

## 24.6 Numbering of Part

### Authorized Access Points for Series (Monographs, Serials, and Integrating Resources)

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#### A. Scope of LCPS

*LC practice:* LC does not give “controlled” access points for series in new LC original cataloging bibliographic records, does not update series access points in existing bibliographic records, and does not consult, make, or update series authority records. LC will “pass through” the series information already in bibliographic records used by LC as copy.

*PCC practice:* Searching for series authority records, tracing the series, and the creation and maintenance of series authority records are optional.

All the material in the remainder of this LCPS assumes the series decision recorded on the series authority record is to “trace” the series. Unless a specific category is mentioned, the term “series” in this LCPS means any of these comprehensive items: monographic series, other serial, multipart monograph, integrating resource.

See [RDA 2.12](#) and associated [LCPS](#) for information about series statements.

#### B. Integrating Resource in One or More Series

Also provide a [MARC 8XX](#) access point for any traced series included in a note. (A series not present on the latest iteration will be given in the note area instead of as a series statement ([RDA 2.12](#)).)

*existing record:*

```
260 ##      $a Chicago : $b CJ Press, $c 1983-  
490 1#      $a Real estate professional series  
830 #0      $a Real estate professional series.
```

*same record updated later:*

```

260 ##      $a Chicago : $b CJ Press, $c 1983-
no 490
500 ##      $a Series title, 1983-1995: Real estate professional
series
500 ##      $a Description based on: release 23, published in Jan.
1996.
830 #0      $a Real estate professional series.

```

*existing record:*

```

260 ##      $a Denver : $b Smith Publishing Company
490 1#      $a Research in library acquisitions
500 ##      $a Description based on: update 2, published in 1991.
830 #0      $a Research in library acquisitions.

```

*same record updated later:*

```

260 ##      $a Denver : $b Smith Publishing Company
490 1#      $a Library acquisitions
500 ##      $a Series title <1991 >: Research in library
acquisitions.
500 ##      $a Description based on: update 9, published in 2000.
830 #0      $a Research in library acquisitions.
830 #0      $a Library acquisitions (Denver, Colo.)

```

## C. Republications

If a republication contains the original series statement transcribed in parentheses in the bibliographic history note, provide a [MARC 8XX](#) series authorized access point for the series. Do not give a series authorized access point if the original series statement is lacking on the item even if information about the series is recorded in the bibliographic history note.

## D. Numbering Grammatically Integrated with Series Title

If the numbering, etc., of the series volume is grammatically integrated with the series title, in the [MARC 8XX](#) field omit the numbering from the title and record it in subfield \$v.

```

490 1#      $a Publication number 22 of the Southwestern Iowa
History Society
830 #0      $a Publication ... of the Southwestern Iowa History
Society ; $v no. 22.

490 1#      $a The twenty-sixth L. Ray Buckendale lecture
830 #0      $a L. Ray Buckendale lecture ; $v 26th.

490 1#      $a 31. tom Biblioteki SIB
830 #0      $a Biblioteka SIB ; $v 31. t.

```

## E. More Than One System of Numbering

If more than one system of numbering is transcribed in the series statement, in the [MARC 8XX](#) field subfield \$v give the numbering in the system specified in the series authority record.

```
490 1#    $a ... ; $v Band 6, Nummer 2 = Nummer 32
830 #0    $a ... ; $v Bd. 6, Nr. 2.
```

## F. Numbering Errors

If the number in the series statement was incorrect and the correct number was given in a note, give the correct number in the series authorized access point.

```
490 1#    $a Kieler historische Studien ; $v Bd. 24
500 ##    $a Series numbering should read: Bd. 25.
830 #0    $a Kieler historische Studien ; $v Bd. 25.
```

## G. Number Preceded by One or More Letters

When the numbers of issues or parts in the same series are preceded by a letter or letters varying from issues to issue, omit the letter or letters from the [MARC 8XX](#) subfield \$v.

*in sources of different items in series: D1, C2, SW3, F4, etc.*

```
490 1#    $a ... ; $v D1
830 #0    $a ... ; $v 1.
```

When the only information available is from the one issue in hand, assume all items in that series will have the same letter(s) preceding the number until differing information is available. Record the letter(s) in [MARC 8XX](#) subfield \$v.

