

Guidelines for Implementing New PCC Policy Regarding Terminal Periods in MARC Bibliographic Records

(March 29, 2019)

Beginning April 8, 2019, PCC libraries will have two options regarding inclusion of terminal periods when newly authenticating bibliographic records:

- a. Continue current practice (fully punctuated); code Leader/18=i
- b. Omit terminal period in any descriptive field*; code Leader/18=i

* Exception: terminal periods integral to the data (e.g., recorded as part of abbreviations, initials, etc.) should not be omitted.

Special Note: when updating an existing PCC record, catalogers should follow the punctuation pattern already established in that record.

Terminal periods in access point fields (e.g. 1xx, 6xx, 7xx, 8xx) will continue to be required.

1. Affected Fields

The following table presents commonly used MARC fields in which terminal periods were sometimes prescribed prior to the implementation of this policy, but now may be omitted or removed when newly authenticating records. Access point fields (1xx, 6xx, 7xx, 8xx), as well as fields for which no terminal periods are currently prescribed (e.g. 310, 490), are not included in the table.

A spreadsheet of all MARC fields, and whether they currently have required final punctuation, is also available.

245	Title statement (NR)	<p>245 10 \$a Statistics : \$b facts or fiction</p> <p>245 10 \$a How to play chess / \$c Kevin Wicker ; with a foreword by David Pritchard ; illustrated by Karel Feuerstein</p> <p><i>but:</i></p> <p>245 00 \$a Cancer research : \$b official organ of the American Association for Cancer Research, Inc. [abbreviation appears on source]</p>
250	Edition statement (R)	<p>250 ## \$a Canadian edition</p> <p><i>but:</i></p> <p>250 ## \$a 2nd ed. [abbreviation appears on source]</p>
255	Cartographic Mathematical Data (R)	255 ## \$a Scale not given

260	Publication, distribution, etc. (Imprint) (R) [AACR2]	260 ## \$a New York, N.Y. : \$b Elsevier, \$c 1984
264	Production, Publication, Manufacture, Distribution, and Copyright Notice (R) [RDA]	264 #1 \$a Boston : \$b [publisher not identified], \$c 2009
300	Physical Description (R) [terminal period may be omitted even if 490 field is present]	300 ## \$a 149 pages ; \$c 23 cm <i>but:</i> 300 ## \$a 1 sound disc (56 min.) : \$b digital, stereo ; \$c 4 3/4 in. [abbreviation for inch]
343	Planar Coordinate Data (R)	343 ## \$a Coordinate pair; \$c 0.001024; \$d 0.001024; \$h North; \$b survey feet
351	Organization and Arrangement of Materials (R)	351 ## \$a Hierarchical; \$b Geographic area or cruise number
352	Digital Graphic Representation (R)	352 ## \$a Raster : \$b pixel
362	Dates of Publication and/or Sequential Designation (NR)	362 1# \$a Began with volume 47, published in 1947
500	General note (R)	500 ## \$a Translated from German
501	With note (R)	501 ## \$a With (on verso): Motor road map of south-east England
502	Dissertation Note (R)	502 ## \$a Thesis (M.A.)--University College, London, 1969 502 ## \$b M.A. \$c International Faith Theological Seminary, London \$d 2005
504	Bibliography, etc. Note (R)	504 ## \$a Includes bibliographical references
505	Formatted Contents Note (R)	505 ## \$a How these records were discovered -- A short sketch of the Talmuds -- Constantine's letter 505 20 \$t Baptisms, 1816-1872 -- \$t Church members, 1816-1831 -- \$t History of the Second Presbyterian Church of West Durham / \$r by L.H. Fellows
506	Restrictions on Access Note (R)	506 1# \$a Available to subscribing member institutions only
515	Numbering Peculiarities Note (R)	515 ## \$a New series v. 2 (Sept.-Dec. 1837) not issued
518	Date, Time, and Place of an Event (R)	518 ## \$a Sermons, delivered from the pulpit of Marble Collegiate Church, New York City
520	Summary, etc. (R)	520 ## \$a An illustrated collection of nursery rhymes set to music

