

The PoCo meeting agenda and background documents are available from:
<http://www.loc.gov/aba/pcc/documents/PoCo-2017/PoCo-Agenda-2017.pdf>

The facilitated strategic planning session agenda and background documents are available from:
<http://www.loc.gov/aba/pcc/about/strat-plan-2018.html>

1. Next steps for strategic planning
- Four categories of strategic directions were agreed to:
 - i. Apply understanding of linked data by developing a clearinghouse to provide interactive spaces for collaboration, testbeds, and extend past efforts to build linked data curriculum.
 - ii. Broaden our scope to be more inclusive, collaborative, and diverse in the current MARC environment and expanding in the linked open data environment
 - iii. Expand identity management beyond the NACO authority file to make our data more visible on the web
 - iv. Improve the operational effectiveness of PCC by improving internal communication, implement project management principles, and exploring new funding models.

See further information in the presentation Lori Robare used to guide this discussion: [Strategic planning follow-up](#) [PDF; 86 KB]

Action: A group made up of the three chairs, Kate Harcourt, and Naun will work on drafting the strategic directions and revising the vision and mission statements.

Action: The group working on the strategic plan will review existing strategic actions to incorporate any ongoing tasks and points that are relevant to the new strategic plan.

Action: PoCo members will send additional ideas and suggestions to the PCC Policy email list in the coming weeks.

Decision: In the future at the annual PoCo Meeting in November, the participants will thoroughly review the strategic plan under which PCC is operating and make changes to the actions items under each strategic directions as required.

Suggestion: Try to find a phrase that encompasses PCC's vision and mission, e.g. Boldly go...

Action: The Steering Committee and Secretariat will develop mechanisms for making sure the PCC membership has access to all the background documents and are updated on the progress of the new strategic plan.

Draft timeline: The small group will begin drafting the strategic plan in early November releasing the plan in segments as a strategic direction is completed. Complete drafts of the strategic plan will be

submitted to PoCo and the Steering Committee throughout December and January for recommended revisions. The goal is to have a finalized plan to present at the 2018 ALA Midwinter At-Large Meeting.

Additional action items from the discussion:

Action: Secretariat will compile a master list of PCC current task groups with columns to indicate status of work and any roadblocks identified by the groups.

Action: Secretariat will pursue using virtual participation for more of the meetings it manages, ALA, OpCo, etc.

2. Updates on the [ISNI-VIAF Summit 2017](#) (Andrew MacEwan)
 - A recording of a webinar summarizing the summit is available from <https://vimeo.com/240700101/acfab86608>. Involvement with ISNI through the PCC ISNI Pilot offers opportunities for PCC data to interact with the data of other organizations such as publishers and national libraries. The ISNI / VIAF website contains a call for volunteers to participate on policy and practitioner working groups: <http://www.isni.org/content/call-working-group-volunteers>.
3. PCC ISNI pilot update (Michelle Durocher)
 - The activities of the PCC ISNI Pilot are available on the pilot wiki: <https://wiki.duraspace.org/display/PCCISNI/PCC+ISNI+Pilot+Home>
 - The Pilot began in July 2017 with 12 institutions and Harvard acting as coordinator
 - Development of user tools, APIs for batch loading, establishment of workflows are underway
 - The pilot will help identify gaps in policy, training and tools
4. [Update](#) [PDF; 125 KB] on the Task Group on URIs in MARC (Chew Chiat Naun)

The task group [report](#) [PDF; 289 KB] lists 9 recommendations on page 2. The recommendations represent areas that the task group has begun work on but will require assistance from other PCC groups to complete. They cover development of best practices, training material, implementation plans for newly defined subfields \$0, \$1, and \$4, and other areas. The recommendations require prioritization by PoCo and the Steering Committee.

Comments:

- Vendor communication is important, vendors need to know what portion of the heading the URI applies to
- Need to consider how to publicize the task group's works and its products

Action: Lori will touch base with Naun, the task group chair to develop a plan to move forward with the recommendations, timing, and priorities.

