



LIBRARY OF
CONGRESS
FEDLINK

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FY2017 End-of-Year Dates Fast Approaching

With the fiscal year ending in just six weeks, now is the time to complete your last transactions with FY17 funds. Each FEDLINK product line has its own deadlines and instructions:

Books -- The deadline to add funds for your customer specific IDIQ orders is September 20, 2017. You must also place all individual firm orders with book vendors by September 30, 2017.

Information Retrieval—Under \$150,000 -- There is still time to spend FY2017 funds for information retrieval services that start on or before October 31, 2017. Submit your IAA and requirements no later than September 8, 2017.

Serials -- Because publishers require 6 to 8 weeks of lead time to set up new and renewal subscription orders, FEDLINK must have your final requirements and signed IAA by the following dates to avoid interruptions in serials subscription service.

For subscriptions that begin

November 1, 2017, the deadline is September 1, 2017.

December 1, 2017, the deadline is September 15, 2017.

January 1, 2018, the deadline is September 22, 2017.

FEDLINK Team Profile: Isabella Marqués de Castilla



FEDLINK welcomed Isabella Marqués de Castilla in April as the FEDLINK Program Manager. She is currently on detail from the National Library Service for the Blind and Physically Handicapped (NLS) where she is the deputy director. Previously, she served as the section head of the Middle East section in the Acquisition and Bibliographic Access Directorate of Library Services. She held positions as a program specialist in the Office of the Deputy Associate

Librarian for Library Services and senior cataloging specialist in the Germany section of the Germanic and Slavic division. Additionally, Isabella has worked in other areas of the Library of Congress, including the Young Readers Center, the Professional Visitors Program Office, the Asian Division, and most recently the Law Library. From 2011 until January 2017, Isabella managed logistics for the LOC exhibit booth at ALA and other venues including budget, deployment, and contracting. She also managed the project for designing and building the new LOC booth in 2016. Prior to joining the Library of Congress, Isabella held positions in private sector companies in the U.S. and abroad, including Nortel, General Dynamics, and Potters Europe. Isabella has extensive private sector experience including strategic planning, data analysis, performance/operations metrics, and project management. Isabella earned a Masters in Library and Information Science from Catholic University.

FEDLINK is pleased to announce that it has completed 1,470 contract actions between May 30, 2017 and August 11, 2017.

Planning Information Retrieval Acquisitions in FY18

To help you plan for processing times for your FY18 Information Retrieval orders, FEDLINK is estimating timelines for all orders. If your request for a service is above \$150,000, FEDLINK will require 90 days to complete an order. FEDLINK requires 60 days to fill requests for service (new requests and requests to modify existing IAA Annual Orders) under \$150,000. FEDLINK requires vendor quotes at the time you register to complete your interagency agreement.

Online Registration for FY18 is Now Open!

Need immediate assistance? Contact the Fiscal Hotlines!

Members: 202-707-4900/Vendors: 202-707-4961

101 Independence Avenue, S.E., Washington, DC 20540-4935

Phone: (202) 707-4800 FAX: (202) 707-4818

