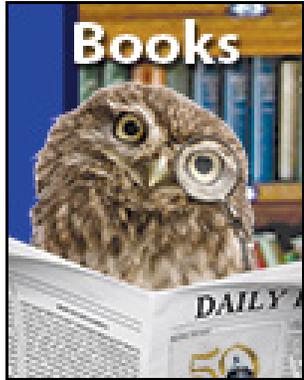




Purchasing Books in FY18

If your agency has been awarded book vendors in Fiscal Year 2017, you can resume purchasing books on October 16, 2017. To kick off the Fiscal Year 2018 process, FEDLINK requires the following steps:



~ Complete your FY18 FEDLINK registration, return your signed interagency agreement, and add funds to your FY18 BZ/book pre-award account. (Please note: all funding for books orders must come from the FY18 BZ account.)

~ Designated ordering officials can place orders with your previously awarded book vendors and submit funds transfer requests matching those orders.

If you did not receive book vendors in FY17, send an email to fedlinkbooks@loc.gov to start the process today, and you will be ready for fiscal years 2018 and FY 2019.

Get Ready for FY18 Serials Renewals

Are your serials renewals dates approaching? FEDLINK serials team members are busy working on your FY18 serials requirements! To streamline your serials renewal process, please ensure FEDLINK has all of the following items:



~ FY18 title list (Send title lists to fedlinkserials@loc.gov.)

~ Full funding for your total FY18 order (or funding for all CLIN AA titles that start on or before January 1, 2018).

~ Completed and signed Contractor Performance Assessment Report (CPAR).

~ Completed and signed Option Year Confirmation Form.

Have question about your serials orders?

Please email fedlinkserials@loc.gov.

Need immediate assistance? Contact the Fiscal Hotlines!

Members: 202-707-4900/Vendors: 202-707-4961

101 Independence Avenue, S.E., Washington, DC 20540-4935

Phone: (202) 707-4800 FAX: (202) 707-4818