## H. Numbering for Publications of the U.S. Congress and Other Legislatures

In series authorized access points for publications of the U.S. Congress, give the numbering relating to the numbering of the Congress and Session as the first part of [MARC 8XX](#) subfield \$v, followed by the number of the publication within that Congress and Session.

```
490 1#    $a Mis. doc / 49th Congress, 1st Session, Senate ; $v
no. 82
830 #0    $a Mis. doc (United States. Congress. Senate) ; $v
49th Congress, 1st session, no. 82.
```

Transcribe the information for series publications of other legislatures as above if the situations are the same.

## I. Main Series and Subseries

Main series is unnumbered.

1. Do not give a separate authorized access point for the main series unless the main series has already appeared by itself on other publications. Instead, give one series authorized access point for the main series/subseries combination.

```
490 1#    $a Progress in nuclear energy. Series V, Metallurgy
          and fuels
830 #0    $a Progress in nuclear energy. $n Series V, $p
          Metallurgy and fuels.

490 1#    $a University publications series. The social sciences
          ; $v number 4
830 #0    $a University publications series. $p Social sciences
          ; $v no. 4.
```

2. If the main series appears on a later publication without any subseries, at that point construct an authorized access point for the main series separately and give this access point in the bibliographic record for this publication and any other publication showing only the main series. However, if later publications show both the main series and a subseries, use as the series authorized access point the form with the main series/subseries combination.

Main series is numbered. Give two series authorized access points: one for the main series and one for the main series/subseries combination.

```
490 1#    $a Biblioteca de arte hispánico ; $v 8. $a Artes
          aplicadas ; $v 1
830 #0    $a Biblioteca de arte hispánico ; $v 8.
830 #0    $a Biblioteca de arte hispánico. $p Artes aplicadas ;
          $v 1.
```

Hierarchy of numbered and unnumbered main series/subseries. If a hierarchy of main series and multiple subseries is involved and only some are numbered, treat each according to the numbering status of the main series.

## **J. One or Several Series Authorized Access Points**

### Language editions

1. Numbered series. Distinguish between series that are issued in two or more parallel editions (i.e., complete editions in each language for which separate authorized access points for each expression are appropriate) and those that are issued variously in two or more languages but for which no complete edition of the series exists in any language. If separate editions do not exist, construct a single series authorized access point, basing it on the first or earliest item in the series. If the first/earliest item itself is issued in several languages, choose the language of the preferred title proper according to [RDA 2.2.3.1](#). In case of doubt, assume that a single edition exists.

2. Unnumbered series. If the language of the title proper of the series varies, generally construct series authorized access points for each language form; give [MARC 5XX fields](#) for the other language forms.

#### Changes in numbering (addition, omission, etc.)

1. Single series. Consider that a single series exists if
  - a numbered series has some random issues lacking numbering;
  - a series first issued as unnumbered later has numbers and the numbering system takes into account the previous unnumbered issues (e.g., the first ten issues were published without numbering; numbering starts with “volume 11”);
  - a numbered series begins a new sequence of numbering either with or without wording such as “new series.” (See [RDA 2.12.9.6.](#))
2. Multiple series. Consider that multiple series exist if
  - an unnumbered series becomes numbered and the numbering system excludes the previous unnumbered issues;
  - a numbered series becomes unnumbered.
3. In case of doubt, consider the series to be a single series until other information is available.

#### Different carrier/media types

1. If the media type varies within the series (not a change from one type to another), consider that a single series exists. Add information in the authority record explaining the variation.
2. If the carrier type varies or changes within the series, consider that a single series exists if the media type does not change. Add information in the authority record explaining the variation/change.
3. If there is a change from one media type to a different media type, consider that two series exist. Add a qualifier (e.g., the carrier type) if necessary to distinguish the series.
4. If all parts of the series are each published in two or more different media types, consider that multiples series exist. Add a qualifier (e.g., the carrier type) if necessary to distinguish the series.
5. In case of doubt, consider the series to be a single series until other information is available.

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