5. LC BIBFRAME 2.0 [Briefing](#) [PDF; 96 KB] (Beacher Wiggins, Sally McCallum)
 - BIBFRAME 2.0 Pilot involved training new staff members who were not part of the 1.0 Pilot
 - Staff members of the Cooperative and Instructional Programs Division provided training for new pilot participants and gave general overviews to returning pilot participants
 - Pilot participants enter their metadata in BIBFRAME editor and then create a MARC record so are still doing double cataloging.
 - The editor has been revised to incorporate BIBFRAME 2.0 vocabulary
 - Name authorities are updated daily in id.loc.gov and are assessable through the editor interface
 - 18 million bibliographic records in LC's database have been converted to BIBFRAME 2.0 and approximately 1.2 million uniform title authority records
6. SCT [Review](#) [PDF; 98 KB]
 - John Hostage of Harvard is a new member of SCT and has agreed to act as SCT liaison to the PCC ISNI Pilot
 - Monthly PoCo phone calls will help SCT work more closely with SCA and SCS

Bottlenecks:

- Internal SCT workflow for producing final products needs to be improved
- Getting drafts through external review often causes delays

Action: SCT will notify Beacher if any of the review is delayed at LC, so he can investigate and let SCT know what issues have arisen.

Action: Closer communication with the SCS, SCA, and LC should help assure that policies are finalized before training material is developed.

Agreement: Changes to the SCT charge were accepted by PoCo

Related topic: Rotating review of one standing committee charge each year

- A template for the review is in place
 - A member of PoCo will be part of the review process
7. SCS [Report](#) [PDF; 51KB]
 - The 3R Project of RDA will have a major impact on standards and training
 - Consultants to the standing committees have been very helpful. Consultants stay on standing committees as long as they are needed.
 8. SCA Report
 - The committee now has full membership
 - A subgroup is working with the PCC ISNI Pilot to work on APIs

Suggestion: The Mellon grant offers an opportunity for SCA to be involved in the development of linked data sandboxes.

Question: What is the role of the SCA in developing PCC MAC papers? The SCA chair is the PCC liaison to MAC, so is made aware of PCC papers and shares them with SCA members for comment. But the SCA doesn't necessarily draft the papers.

9. SCS/LDAC Task Group on the Work Entity (Ed Jones) [White paper on the work entity](#) [PDF; 1.2 MB] Also see the presentation that Ed Jones used for the discussion: [PCC SCS/LDAC Task Group on the Work Entity](#) [PDF; 8 MB]

Some of the issues presented to PoCo:

- Where does the PCC work entity "live" in BIBCO and CONSER bibliographic records and/or NACO authorities?
- Will a single work description be shared by everyone or will there be separate descriptions that are reconciled?
- IFLA-LRM model has consequences for identifying the work for aggregates and serials; RDA has a commitment to the IFLA-LRM model
- The task group sent targeted questions to PCCList, but did not receive much feedback on the white paper. Where should the group go now?

Action: Ed will give members of the Task Group on the Work Entity feedback on the white paper from PoCo.

Action: The task group will write a summary of the white paper and develop use cases to frame targeted questions for PCCList (making assumptions that the future environment is BIBFRAME environment and that there is a firm definition of the work entity). PoCo members will be expected to lead the discussion on these targeted questions.

Action: PoCo will have the opportunity to provide Ed and the task group further feedback in one of the regular PoCo phone calls.

10. IMLS grant on name authorities (Chew Chiat Naun) [Report](#) [PDF; 58 KB]

11. Task Group on Identity Management in NACO (Michelle Durocher) [Report](#) [PDF; 34 KB]

Action: The topic of moving forward with NACO Lite will be on the agenda of one of the PoCo phone calls.

12. BIBFRAME Task Group (Jennifer Baxmeyer) [Report](#) [PDF; 96 KB]

The BIBFRAME Task Group oversaw the work of the BSR and CSR BIBFRAME mapping subgroups. Some areas identified as in need of further exploration:

- Administrative metadata for portions of the description
- Facilitating use of typed dates

- Enumeration in BIBFRAME

Questions for PoCo:

- Should the charge of the BIBFRAME Task Group be extended to include experimentation with BIBFRAME tools; developing together best practices, and monitoring similar work of other groups?

Action: Sally McCallum is willing to discuss the areas needing further development with the subgroups in a WebEx conference

Action: Some of the other questions the BIBFRAME Task Group has about extending the charge will be a topic for one of the PoCo phone calls

Action: The group was asked to identify and reach out to specific projects and individuals that are working on similar issues.