522	Geographical Coverage Note (R)	522 ## \$a Canada
524	Preferred Citation of Described Materials Note (R)	524 ## \$a Smithsonian Archives Record Unit 54, Joseph Henry Collection, 1808, 1825-1878, Box 1, Folder 6, Item 3
525	Supplements Note (R)	525 ## \$a Supplements accompany some issues
530	Additional Format Available Note (R)	530 ## \$a Also issued as a motion picture
533	Reproduction Note (R)	533 ## \$a Microfilm. \$m 1962-1965. \$b Ann Arbor, Mich. : \$c University Microfilms International, \$d 1988. \$e 1 microfilm reel ; 35 mm
534	Original Version Note (R)	534 ## \$p Originally published: \$c Englewood Cliffs, N.J. : Prentice Hall, 1974
538	System Details Note (R)	538 ## \$a VHS
541	Immediate Source of Acquisition Note (R)	541 ## \$a Source unknown
546	Language Note (R)	546 ## \$a English, French, or German
550	Issuing Body Note (R)	550 ## \$a Organ of the Potomac-side Naturalists' Club
561	Ownership and Custodial History (R)	561 1# \$a Collated: 1845-1847
580	Linking Entry Complexity Note (R)	580 ## \$a Continued in 1982 by: U.S. exports. Schedule E commodity groupings by world area and country
588	Source of Description Note (R)	588 ## \$a Description based on: Vol. 2, no. 2 (Feb. 1984); title from cover 588 ## \$a Latest issue consulted: 2001
740	Added Entry--Uncontrolled Related/Analytical Title (R)	740 0# \$a Healing our culture, healing ourselves

2. Frequently Asked Questions

Q: When does this policy go into effect?

A: April 8th, 2019.

Q: Are PCC catalogers required to omit terminal periods when newly authenticating records?

A: No. The policy allows terminal periods to be omitted but does not require it.

Q: Are PCC catalogers allowed to remove existing terminal periods from previously authenticated BIBCO or CONSER records?

A: No. The policy does not allow the removal of terminal periods from previously authenticated records.

Q: Are PCC catalogers allowed to add terminal periods to previously authenticated BIBCO or CONSER records?

A: No. The policy does not allow for the addition of terminal periods to previously authenticated records.

Q: Are PCC catalogers allowed to add fields without terminal periods to previously authenticated BIBCO or CONSER records?

A: It depends. If the existing PCC records do not contain terminal periods, newly added descriptive fields should not contain terminal periods; otherwise, terminal periods should be used. The intention is that catalogers should follow the punctuation pattern already established in existing PCC records. PCC strongly discourages updating PCC records or fields for the sole purpose of removing or adding terminal periods.

Q: When newly authenticating an existing record, do PCC catalogers need to ensure that all fields are consistent with respect to terminal periods?

A: Yes. All fields in a record need to be consistent with respect to terminal periods.

Q: Why does this policy only cover some fields, instead of all MARC fields?

A: Removing final punctuation from access point fields, such as 100 or 700, requires changes to major bibliographic utilities. More discussion is also needed regarding subject access points. At a future date, the policy may be expanded to cover additional fields beyond those specified in this document.

