

Subdividing Corporate Name Headings by Place H 475

BACKGROUND: *It is customary to divide by place certain categories of corporate name headings, primarily names of religions or religious orders, when they are assigned as subject headings. This authorization appears as the value **i** in field 008/06 (the box labeled **Direct/indirect geographic subdivision** on the 008 input screen in the LC ILS). This instruction sheet defines the types of corporate body headings that are appropriate for geographic subdivision and describes the procedures to determine whether a corporate body name has already been authorized for geographic subdivision or to add this authorization to an existing heading.*

1. Types of corporate body headings that may be divided by place. Geographic subdivision of a corporate body heading is used only to bring out the actual physical presence of the corporate body or its individual members in the place indicated by the geographic subdivision. Although this technique is used most frequently for religions and religious orders, there are occasionally other headings for which it is appropriate. *Examples:*

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610 20 $a Catholic Church $z United States.  
610 20 $a Jesuits $z France.  
610 20 $a Peace Corps (U.S.) $z Ghana.  
610 20 $a International Labour Organisation $z Switzerland.
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LC practice:

2. Searching the LC Database. To determine whether geographic subdivision has already been authorized for a particular corporate body heading, retrieve the name authority record for the heading in the LC Database. If the code **i** appears in field 008/06, the heading may be divided geographically.

3. Proposals to divide corporate name headings geographically. If a new or existing heading has not been authorized to be divided by place and it is necessary to do so to catalog a current work, set the 008/06 data element in the name authority record to **i**.

*Note: An automated validation program reports on a daily basis new name headings where the 008/06 has been set to **i** or existing name headings where the 008/06 has been changed to **i**. These reports are sent to the Policy, [Training, and Cooperative Programs](#) Division for review. [PTCP](#) either approves the 008/06 setting or, if the setting is not appropriate, changes it back to the default setting of **n** and notifies the individual who created or changed the record.*