13. PCC [Guidelines](#) [Word; 83 KB] for the Application of Relationship Designators in NACO Authority Records

Decisions:

- Formal relationship links (i.e. via 5XX fields) may only be made to entities established in the LC/NACO authority file. Formal relationships may not be made via the 5XX fields to vocabularies such as LCSH and LCGFT. Informal use of LCSH, LCGFT, etc. will continue to be used in fields such as 370, 380, etc. with sources given in \$2.
- RDA Appendix M may be applied in name authorities, the LC-PCC PS for Appendix M will be evaluated and revised to accommodate the practice in authority records.
- The decision of whether to use URIs for relationship designators from other vocabularies will be deferred until \$4 is implemented in the authority format

Action: The Steering Committee will formally reply to the group that the guidelines will be published according to the decisions above. The LC-PCC PS for Appendix M will be reviewed and revised if necessary.

14. Omission of selected ISBD punctuation in MARC bibliographic records

- LC, NLM, and OCLC have compiled record sets with punctuation removed, using slightly different methods and types of resources included.
- Timeline for gathering feedback from system operators and vendors on record set testing: January-July 2018.
- An FAQ is needed to answer questions about the benefits of considering not using some ISBD punctuation. SCA has already started to do this and will be charged to complete this work and publish the FAQs.
- Links to slideshows Ben Abrahamse presented at PoCo on this topic:
[Unisbd](#) Nov. 2, 2017 PCC PoCo Meeting
[Removing embedded ISBD Punctuation in MARC](#)

Action: SCA will receive and analyze the feedback from systems, vendors, and others experimenting with the record sets. The analysis will help the Steering Committee to decide whether to move any further with the proposal after the evaluation period ends.

Action: Announcements and other messages to the PCC about the evaluation of records will be made by the PCC Chair.

15. Internationalization of the PCC (Judith Cannan)

The [Report of the PCC Task Group on the Internationalization of the Authority Files](#), [PDF; 70 KB] published in 2009 is the result of a task group charged to: "Investigate the feasibility of designing a model for international participation in a global authority file." Current PoCo members are encouraged to read the report and think about ways the PCC can engage with other international cataloging communities.

Comments:

- PCC can influence OCLC to make VIAF a shared international platform, not just a harvesting project, by encouraging the movement of VIAF from OCLC Research to a production environment.
- It is unrealistic to expect cataloging agencies in other countries to use English as the language of cataloging; it would not be beneficial for them to do so.
- Better to share our experiences with name authority work rather than expect to immediately be able to exchange records with other cataloging agencies.
- We haven't fully engaged international agencies that are part of PCC, we should encourage more involvement in task groups and other projects to incorporate international perspectives into PCC work.

Action: PoCo's comments on internationalization will be under consideration as the strategic plan is drafted.

16. ALCTS CaMMS Subject Analysis Committee (SAC), [White Paper](#) on Implementation of LC Faceted Vocabularies (Casey Mullin, Lori Robare)

Comments:

- SCS and NLM have made comments and will share them with the PCC chairs
- Use of genre/form terms are an easy way to add terms, there are a lot of opportunities with such an approach when appropriate
- URIs are available for LCGFT, LCDGT
- Requiring genre/form term when appropriate in PCC bibliographic descriptions as a core element may not be practical
- PoCo would need more time to provide detailed feedback

Action: The PCC chairs will draft an initial PCC response to SAC for PoCo to consider.

17. OCLC statement on linked data

- OCLC will be releasing soon to the library community a formal statement on its position on planning for linked data. The statement will describe OCLC's strategic approaches to linked data by building on WorldCat, collaborating with linked data partners, and taking an iterative, active approach to progress.

18. Governance document

Action: The revisions were approved.

19. PCC RDA Authorities Phase 3 Task Group update

The original plan to complete the update of the authority file in a one time "slam" has been revised because of technical constraints at LC. The revision of the records will be done in smaller chunks done on a weekly basis. ISNI will not be added to authority records during the process as originally planned due to the same constraints at LC.

Comments:

- A mix of 1XX changes and non-1XX changes in weekly releases may be difficult for NLM and other nodes to process- can the two types of changes be sent separately?
- Manual entry of ISNI makes automated maintenance difficult
- Do we need to pursue this update?

20. Ad hoc task group on coding gender in NACO authority records

Action: The task group members will be asked to set up a survey of PCC members to get focused feedback from the PCC on its recommendations.

21. NACO Consultation Board

Action: Paul Frank will ask the members of the Ad hoc task group on coding gender in NACO authority records to participate on the NACO Consultation Board.

22. PCC Directory

- Judith Cannan reported that deployment of the directory has been delayed and that further internal testing at LC is needed before it can be made available to PCC members to test.