3. Example Records (for illustration purpose; fields affected by new PCC punctuation policy are highlighted)

3.1. Print book

LDR		cam//i/
001		1022980047
005		20190301195846.6
008		//180116s2019///mauab///b///001/0/eng/c
010	##	\$a 2017060585
040	##	\$b eng \$e rda
020	##	\$a 9780674987166 \$q hardcover ; \$q alkaline paper
020	##	\$a 0674987160 \$q hardcover ; \$q alkaline paper
042	##	\$a pcc
043	##	\$a a-cc---
050	00	\$a ML1751.C5 \$b L5 2019
082	00	\$a 782.10951/0904 \$2 23
100	1#	\$a Li, Xiaoti, \$d 1954- \$e author.
245	10	\$a Opera, society, and politics in modern China / \$c Hsiao-t'i Li
264	#1	\$a Cambridge, Massachusetts : \$b Published by the Harvard University Asia Center, \$c 2019
300	##	\$a x, 365 pages : \$b illustrations ; \$c 24 cm
336	##	\$a text \$b txt \$2 rdacontent
337	##	\$a unmediated \$b n \$2 rdamedia
338	##	\$a volume \$b nc \$2 rdacarrier
490	1#	\$a Harvard-Yenching Institute monograph series ; \$v 117
520	##	\$a "Explores the themes of opera, city, and space in the context of the extensive theatrical reform movement that took place in China in the twentieth century. Illustrates the "politicization" of Chinese opera to understand the implications of "modern" theater experiences and its changing features"--Provided by publisher
504	##	\$a Includes bibliographical references and index
505	0#	\$a Looking back at history in Late Imperial China -- Changing discourses on China's popular drama: 1900s to early 1930s -- The reformation of Beijing Opera in Shanghai -- Reformed opera performances on the Shanghai stage -- Reformed opera in Xi'an -- Politicization and radicalization
650	#0	\$a Operas, Chinese \$x History and criticism.
650	#0	\$a Operas, Chinese \$x Political aspects.
650	#0	\$a Operas, Chinese \$x Social aspects.
650	#0	\$a Opera \$x Political aspects \$z China.
650	#0	\$a Opera \$x Social aspects \$z China.
650	#0	\$a Opera \$z China \$x History \$y 20th century.
650	#7	\$a Opera. \$2 fast \$0 (OCoLC)fst01046145
650	#7	\$a Opera \$x Political aspects. \$2 fast \$0 (OCoLC)fst01046163
650	#7	\$a Opera \$x Social aspects. \$2 fast \$0 (OCoLC)fst01046168
650	#7	\$a Operas, Chinese. \$2 fast \$0 (OCoLC)fst01046239
650	#7	\$a Operas, Chinese \$x Political aspects. \$2 fast \$0 (OCoLC)fst01046244

650	#7	\$a Operas, Chinese \$x Social aspects. \$2 fast \$0 (OCoLC)fst01046246
651	#7	\$a China. \$2 fast \$0 (OCoLC)fst01206073
648	#7	\$a 1900-1999 \$2 fast
655	#7	\$a Criticism, interpretation, etc. \$2 fast \$0 (OCoLC)fst01411635
655	#7	\$a History. \$2 fast \$0 (OCoLC)fst01411628
830	#0	\$a Harvard-Yenching Institute monograph series ; \$v 117.

3.2 Electronic book

LDR		cam\8i\
001		\1054268209\
005		\20181107103227.9\
008		\180919s2019\wau\o\001\0\eng\006\m\o\d\
007	##	\$a c \$b r
010	##	\$a 2018045137
040	##	\$b eng \$e rda
020	##	\$a 9781680511536 \$q (ebook)
020	##	\$a 168051153X
020	##	\$z 9781680511529 (pbk.)
042	##	\$a pcc
043	##	\$a n-us-ca
050	10	\$a F868.Y6
082	00	\$a 979.4/47 \$2 23
100	1#	\$a McAllister, Harley, \$e author.
245	10	\$a Yosemite National Park : \$b adventuring with kids / \$c Harley and Abby McAllister
264	#1	\$a Seattle, WA : \$b Mountaineers Books, \$c 2019
300	##	\$a 1 online resource
336	##	\$a text \$b txt \$2 rdacontent
337	##	\$a computer \$b c \$2 rdamedia
338	##	\$a online resource \$b cr \$2 rdacarrier
490	0#	\$a Adventuring with kids
500	##	\$a Includes index
588	##	\$a Description based on print version record and CIP data provided by publisher; resource not viewed
651	#0	\$a Yosemite National Park (Calif.) \$v Guidebooks.
650	#0	\$a Family recreation \$z California \$z Yosemite National Park \$v Guidebooks.
650	#0	\$a Children \$x Travel \$z California \$z Yosemite National Park \$v Guidebooks.
650	#0	\$a Outdoor recreation \$z California \$z Yosemite National Park \$v Guidebooks.
650	#7	\$a Children \$x Travel. \$2 fast \$0 (OCoLC)fst00855175
650	#7	\$a Family recreation. \$2 fast \$0 (OCoLC)fst00920470
650	#7	\$a Outdoor recreation. \$2 fast \$0 (OCoLC)fst01049159
651	#7	\$a California \$z Yosemite National Park. \$2 fast \$0 (OCoLC)fst01308988
655	#7	\$a Guidebooks. \$2 fast \$0 (OCoLC)fst01423871
700	1#	\$a McAllister, Abby, \$e author.
776	08	\$i Print version: \$a McAllister, Harley, author. \$t Yosemite National Park \$d Seattle, WA : Mountaineers Books, 2019 \$z 9781680511529 \$w (DLC) 2018044424
856	40	\$u http://example.com \$z example URL

