*

650 #0 \$a Wills \$z Great Britain.

add: 651 #0 \$a Great Britain \$x Genealogy.

Title: *Tombstone inscriptions and family records of Jefferson Co.*

650 #0 \$a Registers of births, etc. \$z Ohio \$z Jefferson
County.

650 #0 \$a Cemeteries \$z Ohio \$z Jefferson County.

650 #0 \$a Inscriptions \$z Ohio \$z Jefferson County.

add: 651 #0 \$a Jefferson County (Ohio) \$v Genealogy.

Title: *Index to Chester County, Pennsylvania, wills and intestate records, 1713-1850.*

650 #0 \$a Probate records \$z Pennsylvania \$z Chester
County \$ v Indexes.

add: 651 #0 \$a Chester County (Pa.) \$x Genealogy \$v Indexes.

Local History and Genealogical Source Materials H 1845

HISTORICAL MATERIALS, INCLUDING LOCAL HISTORICAL MATERIALS:

1. General rule. Assign an additional [*place*]-[*topic*] heading to works of interest to historians and genealogists, provided that the place is below the country level, such as a city, county, state, region of a country, etc.

Identification of materials: The following list of subject headings is an aid in identifying the types of publications of interest to historians. If the first heading assigned is a heading listed here, an additional [*place*]-[*topic*] heading is usually required.

Activities:

Cattle trade; Country life; Frontier and pioneer life; Fur trade; Mountain life; Plantation life; Printing–History; Ranch life.

Archaeological evidence:

Christian antiquities; Earthworks (Archaeology); Excavations (Archaeology); Industrial archaeology; Kitchen-middens; Mounds.

Classes of persons:

Cowboys; Lawyers; Minorities; Physicians; Pirates; Politicians

Monuments and memorials:

Cemeteries; Epitaphs; Historical markers; Inscriptions; Memorials; Monuments; Sepulchral monuments; Soldiers' monuments; Statues; Tombs; War memorials.

Particular uses of land, historic structures:

Bridges; Churches; Farms; Fountains; Historic sites; Hotels; Taverns (Inns); Mines and mineral resources; Parks; Roads.

Historic events:

Battles; Earthquakes; Epidemics; Fires; Storms; and similar headings.

H 1845 Local History and Genealogical Source Materials

HISTORICAL MATERIALS, INCLUDING LOCAL HISTORICAL MATERIALS:

(Continued)

2. Biographical works. For biographical works (collective or individual), assign the heading **[place]-Biography** if the biographees have been closely identified with a particular locality.

Examples illustrating the provisions of sec. 1-2:

Title: Early German printers of Lancaster.

650 #0 \$a Printers \$z Pennsylvania \$z Lancaster
\$v Biography.

add: 651 #0 \$a Lancaster (Pa.) \$v Biography.

Title: Sign posts; place names in the history of Burlington County, New Jersey.

650 #0 \$a Names, Geographical \$z New Jersey \$z Burlington
County.

add: 651 #0 \$a Burlington County (N.J.) \$x History, Local.

Title: Charcoal kilns; historic structures report of Santa Fe.

650 #0 \$a Charcoal kilns \$z New Mexico \$z Santa Fe.

add: 651 #0 \$a Santa Fe (N.M.) \$x Antiquities.