

**BACKGROUND:** Before August 1996, headings for individual cemeteries were established as geographic headings tagged 151 in either the name authority file or the subject authority file depending upon whether or not they were needed for use as descriptive access points. After July 1996, all cemeteries are established as corporate name headings tagged 110 in the name authority file. As a project, CPSO cancelled headings for cemeteries that were established in the subject authority file and replaced them with revised headings in the name authority file. Existing headings for cemeteries in the name authority file have also been retagged to reflect this policy. For a discussion of the change in policy on establishing headings for cemeteries and other ambiguous named entities, see the background statement in H 405. Because subject-to-name references are not made in the name authority file, headings for cemeteries no longer have broader term references from **Cemeteries-[place]** or **National cemeteries-[place]**. This instruction sheet provides guidelines for assigning names of individual cemeteries as subject headings.

**1. General rule.** If a heading for an individual cemetery exists in the name authority file in RDA form and is tagged 110, assign it as a subject heading. If the heading does not exist in the name authority file, or exists but is still tagged 151, establish a new name heading or revise the existing name heading (or refer the work to a descriptive cataloger to do so).

**2. Assignment of headings.** To works on individual cemeteries, assign an array of headings, if appropriate, to bring out the most important aspects of the work. *Examples:*

*Title: Ravenswood Cemetery : tombstone inscriptions.*

610 20 \$a Ravenswood Cemetery (Jackson County, W. Va.)  
 651 #0 \$a Jackson County (W. Va.) \$v Genealogy.  
 650 #0 \$a Registers of births, etc. \$z West Virginia  
           \$z Jackson County.  
 650 #0 \$a Inscriptions \$z West Virginia \$z Jackson County.

*Title: Our dead buried in the Chattanooga Confederate Cemetery.*

651 #0 \$a United States \$x History \$y Civil War, 1861-1865  
           \$v Registers of dead.  
 610 10 \$a Confederate States of America. \$b Army  
           \$v Registers of dead.  
 651 #0 \$a Tennessee \$v Genealogy.  
 651 #0 \$a Chattanooga (Tenn.) \$v Genealogy.  
 650 #0 \$a Registers of births, etc. \$z Tennessee  
           \$z Chattanooga.  
 610 20 \$a Confederate Cemetery (Chattanooga, Tenn.)