



2019 Federal Librarian of the Year

Greta Marlatt

Dudley Knox Library, Naval Postgraduate

Monterey, California



Mission Support Statement (500 words or less):

Describe promotion and development of library and information services in support of the organization's mission in Fiscal Year 2019: Include brief statements of both agency and library missions, size and budget of library or information center, and size and identity of user population served.

Include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

Greta Marlatt is the Dudley Knox Library's Manager, Outreach and Collection Development, as well as the Homeland Security Digital Library Content Manager. Through her collection management and research services work, Ms. Marlatt directly supports NPS's mission to foster a program of relevant and meritorious thesis and research experiences for NPS students that informs the curricula, supports the needs of Navy and Department of Defense, and builds the intellectual capital of NPS faculty.

The Naval Postgraduate School (NPS) provides relevant and unique advanced education and research programs to increase the combat effectiveness of commissioned officers of the naval service to enhance the security of the United States. NPS consists of 4 schools with 600 faculty providing education to 1,500 resident students, including more than 100 international students, as well as to 850 distributed-learning students worldwide. The academic year consists of a year-round quarter system.

Dudley Knox Library contributes to learning, research and teaching - through relevant and evolving collections, tools, services, and spaces designed for NPS patrons of today and tomorrow. DKL has a budget of \$7million, with a staff of 30 FTE. The Library contains approximately 200,000 physical items; 650,000 electronic resources, and includes restricted resources and special collections; and receives 1,000 daily in-person visits and 5,000 on-line visits.

As Collection Development Librarian Ms. Marlatt oversees the annual resource purchases. Through maintaining an up-to-date list of potential purchases she was able to quickly capitalize on end-of-year funds acquiring nearly \$1million in content. For a special project, she reviewed and appraised analog collections to shift access to digital versions, improving access for users while also creating space in the Library to allow for a Data Sciences group and new services and types of study spaces, which in turn allows for improved collaboration and partnerships.

Her research support, included answering the majority of all research questions tracked through the Libraries' LibAnswers and the majority of all off desk questions, over 750 questions and curated over 30 LibGuides including many of the most popular. She provided instruction to Defense Analysis, National Security and classes and various executive level classes, and traveled to instruct distance learners in the Center for Homeland Defense and Security.

Through her blog Greta's Gouge [<http://gretaslinks.blogspot.com/>] and weekly email listserv she monitors and sends a listing of recent Congressional Research Service reports and other governmental publications. The listserv is sent to approximately 1400 others including generals, admirals, ambassadors and governmental officials.

Ms. Marlatt exceptionally supports the mission of the Naval Postgraduate School and aids the national security of the United States.

FEDLINK Librarian of the Year Award



LIBRARY
OF CONGRESS

Professional Competency Statement #1

Demonstration in Fiscal Year 2019 of exceptional professional competency in three of the Foundational and/or Functional competencies. (See FLICC Competencies for Federal Librarians, http://www.loc.gov/flicc/publications/Lib_Compt/2011/2011Competencies.pdf.) Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

Clearly state the selected competency and address it in 500 words or less.

REFERENCE AND RESEARCH (CUSTOMER EDUCATION AND TRAINING/ REFERENCE SERVICES)

Ms. Marlatt's efforts in providing reference and research services is outstanding. As her colleague and director report Access Services Librarian Irma Fink stated "Greta's vast knowledge of her subject areas, her ability to listen, understand, communicate, and provide direction in each unique situation make her highly sought after and the person to go to. She genuinely cares about each and every one." She provides direct one-on-one research assistance, through all hours of the day.

In her outreach duties she provided instruction to Defense Analysis, National Security and Homeland Security classes and various executive level classes for the Institute for Global Security. She taught a multitude of classes in citation management, offering numerous Zotero workshops, along with bibliographic instruction courses. Ms. Marlatt continually develops new classes. This past year as part of a strategic effort to work more closely with NPS's Graduate Writing Center, she increased her engagements with writing coaches including in support of classes in research and writing in National Security Affairs and Homeland Security. As Librarian for the Center for Homeland Defense and Security, she provided instruction and assistance to several cohorts of students providing research and citations skills to assist their thesis work. She supports our distance education students by traveling to DC and other areas several time each year to meet with them and provide classes and research assistance; this past year traveling to DC and New York.

In her reference duties this past year, Ms. Marlatt answered the majority of all research questions tracked through the Libraries' LibAnswers system and the majority of all off-desk questions, over 750 questions. She curated over 30 LibGuides including many of the most used including Congressional Information, Area Studies, Military Information, and Conflict and Security Studies. She also goes above and beyond, in providing patrons with the information they need. For example, making a side-visit to the National Archives during a scheduled trip in DC this past year to find documents needed by an NPS faculty member (see letter).