3.3 Printserial [AACR2]

LDR		cas\\a
001		23276603
005		20181121052904.4
008		910321d19912010nyubr\p\0\0eng\c
040	##	\$b eng
012	##	\$a \$j 1 \$l y \$m d
016	#7	\$a 010492682 \$2 Uk
019	##	\$a 750806301 \$a 758947201 \$a 986711982 \$a 988706676 \$a 1064463992
022	#0	\$a 1071-1023 \$l 1071-1023 \$y 0734-211X \$2 1
042	##	\$a pcc \$a nsdp
050	#0	\$a TJ940 \$b .J669
050	#4	\$a T1 \$b .J754
082	#0	\$a 0621.381/05 \$2 20
210	0#	\$a J. vac. sci. technol., B, Microelectron. nanometer struct.
222	#0	\$a Journal of vacuum science & technology. B, Microelectronics and nanometer structures
245	00	\$a Journal of vacuum science & technology. \$n B, \$p Microelectronics and nanometer structures : \$b processing, measurement, and phenomena : an official journal of the American Vacuum Society
246	1#	\$i Vols. for <2003>-2010 have title: \$a Journal of vacuum science & technology. \$n B, \$p International journal devoted to microelectronics and nanometer structures : \$b processing, measurement, and phenomena
246	30	\$a Microelectronics and nanometer structures
246	3#	\$a Journal of vacuum science and technology. \$n B, \$p Microelectronics and nanometer structures
246	13	\$aJVSTB \$f 1994-
260	##	\$a New York : \$b Published for the Society by the American Institute of Physics, \$c c1991-c2010
300	##	\$a v. : \$b ill. ; \$c 29 cm
310	##	\$a Bimonthly
362	0#	\$a 2nd ser., v. 9, no. 1 (Jan./Feb. 1991)-2nd ser., v. 28, no. 1 (Jan./Feb. 2010)
500	##	\$a Title from cover
510	0#	\$a Chemical abstracts \$x 0009-2258
580	##	\$a Includes: Molecular Beam Epitaxy Workshop. Proceedings of the ... Molecular Beam Epitaxy Workshop, and: North American Conference on Molecular Beam Epitaxy. Papers from the ... North American Conference on Molecular Beam Epitaxy, also published separately
580	##	\$a Includes as the Nov./Dec. issue, 1993- : International Symposium on Electron, Ion, and Photon Beams. Papers from the ... International Symposium on Electron, Ion, and Photon Beams; as the Nov./Dec. issue, <1998->: International Conference on Electron, Ion, and Photon Beam Technology and Nanofabrication. Papers from the ... International Conference on Electron, Ion, and Photon Beam Technology and Nanofabrication, also published separately

