

## Library of Congress Publications F 620

**BACKGROUND:** *Library of Congress publications are works published by the Library or one of its departments or offices. Works sponsored or compiled by the Library of Congress but published elsewhere are not considered to be official publications of the Library. A special section has been established in the Z classification schedule to make it possible for the Library of Congress to class copies of its own publications together. This instruction sheet provides guidelines for cataloging these materials.*

**1. Class number for the subject of the work.** Assign the appropriate class number for the work being cataloged.

If the work classes in the Z schedule, assign also an alternate number, if appropriate, following the instructions in F 150 for providing these numbers.

**2. Class number for Library of Congress division or office.** Assign an additional number for the division or office responsible for the publication from the special section for Library of Congress publications located at Z663-Z663.99.

This is not an alternate number. It is a number that appears in a separate 051 field and that is actually assigned to a copy of the work.

*Note: Formerly, copies assigned to Z633-Z633.9 were housed in the Rare Book Division. That practice was discontinued in 2015. The copies are now housed in the General Collections.*

If a new number is needed in this area, submit a proposal to establish it.