In addition, Ms. Marlatt proctored dozens of exams over the course of the year for students whose schedules would not accommodate regular exam schedules.

Ms. Marlatt is the epitome of what it means for a librarian to serve their users.

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Professional Competency Statement #2

Demonstration in Fiscal Year 2019 of exceptional professional competency in three of the Foundational and/or Functional competencies. (See FLICC Competencies for Federal Librarians, http://www.loc.gov/flicc/publications/Lib_Compt/2011/2011Competencies.pdf.) Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

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COLLECTION MANAGEMENT

As collection development librarian, Ms. Marlatt oversees the Library's acquisitions, working to get the most relevant and needed content for our users, while maximizing dollar value and budgetary responsibility, while also overseeing collection management responsibilities.

In FY19 in a major strategic effort, Ms. Marlatt headed an important collection move and space planning effort to make room in the Library for staff of NPS's Data Science and Analytics Group. In the process significant work was accomplished this year to remove obsolete print materials. Referring to catalog reports of library holdings, both print and electronic, as well as use statistics, Ms. Marlatt carefully and thoughtfully analyzed library holdings and produced lists of items for removal from the library's General, Journals, and FedDocs collections. Working closely with the Access Services manager, Ms. Marlatt staff heavily weeded and shifted the entire periodical collection and parts of the general book collection in support of a large domino plan to move collections and staff spaces to create the necessary space to house this group that will become another partner in the future of the many important services provided from within the building. Her efforts enabled the removal of approximately 3,234 linear feet of shelving. This opened space will enable relocation of staff and also open much-needed additional student study space, as well as creating an opportunity with new partnerships with faculty and students engaged in forward leaning data science activities. The effort supported the DKL mission to "promote seamless access and remove barriers to collections, people, and services" and "create learner-centered physical and virtual spaces."

In addition, this past year through her diligent work in monitoring and keeping a list of potential purchases we were able to capitalize on end-of-year purchase of substantial library resources, which the budget cycle might normally have not been able to turnaround. Because of Ms. Marlatt's preparations, the Library was able to quickly capitalize on end-of-year funds given to it, and nearly \$1million in content. At a time when scholarly content, particularly related to science and technology, is becoming more expensive to acquire, such preparation and ability to quickly acquire resources is all the more valued.

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Professional Competency Statement #3

Demonstration in Fiscal Year 2019 of exceptional professional competency in three of the Foundational and/or Functional competencies. (See FLICC Competencies for Federal Librarians, http://www.loc.gov/flicc/publications/Lib_Compt/2011/2011Competencies.pdf.) Nominations should include impact statements and/or quantifiable data such as statistics, cost savings to the institution, program changes, projects completed, etc.

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SPECIALIZED KNOWLEDGE, SKILLS AND ABILITIES (SPECIALIZED SUBJECT KNOWLEDGE)

Ms. Marlatt's years of experience managing FedDocs and focusing on national security and homeland security issues and resources focused on international studies make her an invaluable resource to the research community she assists. Many seek her out for her expertise and NPS alumni and former faculty regularly contact her for advice and information. This past year she was involved in several meetings on the topic of how area studies focused information could be better shared across departments, for which her expertise was highly valued, as she provided input, and followed up with resource suggestions.

Specifically, Ms. Marlatt's citation management abilities are highly valued by the students and faculty. She is particularly skilled in the use of Zotero, and hosted numerous workshops throughout each academic quarter.

Through her blog Greta's Gouge [<http://gretaslinks.blogspot.com/>] and weekly email listserv, Ms. Marlatt monitors and shares a listing of recent Congressional Research Service reports and other governmental publications. The listserv is sent to current NPS and Naval War college faculty, the National Security and Defense Analysis student groups, and approximately 1400 others who over the years have been asked to be included, counting generals, admirals, ambassadors and high ranking governmental officials. This resource is seen as a tremendous value to those engaged in national security. As one NPS faculty member stated, "Many thanks for your CRS updates. I don't always let you know, but I appreciate your diligence, attention to detail, and excellent work."

In addition, through her knowledge and experience working with military students, Ms. Marlatt has helped Library staff with information about the workings and the culture of the Navy and military, which enables them to better understand the community they serve. The new University Librarian, who is new to working for the government and the military and joined the Dudley Knox Library this past year, also stated that "Greta's knowledge of the military and its unique culture, and her willingness to share that knowledge, has made my transition much easier and improved my effectiveness to lead."

Ms. Marlatt is a librarian whose specialized skills are particularly honed to the direct needs of the NPS user community, and to its mission of producing meritorious thesis and research experiences.

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