580	##	\$a Includes an issue: U.S. Workshop on the Physics and Chemistry of Mercury Cadmium Telluride and Related II-VI Compounds. Proceedings of the ... U.S. Workshop on the Physics and Chemistry of Mercury Cadmium Telluride and Related II-VI Compounds
650	#0	\$a Vacuum microelectronics \$v Periodicals.
650	#0	\$a Microelectronics \$v Periodicals.
650	#0	\$a Nanoparticles \$x Measurement \$v Periodicals.
650	#0	\$a Nanostructured materials \$v Periodicals.
650	#7	\$a Microelectronics. \$2 fast \$0 (OCOLC)fst01019757
650	#7	\$a Nanostructured materials. \$2 fast \$0 (OCOLC)fst01032630
650	#7	\$a Vacuum microelectronics. \$2 fast \$0 (OCOLC)fst01163618
655	#7	\$a Periodicals. \$2 fast \$0 (OCOLC)fst01411641
710	2#	\$a American Vacuum Society.
710	2#	\$a American Institute of Physics.
776	08	\$i Online version: \$t Journal of vacuum science & technology. B, Microelectronics and nanometer structures (Online) \$x 1520-8567 \$w (DLC)sn 98004662 \$w (OCOLC)37329836
780	00	\$t Journal of vacuum science & technology. B, Microelectronics processing and phenomena \$x 0734-211X \$w (DLC) 83642371 \$w (OCOLC)8697479
785	00	\$t Journal of vacuum science and technology. B, Nanotechnology & microelectronics \$x 2166-2746 \$w (DLC) 2012200197 \$w (OCOLC)779188624
787	08	\$i CD-ROM: \$t JVST. A & B \$x 1071-8028 \$w (DLC)sn 93004137 \$w (OCOLC)28742810
787	0#	\$a Molecular Beam Epitaxy Workshop. \$t Proceedings of the ... Molecular Beam Epitaxy Workshop \$x 1069-3351 \$w (DLC) 94658569 \$w (OCOLC)27992608
787	0#	\$a U.S. Workshop on the Physics and Chemistry of Mercury Cadmium Telluride and Related II-VI Compounds. \$t Proceedings of the ... U.S. Workshop on the Physics and Chemistry of Mercury Cadmium Telluride and Related II-VI Compounds \$x 1063-9039 \$w (DLC) 93643352 \$w (OCOLC)26336322
787	0#	\$a International Symposium on Electron, Ion, and Photon Beams. \$t Papers from the ... International Symposium on Electron, Ion, and Photon Beams \$x 1073-0788 \$w (DLC) 94657484 \$w (OCOLC)29331637
787	0#	\$a International Conference on Electron, Ion, and Photon Beam Technology and Nanofabrication. \$t Papers from the ... International Conference on Electron, Ion, and Photon Beam Technology and Nanofabrication \$w (DLC) 2003208377 \$w (OCOLC)51896256
787	1#	\$a North American Conference on Molecular-Beam Epitaxy. \$t Papers from the ... North American Conference on Molecular Beam Epitaxy \$x 1074-9721 \$w (DLC) 94658570 \$w (OCOLC)29896172
787	08	\$i One special issue each year contains: \$a International Vacuum Microelectronics Conference. \$t Proceedings of the ... International Vacuum Microelectronics Conference \$x 1068-4182 \$w (DLC) 96644803 \$w (OCOLC)27671096

3.4 Online serial (RDA)

LDR		cas\\i
001		1039886422
005		20190301133306.9
008		180612c20169999sz\a\pso\\\\0\\a0eng\\\\006m\\\\o\\d\\\\\\\\
007	##	\$a c \$b r \$d u \$e u \$f u
010	##	\$a 2019204056
040	##	\$b eng \$e rda \$e pn
022	##	\$a 2365-6387
042	##	\$a pcc
050	00	\$a T174.7 \$b .N37374
049	##	\$a MYGG
210	00	\$a Nanotechnol. environ. Eng
245	00	\$a Nanotechnology for environmental engineering
246	13	\$a NTEE
264	#1	\$a Cham (ZG), Switzerland : \$b Springer International Publishing AG, \$c [2016]-
300	##	\$a 1 online resource
310	##	\$a Annual
336	##	\$a text \$b txt \$2 rdacontent
337	##	\$a computer \$b c \$2 rdamedia
338	##	\$a online resource \$b cr \$2 rdacarrier
362	1#	\$a Began with volume 1, number 1 (December 2016)
515	##	\$a Issues available as published and compiled in an annual volume
588	##	\$a Description based on: Volume 1, number 1 (December 2016); title from journal homepage (SpringerLink website, viewed March 1, 2019)
588	##	\$a Latest issue consulted: Volume 4, number 1 (December 2019) (SpringerLink website, viewed March 1, 2019)
650	#0	\$a Nanotechnology \$x Environmental aspects \$v Periodicals.
650	#0	\$a Environmental engineering \$v Periodicals.
650	#7	\$a Environmental engineering. \$2 fast \$0 (OCoLC)fst00912934
655	#7	\$a Periodicals. \$2 fast \$0 (OCoLC)fst01411641
776	08	\$i Print version: \$t Nanotechnology for environmental engineering \$x 2365-6379 \$w (DLC) 2018214003 \$w (OCoLC)1019910862
856	40	\$u http://example.com \$z example URL