

LIBRARY OF CONGRESS SUBJECT EDITORIAL MEETINGS

Description and calendar for 2021

August 3, 2021

Tentative Lists:

- Distributed monthly to LC and selected individuals and listservs
- Available on the Library of Congress Acquisitions and Bibliographic Access website: <https://classweb.org/tentative-subjects/>
- Date on the Tentative List is the date that the proposals on the list will be discussed at the editorial meeting
- The comment period is approximately one month from the date the list is distributed
- Comments on proposals should be emailed to listcomments@loc.gov
 - Comments may range from general impressions or opinions, to analyses based on research conducted by the commenter
 - In-depth knowledge of LCSH is not necessary, although welcome
 - If comments are based on research, include citations to the research performed, so that the research can be repeated and recorded in the individual subject record
- Comments on the Tentative Lists should be emailed to the listcomments@loc.gov by close-of-business on Tuesday before the meeting date

Meetings:

- Open to interested members of the library community and the public at large
- Regular attendees include staff and management of the Policy, Training, and Cooperative Programs Division and the Acquisitions and Bibliographic Access Directorate
- Held once a month on Fridays at 9:30 a.m. (Eastern Time)
 - Meetings are ordinarily held on the Friday before the third Monday of the month
 - Occasionally, meetings must be rescheduled due to conflict or emergency; in that case the new meeting date will be announced as soon as possible
- Discussion is held to consider any of the subject proposals on the current monthly list
 - In-depth knowledge of LCSH is not necessary, although welcome
 - Discussions are open; anyone is free to participate
 - Discussions continue until consensus is reached, if possible
 - All commentary and discussion will be considered, but the Library of Congress reserves the right to make the final decisions
- Policy Specialists prepare a Preview of List Issues
 - The Preview includes commentary on select headings for which the specialists have questions or for which no consensus was reached during the comment period before the meeting
 - The Preview includes all comments from specialists and others on each proposal listed
 - Comments from individuals are anonymized
- If an attendee wishes to discuss any proposal from the list that is not listed in the Preview; the attendee may bring the proposal up for discussion, as follows:
 - Email the meeting to alert them to concern or additional discussion about any proposal
 - A meeting Agenda will be issued on the Wednesday before the meeting
 - To email all meeting participants, reply to the group who are recipients of the Agenda
 - Introduce a discussion during the meeting

- Access to meetings can be obtained by sending an email with the subject line “Editorial Meeting Access” and the meeting date to policy@loc.gov at least a week before the meeting date

2021 CALENDAR

August 13	List 2108	9:30 a.m.
September 17	List 2109	9:30 a.m.
October 15	List 2110	9:30 a.m.
November 12	List 2111	9:30 a.m.
December 17	List 2112	9:30 a.m.