

## Assignment/Location of Materials: Asian and AMED G 622

**BACKGROUND:** *The Asian and the African and Middle Eastern divisions have custody of books, newspapers, serials, microforms, rare books and manuscripts within their areas of responsibility in the languages listed in the **Locations, Sublocations and References Authority File** (hereafter referred to as "the table"), which is accessible at*

*<<http://www.loc.gov/staff/ils/multites/index.htm>>*

*These divisions also have custody of publications employing both a European language and one of the languages in the table if:*

- the publication is predominantly in one of the languages listed in the table regardless of the language of the title page or title pages;*
- the publication is primarily intended, as indicated by front matter, etc., for persons whose first language is one of those listed in the table, regardless of the language of the title page or title pages or the proportion of the text in a European language (e.g., instructional material, bilingual dictionaries); or*
- the publication is a bilingual serial, one of the languages of which is listed in the table.*

*Materials assigned to these divisions are identified in the 852 \$b subfield in the holdings record for the item. The designation for the language, as shown in the table, is provided in the 852 \$m subfield, as in this example:*

852 0# \$b c-Asian \$h HD5875.A6 \$i H37 1995 \$m Japan

**1. General rule.** For all materials being assigned to the Asian or African and Middle Eastern division, record **c-Asian** or **c-AMED** in the 852 \$b subfield of the holdings record. Record the appropriate language abbreviation in the 852 \$m subfield.

*Note: If a work in a given language is presented in a script normally associated with another language, use the language of the work, not that of the script, to determine the assignment.*

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### 1. *General rule.* (Continued)

*Examples:*

852 0# \$b c-Asian \$h NX581.A3 \$i C435 2006 \$t Copy 1 \$m Cebuano

852 0# \$b c-AMED \$h HJ4761 \$i .H39 2007 \$t Copy 1 \$m Hebr

852 0# †b c-AMED †h PR4161.B563 †i M3 1985 †t Copy 2 †m Amhar

852 0# †b c-AMED †h PJ9111.9.M55 †i M47 1998 †t Copy 1 †m Tigr

***Adding new languages to the table.*** If it is necessary to add a language to the table, use the Change Request Form, accessible at

<<http://www.loc.gov/staff/ils/multites/lafchgform.html>>

**2. *Bilingual works in which one of the languages is European.*** Assign the work to the Asian or the African and Middle Eastern division if more than 50% of its content is in a language listed in the table, or if the publication is intended for persons whose first language is one of those listed in the table (see ***Background*** statement above).

***Dictionaries.*** Assign dictionaries according to the language of the definitions: if the definitions are in a European language, assign the dictionary to the general collections; if they are in a language listed in the table, assign the dictionary to the Asian or African and Middle Eastern division. If terms and definitions are given in both (or several) directions, assign the dictionary to the general collection.

**3. *Bilingual or multilingual works entirely in languages listed in the table.*** Assign the work to the Asian or African and Middle Eastern division, designating in the call number the predominant language or the language for whose readers the publication is intended.

***Dictionaries.*** For dictionaries listing terms in one language with definitions in another, designate the language of the definitions. If terms and definitions are given in both (or several) directions, designate the language of the title page or introduction, or the first language named on the title page.

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**4. Special format works.** If a special format work (as described in G 620, sec. 4) is in an Asian language, assign it to **\$b c-Asian \$m [language] Cage**. *Example:*

852 0# \$b Asian \$h NK1483 \$i .T87 1957a \$t Copy 1 \$m China Cage

**5. Materials accompanied by microform.** Assign materials accompanied by microforms to **\$b c-Asian \$m [language]** or **\$b c-AMED \$m [language]**. Do not include the designation **MicRR**.

**6. Books with accompanying electronic resources.** Consult the *Descriptive Cataloging Manual*, B18.5.3-B18.5.4, for instructions.

**7. Miniature books.** Assign miniature books (10 cm. or less in height and 10 cm. or less in width) in an Asian language to **\$b c-Asian \$m [language] Cage**. *Example:*

852 0# \$b c-Asian \$h BL1236.22 \$i .M56 2000 \$t Copy 1 \$m Hind Cage

**8. Legal material.** Since the Asian and African and Middle Eastern divisions do not have custody of legal materials, do not add language abbreviations to the call numbers of material classed in K or LAW.

**9. Books classed in M.** Assign books classed in M to **\$b c-Asian \$m [language]** or **\$b c-AMED \$m [language]**. *Example:*

852 0# \$b c-AMED \$h ML120.I64 \$i H35 2007 \$t Copy 1 \$m Pers